

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1
THURSDAY, AUGUST 11, 2016**

The regular meeting of the Board of Fire Commissioners was held on August 11, 2016 at the Hopewell Township Municipal Services Building Titusville New Jersey at 7:00 PM.

CALL MEETING TO ORDER / STATEMENT OF NOTICE

Chairman Chipowsky called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG

The Pledge of Allegiance was led by Chairman Chipowsky.

ROLL CALL

Chairman Chipowsky - Present
Vice-Chairman Lenarski - Present
Treasurer Cseremsak - Present
Secretary Lynch - Absent
Commissioner Kintzel - Present

Also Present:

Battalion Chief Pedersen - (Union Fire Company and Rescue Squad)
Deputy Chief Mullen - (Hopewell Fire Department and Emergency Medical Unit)
Captain Ferrara - (Pennington First Aid Squad)
Second Assistant Captain Varrasse - (Pennington First Aid Squad)
Past Chief & Trustee Pollock - (Pennington Fire Company)
Lieutenant Springer - (Hopewell Township Police Department)
Chief of Emergency Services Martin - (Hopewell Valley Emergency Services Unit)
Attorney Hart - (Stark & Stark)

MINUTES SUBMITTED FOR APPROVAL

None

PUBLIC COMMENT (AGENDA)

None

NEW BUSINESS

None

TREASURER'S REPORT

Treasurer Cseremsak read the summary of the Bills and Claims dated August 11, 2016, and was seconded by Commissioner Kintzel. Chief provided a report on the notable bills and claims and answered questions from the Board. A roll call vote was held and the following amounts were authorized:

Bill List:		\$113,387.60
Payroll Ending:	August 6, 2016	\$46,313.58
Total Disbursements:		\$159,701.18

A. EMS BILLING:

Chief Martin reported progress.

B. WATER STUDY:

Vice-Chairman Lenarski reported on a meeting that he and Chief Martin attended with members from Fire Planning Associates where the water study report was discussed along with other water supply matters.

C. FIRE DISTRICT BUILDING PROJECT:

No report.

D. COMMUNICATIONS:

Deputy Chief Mullen, Lieutenant Springer, and Captain Ferrara provided a detailed status report on the Mercer County Emergency Services radio system for the Board and the Officers in attendance at the meeting. The report included transmit and receive sites, dispatching on Mercer County F1, and the capabilities of the current system. There was discussion and questions between the presenters, members of the Board and those in attendance.

E. UFCRS SPRINKLER SYSTEM:

Chief Martin reported that at the last meeting of the Board Phase 1 of the engineering contract was awarded and work is underway.

F. VOLUNTEER RECRUITMENT:

Chief Martin reported on an effort to engage local employers in volunteering and answered questions from the Board related to the effort.

G. REPLACEMENT AMBULANCE:

Chief Martin reported on the replacement ambulance.

H. PENNINGTON FIRE COMPANY REPLACEMENT LADDER TRUCK:

Trustee Pollock reported on the replacement ladder truck. Vice-Chairman Lenarski reported on his attendance at a meeting of the Pennington Borough Fire District related to the ladder truck. The Board discussed the existing ladder truck and its public auction.

I. HOPEWELL BOROUGH FIRE DISTRICT REPLACEMENT RESCUE TRUCK:

Chief Martin reported that the Board will need to act on the shared services agreement with Hopewell Borough.

J. FIRE PROTECTION AGREEMENTS:

Treasurer Cseremsak advised the Hopewell Borough Fire District agreement will be discussed in Executive Session. The Board requested that Chief Martin invite the Chairman from the Pennington Borough Fire District and the Chief of the Pennington Fire Company to a future meeting to discuss the agreement with the Pennington Borough Fire District.

HOPEWELL VALLEY EMERGENCY SERVICES UNIT REPORT

Chief Martin of the Hopewell Valley Emergency Services Unit provided a report on the activities of the Unit including attendance at the Hopewell Township Police Department National Night Out, Fire Official Fosina's attendance at the National Fire Academy, work that is underway with the 2017 budget, the sprinkler system at the Union Fire Company and Rescue Squad, and career coverage for the State Fireman's Convention. The Board and Chief Martin discussed the career coverage for the State Fireman's Convention.

UNION FIRE COMPANY AND RESCUE SQUAD REPORT

Battalion Chief Pedersen of the Union Fire Company and Rescue Squad provided a report on behalf of the Union Fire Company and Rescue Squad. Chief Pedersen requested that the Board provide a reminder about Board Meetings to the Chief Officers from the Union Fire Company and Rescue Squad. The Board discussed the matter with Chief Pedersen. Chief Pedersen and the Board discussed recent fleet maintenance. The Board, Chief Pedersen, and Chief Martin discussed vendors that provide fleet maintenance.

PENNINGTON FIRST AID SQUAD

Captain Ferrara provided the Board with the most recent calls for service statistics from the Pennington First Aid Squad. The Board discussed the statistics with Captain Ferrara. The Board and Captain Ferrara discussed the emergency medical technician course that will begin at the Pennington First Aid Squad. Discussion occurred on a possible meeting with the Chief from Lawrence Township Emergency Medical Services, Vice-Chairman Lenarski, and Captain Ferrara.

HOPEWELL FIRE DEPARTMENT AND EMU REPORT

Clerk Varrasse provided the Board with the most recent calls for service statistics from the Hopewell Fire Department and Emergency Medical Unit. Clerk Varrasse also reported on construction projects underway at the Hopewell Fire Department and Emergency Medical Unit.

PENNINGTON FIRE COMPANY REPORT

No report.

PUBLIC COMMENT (NON AGENDA)

The Board discussed placing an advertisement in the Pennington Fire Company 125th Anniversary program book. No public funds would be used for the advertisement, as it would be paid for by the individual Board Members personally.

EXECUTIVE SESSION RESOLUTION

An Executive Session Resolution was needed. The Board entered Executive Session at 7:44 PM to discuss the Shared Services Fire Protection Agreements with the Hopewell Borough Fire District and the Pennington Borough Fire District. Treasurer Cseremsak motioned to enter Executive Session and Vice-Chairman Lenarski seconded the motion. The motion to enter Executive Session carried.

ADJOURNMENT

Commissioner Kintzel motioned to adjourn the meeting and was seconded by Vice-Chairman Lenarski at 7:59 PM. The motion carried.

Respectfully submitted,

A handwritten signature in black ink, appearing to be the initials 'MG' followed by a stylized flourish.

Matthew G. Martin
Chief of Emergency Services