

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, MAY 26, 2016**

The regular meeting of the Board of Fire Commissioners was held on May 26, 2016 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Vice-Chairman Lenarski called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL BY CHAIRMAN

Present:

Vice-Chairman Lenarski, Treasurer Cseremsak, Commissioner Kintzel

Absent: Chairman Chipowsky, Secretary Lynch

Also Present:

Captain Ferrara, Second Assistant Captain Varrasse (Pennington First Aid Squad), Chief of Emergency Services Martin (Hopewell Valley Emergency Services Unit)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

None

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated May 26, 2016, and was seconded by Vice-Chairman Lenarski. Chief Martin provided a report on the notable bills and claims. A roll call vote was held and the following amounts were authorized:

Bill List:		\$71,568.07
Payroll Ending:	May 14, 2016	\$39,463.35
Total Disbursements:		\$111,031.42

UNFINISHED BUSINESS

A. EMS BILLING:

Chief Martin reported that Secretary Lynch has a meeting scheduled to discuss billing with the Deputy Mayor.

B. WATER STUDY:

Chief Martin and the Board discussed fire hydrants and fire hydrant markers.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

D. COMMUNICATIONS:

No report.

E. UFCRS SPRINKLER SYSTEM:

Chief Martin reported on a meeting held with the Trustees from the Union Fire Company and Rescue Squad and the Professional Engineer. Chief Martin answered questions from the Board.

F. VOLUNTEER RECRUITMENT:

Chief Martin reported on the Fathers Day Story and Operation Head-On. The Board and Chief Martin discussed the amount of junior responders. The Board, Chief Martin, and the Officers present discussed the success of the program.

G. REPLACEMENT AMBULANCE:

Chief Martin reported that the chassis is in and he will obtain a delivery date.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Vice-Chairman Lenarski reported that the truck remains in the engineering phase and work has not started on the construction of the truck.

I. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK:

Chief Martin reported that the Hopewell Borough Fire District is requesting the execution of the Primary Fire Protection Agreement. The Board discussed the matter and asked questions of Chief Martin.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief Martin provided a report on training completed by the Hopewell Valley Emergency Services Unit, coverage that will be in place over the coming weekend due to a soccer tournament, discussion occurred with the Board and the Officers present related to the weekend coverage. Discussion occurred on public access AED units that are appearing in the valley, discussion on the matter occurred with the Board and Officers present. Chief Martin reported on UFC inspections that occurred at Pennington Day, efforts to install an exhaust system at the Pennington Fire Company, Operation Head-On, training of the new full time employee, the annual fireworks show, and the 200 Club Valor Awards.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Chief Martin reported on damage to the new command vehicle, preparation for the parades, maintenance matters, and answered questions from the Board.

PENNINGTON FIRST AID SQUAD

Chief Ferrara reported on membership, backgrounds for new members, and discussed the building project at the Pennington Fire Company and it's impact on the Pennington First Aid Squad with the Board and Captain Ferrara. Discussion occurred on the funding to assist the Pennington First Aid Squad with the EMT class.

**Chief Martin reported on the audit and LOSAP review.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Clerk Varrasse reported on EMT graduates and Firefighter One graduates. Also reported was the upcoming parade.

PENNINGTON FIRE COMPANY REPORT

None

PUBLIC COMMENT (NON AGENDA)

None

EXECUTIVE SESSION RESOLUTION

Vice-Chairman Lenarski asked if there was a need for a closed session and there was not. Vice-Chairman Lenarski reminded those in attendance to keep troops in mind as we approach the Memorial Day weekend.

ADJOURNMENT:

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Commissioner Kintzel at 7:40 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services