



**Hopewell Township Parks & Recreation Advisory Committee**  
**MINUTES OF A REGULAR MEETING**  
**MONDAY, MAY 18 2015**

**Present:** Todd Brant – Liaison, Mike Chipowsky, Tom Finn, Brian Ross, Mark Shreve, Burt Sutker, Kurt Vollherbst, and Judy Niederer, Director.      **Absent:** Tom Hare, Mike Markulec

**Call to Order/Minutes Approval**

The meeting was called to order at 7:05pm by Mike Chipowsky, Chairman. The meeting minutes of Monday, April 20, 2015 were approved with a motion from Kurt and a second from Tom Finn.

**HT Committee Liaison report – Todd Brant**

Todd reported that the Resolution to appoint part-time seasonal staff for the Recreation Department had been passed by the township committee.

He also reported that a bid is being prepared for the demolition of the hangars at Twin Pines. Burt asked about any environmental issues but Todd said that was all taken care of in the original acquisition of the property. All issues have been resolved through DEP.

Todd also mentioned that he attended the recent Rutgers SAFETY Training Course and found it to be helpful and has used some of the suggested practices already in his coaching.

**Director's Report – Judy Niederer**

- **Past Events** – 4/22 American Music Theatre – “Inspire”, 5/4 Morris Arboretum, 5/18 Doolan’s Spring Lake USO Extravaganza were all sold out trips.
- **Upcoming Events** – 5/27 Overnight trip to Cape Cod & Martha’s Vineyard (sold out), 6/1 Stony Brook Health Fair, 6/3 “An American in Paris” on Broadway (sold out), 6/22 Yankees vs. Phillie Baseball Game (sold out)
- **Summer Camps and TTC updates** – Registrations are still being taken for all summer camps. We will keep a watch on the numbers for the Jr. co-ed soccer camp. May not have enough participants to run this camp because of the number of soccer camps offered everywhere. There is good sign-up for the new Junior Travel Camp for the incoming 6<sup>th</sup> graders. This camp mirrors the Teen Travel Camp but the destinations are more enclosed and confined as this group will be with a staff member at all times. The Teen Travel camp registration is going very well with two of the weeks already full. On June 4, there will be a TTC Open House/Orientation program for parents and participants of the program.

**Unfinished Business**

- **Youth Coaches Safety Training** – Judy received feedback from the HVBSA in regard to the DRAFT Resolution that would be helpful with the wording. The Resolution will be revised and sent out to the youth sport organizations for their review. It was suggested that wording be used to accommodate Youth Coaches Safety Training that would be comparable to the Rutgers SAFETY Training Course. As an example the soccer “F” license has the same type training as the Rutgers Safety Course and the Resolution should have wording that either of these two training courses are acceptable and that a coach would not have to do both.

**New Business**

- **Part-time Recreation Program Assistant** - Judy prepared a job description for this position to replace the full-time Executive Secretary position that was not funded in the 2015 budget beyond

Jacci's retirement. The job description is being sent to the State Dept. of Community Affairs for review to make sure this part-time position can be funded through the Recreation Trust Account.

- **Summer RAC Meetings** – Mike mentioned that we should take a look at our summer meeting schedule for the Recreation Advisory Committee. With upcoming vacations, a reduced Township Committee meeting calendar and the Recreation Department being so busy with programs in July, it was agreed that the July meeting be cancelled. Judy will poll the committee members to determine if there will be a quorum for the August meeting. Kurt suggested that August may be a good time to bring in the coaches to finalize the Coaches Safety Training Resolution because they would be done with their coaching responsibilities during this month.

### **Comments for the Good of the Order**

- Kurt asked if there was any progress on establishing a 10k race to run in conjunction with the Hopewell Harvest Fair as a possible fund raiser for the September 11<sup>th</sup> and EMS Committee. Mike has been busy with the recent Golf Outing fund raiser and doesn't know if there are adequate volunteers on his committee to make this work. Judy will check with Michelle Hovan in Hopewell Borough to see if there is going to be a Harvest Fair and if so, is there any organization running a race.
- Burt brought up the point of having some type of signage on trails so that bikers could warn walkers/joggers when they are coming up on them. Judy asked Burt if he had some suggested wording for the signage. She mentioned that most of the trails in the area were not township trails. Burt also mentioned the upcoming Run for Dad event will be held at Mercer County Park on June 21.
- Mike mentioned the Memorial Day Ceremony will take place on Saturday, May 23 at 11am at Alliger Park. There will be a Memorial Day parade in Hopewell Borough on Sunday 5/24 at 1pm and in Pennington Borough on Monday 5/25 at 11am.
- Brian discussed the on-going problem with the garbage being left at Twin Pines. Judy agreed that the carry-in, carry-out policy is not working with such heavy usage of the facility. She will talk with the Public Works department to see if garbage cans and/or recycle buckets can be placed at the field on Fridays and picked up on Mondays. The night time users would still be responsible for the carry-in, carry-out.
- It was mentioned that spectators were again sitting inside the fence area. Judy will send a reminder email to all the user groups regarding this situation.
- The storage building at Twin Pines was again brought up. Mark said the Recreation Foundation had not met since March and there was really no progress on this. Todd/Judy will find out about the situation with Green Acres to see what we are allowed to put at this site and still conform to the Green Acre guidelines.
- Mark reported that HVBSA and Pop Warner were working on a joint venture to bring a movie night to the MAC Site. Judy mentioned that a Festival Permit would have to be filled out and submitted to the township for approval to run this event. It would be a fund raiser for the two organizations. Details are not final but this was just an FYI that this may be upcoming.
- Todd mentioned that Capital Health was going to have a carnival in the fall. The Capital Health Ladies Auxiliary Committee is actually running this event. It is scheduled for October 1 through October 4 with a Carnival coming to Alliger Park. A festival permit has been approved by the township committee. Parking will be off-site at Capital Health and a shuttle bus will be available.

### **Adjournment**

The meeting was adjourned at 8:00pm with a motion by Burt and a second by Tom Finn.

### **Next Meeting**

The next meeting of the RAC is Monday, June 15 at 7pm.