

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, APRIL 28, 2016**

The regular meeting of the Board of Fire Commissioners was held on April 28, 2016 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News, Times of Trenton, and had been placed on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present:

Chairman Chipowsky, Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel, Secretary Lynch

Absent: None

MINUTES SUBMITTED FOR APPROVAL

Chairman Chipowsky asked for a motion on the regular session minutes from January 28, 2016. Treasurer Cseremsak motioned to accept the minutes as presented and was seconded by Vice-Chairman Lenarski. The motion carried with Secretary Lynch abstaining from the vote.

Chairman Chipowsky asked for a motion on the regular session minutes from February 11, 2016. Treasurer Cseremsak motioned to accept the minutes as presented and was seconded by Commissioner Kintzel. The motion carried with Secretary Lynch abstaining from the vote.

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION 2016-24

**A RESOLUTION APPROVING THE APPOINTMENT OF DAVID J. VANDOREN TO THE
RANK OF EMERGENCY SERVICES SPECIALIST**

WHEREAS, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 wishes to hire a new emergency services specialist; and

WHEREAS, the Board of Fire Commissioners conducted a comprehensive candidate screening process involving written examinations, physical performance testing, and interviews; and

WHEREAS, a list of eligible candidates was created based on the candidate screening process; and

WHEREAS, the Board Treasurer has certified the availability of compensation for said appointment to be consistent with the existing collective bargaining unit; and

WHEREAS, David J. VanDoren has been offered conditional employment pending medical clearance.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Fire Commissioners of Hopewell Township Fire District No.1 hereby appoint David J. VanDoren to the position of Emergency Services Specialist effective May 2, 2016.

The resolution was moved by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski. The motion to pass the resolution carried.

SWEARING IN CERMONEY

Chief of Emergency Services Matthew Martin begin with a narrative and introduced Specialist David VanDoren. Specialist VanDoren was then joined by his mother and father and was sworn into the position of Emergency Services Specialist by Kevin Hart; Attorney for the Board.

RESOLUTION 2016-25

A RESOLUTION ESTABLISHING THE LIST OF PART TIME EMPLOYEES TO WORK FOR THE HOPEWELL VALLEY EMERGENCY SERVICES UNIT

WHEREAS, a need exists to provide a list of eligible part time employees to provide staffing on a case by case basis; and,

WHEREAS, the Board of Fire Commissioners has authorized the Chief of Emergency Services to amend the listing when the need exists.

NOW, THEREFORE, BE IT RESOLVED, by the Hopewell Township Fire District No.1, Board of Fire Commissioners hereby establishes the list of part-time employees annexed herein.

The resolution was moved by Treasurer Cseremsak and seconded by Commissioner Kintzel. The motion to pass the resolution carried.

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated April 28, 2016 and was seconded by Secretary Lynch. Chief Martin provided a report on the notable bills and claims. A roll call vote was held and the following amounts were authorized:

Bill List:		\$102,140.31
Payroll Ending:	April 16, 2016	\$36,479.77
Total Disbursements:		\$138,620.08

PUBLIC COMMENT (NON AGENDA)

None

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Kintzel at 7:12 PM. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'MG Martin', written in a cursive style.

Matthew G. Martin
Chief of Emergency Services