

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, JULY 14, 2016**

The regular meeting of the Board of Fire Commissioners was held on July 14, 2016 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Vice-Chairman Lenarski called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Vice-Chairman Lenarski.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Lenarski - Present
Treasurer Cseremsak - Present
Secretary Lynch - Absent
Commissioner Kintzel - Absent

Also Present:

Second Assistant Captain Varrasse - (Pennington First Aid Squad)
Chief of Emergency Services Martin - (Hopewell Valley Emergency Services Unit)
Trustee Pollock - (Pennington Fire Company)
Chief Malkiewicz - (Union Fire Company and Rescue Squad)
Deputy Chief Burd - (Union Fire Company and Rescue Squad)
Battalion Chief Pedersen - (Union Fire Company and Rescue Squad)
Attorney Hart - (Stark and Stark)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

RESOLUTION NO. 2016-31

**A RESOLUTION AUTHORIZING THE ACCEPTANCE OF THE APPLICATION FOR
MATHEW A. CHRUSZ. FOR MEMBERSHIP INTO THE N.J. STATE FIREMEN'S
ASSOCIATION**

WHEREAS, the Hopewell Township Fire District No.1 wishes to accept the application of Mathew A. Chrusz for membership into the N.J. State Firemen's Association; and

WHEREAS, Mathew A. Chrusz, 31 Fern Ridge Lane, Titusville, NJ, 08560 has applied for membership in the N.J. State Firemen's Association; and

WHEREAS, the Board of Fire Commissioners desires to accept this application for membership from Mathew A. Chrusz.

NOW, THEREFORE, IT IS HEREBY RESOLVED, that the Hopewell Township Fire District No. 1, Board of Fire Commissioners authorizes the Fire District Secretary to execute the application for Mathew A. Chrusz for membership in the NJ State Firemen’s Association.

RECORD OF BOARD VOTE ON PASSAGE

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Cseremsak	X		X			
Kintzel						X
Lenarski		X	X			
Lynch						X
Chipowsky			X			

TREASURER’S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated July 14, 2016, and was seconded by Vice-Chairman Lenarski. Chief Martin provided a report on the notable bills and claims. A roll call vote was held and the following amounts were authorized:

Bill List:		\$118,319.71
Payroll Ending:	June 25, 2016	\$41,452.16
Payroll Ending:	July 9, 2016	\$57,020.36
Total Disbursements:		\$216,792.23

UNFINISHED BUSINESS

A. EMS BILLING:

No report.

B. WATER STUDY:

Chief Martin reported on matters related to the water study. Vice-Chairman Lenarski discussed water study matters and concern over a local water supply point owned by Hopewell Township. Discussion on water study matters occurred with the Board and Officers present.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

D. COMMUNICATIONS:

No report.

E. UFCRS SPRINKLER SYSTEM:

Chief Martin provided a report on the current condition of the underground sprinkler tank at the Union Fire Company and Rescue Squad and plans to move forward with a new tank and sprinkler system.

Discussion occurred with the Board and the Officers present. Chief Martin answered questions from the Board and Officers present related to the sprinkler system. Discussion occurred on improvements to the fire alarm system and if the sprinkler system can be abandoned.

F. VOLUNTEER RECRUITMENT:

Chief Martin reported on an effort to engage local employers in volunteering.

G. REPLACEMENT AMBULANCE:

Chief Malkiewicz reported on the replacement ambulance.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Trustee Pollock reported on the replacement ladder truck.

I. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK:

Chief Martin advised that the matter will be discussed in Executive Session due to the need for a renewed agreement between the two districts.

J. FIRE PROTECTION AGREEMENTS:

Chief Martin advised the matter will be discussed in Executive Session.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief Martin of the Hopewell Valley Emergency Services Unit provided a report on the activities of the Unit and answered questions from the Board related to matters contained in his report.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Chief Malkiewicz of the Union Fire Company and Rescue Squad provided a report on behalf of the Union Fire Company and Rescue Squad. Chief Malkiewicz answered questions from the Board related to fleet maintenance costs. Discussion occurred with the officers present and the Board related to the amount of preventive fleet inspections that occur and the maintenance vendors used by the Board. Attorney Hart provided guidance on how to change vendors.

PENNINGTON FIRST AID SQUAD

Second Assistant Captain Varrasse of the Pennington First Aid Squad reported on the activities of the Pennington First Aid Squad. Vice-Chairman Lenarski reported that he is working on setting up a meeting with the Chief of the Lawrence Township Emergency Medical Services Unit related to mutual aid. The Board and Officers present discussed mutual aid.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Clerk Varrasse of the Hopewell Borough Fire District reported on the activities of the Hopewell Fire Department and Emergency Medical Unit including a recent structure fire.

PENNINGTON FIRE COMPANY REPORT

Trustee Pollock of the Pennington Fire Company provided a report on behalf of the Pennington Fire Company

PUBLIC COMMENT (NON AGENDA)

None.

EXECUTIVE SESSION RESOLUTION

Motion by Treasurer Cseremsak and seconded by Vice-Chairman Lenarski to enter Executive Session to discuss fire protection agreements with the Hopewell Borough Fire District and the Pennington Borough Fire District. The motion carried and the Board entered Executive Session at 8:05 PM.

ADJOURNMENT

Treasurer Cseremsak motioned to adjourn the meeting and was seconded by Vice-Chairman Lenarski at 8:26 PM. The motion carried.

Respectfully submitted,



Matthew G. Martin
Chief of Emergency Services