

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MARCH 10, 2016**

The regular meeting of the Board of Fire Commissioners was held on March 10, 2016 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:05 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel, Secretary Lynch

Absent: None

Also Present:

Captain Ferrara, Second Assistant Captain Varrasse (Pennington First Aid Squad), Specialist Williams (Hopewell Township Fire District), Ex-Chief/Trustee Pollock (Pennington Fire Company), Attorney Hart (Stark & Stark)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

REORGANIZATION OF BOARD OF FIRE COMMISSIONERS

Chairman Chipowsky asked for a motion to maintain the current slate of Fire Commissioners. Secretary Lynch motioned and was seconded by Treasurer Cseremsak. A roll call vote was held. The following positions were established:

Chairman: Micheal Chipowsky

Vice-Chairman: Joseph Lenarski

Secretary: Timothy Lynch

Treasurer: Micheal Cseremsak

Commissioner: Donald Kintzel

NEW BUSINESS

RESOLUTION 2016-19

A RESOLUTION RESCINDING RESOLUTION 2016-18 AND AUTHORIZING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF HOPEWELL

WHEREAS, Resolution 2016-18 was passed on February 11, 2016 authorizing certain fire inspection services; and

WHEREAS, a need exists to enter into a Shared Services Agreement with the Township of Hopewell to allow for the reimbursement of funds paid by the Township for motor vehicle fuel, motor vehicle parts, postage, and the cleaning of uniforms; and

WHEREAS, the Township Mayor authorized and executed the Shared Services Agreement.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Fire Commissioners, Hopewell Township Fire District No. 1, Mercer County, hereby authorizes the Chairman and Secretary to rescind Resolution 2016-18 and execute a Shared Services Agreement pursuant to N.J.S.A. 40A:65-1 et seq., with the Township of Hopewell, in substantially the same form as the Agreement annexed hereto.

The resolution was moved by Commissioner Kintzel and seconded by Treasurer Cseremsak. The motion to pass the resolution carried. Discussion occurred regarding the need for the resolution between members of the Board.

RESOLUTION 2016-20

A RESOLUTION PROVIDING FOR THE INSERTION OF ANY SPECIAL ITEM OF REVENUE IN THE BUDGET OF ANY FIRE DISTRICT PURSUANT TO N.J.S.A 40A:14-78.5 (BRISTOL MYERS SQUIB PHILANTHROPY GRANT)

WHEREAS, N.J.S.A. 40A:14-78.5 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any fire district when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of any item of appropriation for equal amount; and

WHEREAS, the Hopewell Township Fire District No. 1 has received a grant in the amount of \$25,000.00 from Bristol Myers Squibb and wishes to amend its 2016 Budget by \$25,000.00 to include the amount received as revenue.

NOW, THEREFORE, BE IT RESOLVED that the Chairman of the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, State of New Jersey, that the Hopewell Township Fire District No. 1 hereby requests the Director of the Division of Local Government Services to approve the insertion of items of revenue in the budget of the year 2016 in the sum of \$25,000.00 which item is now available as a revenue from:

Bristol Myers Squibb Philanthropy Grant \$25,000.00

BE IT FURTHER RESOLVED that a like sum of \$25,000.00 be and the same is hereby appropriated as follows:

Bristol Myers Squibb Philanthropy Grant \$25,000.00

The resolution was moved by Treasurer Cseremsak and seconded by Commissioner Kintzel. The motion to pass the resolution carried. Chairman Chipowsky expressed his appreciation for the grant. The Board answered questions on what the funding from the grant would be used for.

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated March 10, 2016 and was seconded by Commissioner Kintzel. The Board did not have a full copy of the itemized listing of bills and claims. The Board discussed the mater with it’s attorney and it was decided that the Board would only authorize a Bill List that does not exceed \$200,000.00. The Board also required that an itemized list of the bills are presented at it’s next meeting. A roll call vote was held and the following amounts were authorized:

Bill List:		\$174,612.54
Payroll Ending:	February 20, 2016	\$40,397.58
Payroll Ending:	March 5, 2016	\$41,745.16
Employer Pension Liability	2016	\$172,344.00
Total Disbursements:		\$429,099.28

UNFINISHED BUSINESS

A. EMS BILLING:

Secretary Lynch provided a report on efforts underway with the Township Administration. Attorney Hart also reported that the Township Attorney had reached out to him with questions about billing.

B. WATER STUDY:

Vice-Chairman Lenarski reported on the conditions of the pond located at the Pennytown Site. The Board discussed the pond at the Pennytown Site.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

D. COMMUNICATIONS:

The Board discussed the move to F1 for dispatching with Captain Ferrara of the Pennington First Aid Squad. Discussion occurred on F1 dispatching with those present at the meeting.

E. UFCRS SPRINKLER SYSTEM:

No report.

F. VOLUNTEER RECRUITMENT:

Chairman Chipowsky reported on ten new members that are enrolled in firefighter training.

G. REPLACEMENT AMBULANCE:

Chairman Chipowsky and Secretary Lynch reported on the ambulance construction.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Ex-Chief/Trustee Pollock reported that construction of the truck was underway and answered questions from the Board.

I. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK:

Secretary Lynch reported on a problem with the interoperation of a law from the Local Finance Board. Commissioner Kintzel provided further details on the matter. The Board further discussed the matter with Attorney Hart.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

No report.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

No report.

PENNINGTON FIRST AID SQUAD

Captain Ferrara reported on the most recent calls for service statistics for the Squad. The Board and Captain Ferrara discussed the increasing mutual aid to Lawrence and Ewing Township. The Board and the Officers present discussed the problem of providing mutual aid.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Clerk Varrasse reported on the most recent calls for service statistics for the Hopewell Fire Department and Emergency Medical Unit. Clerk Varrasse reported on a fire that occurred early in the evening and progress with the new rescue truck.

PENNINGTON FIRE COMPANY REPORT

Ex-Chief/Trustee Pollock reported on construction underway at the fire company. The Board and Ex-Chief/Trustee Pollock discussed the construction project.

PUBLIC COMMENT (NON AGENDA)

Ex-Chief/Trustee Pollock asked if the Pennington Borough Fire District LOSAP had been paid. The Board and Ex-Chief/Trustee Pollock discussed LOSAP for both the Pennington Borough Fire District and the Union Fire Company and Rescue Squad.

EXECUTIVE SESSION RESOLUTION

Chairman Chipowsky asked if there was a need for an Executive Session. Chairman Chipowsky asked Attorney Hart if there were any matters that he needed to bring before the Board and there was not. Secretary Lynch requested that an Executive Session be held to discuss contractual matters at 7:33 PM.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Kintzel at 7:42 PM. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'mfm', with a large loop under the 'm'.

Matthew G. Martin
Chief of Emergency Services