

**HOPEWELL TOWNSHIP COMMITTEE REORGANIZATION MEETING
VIA ZOOM VIDEO COMMUNICATIONS**

Monday, January 4, 2021 – 5:04 p.m.

PROPER STATEMENT OF NOTICE – Municipal Clerk Gompf called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on December 15, 2020, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

PLEDGE OF ALLEGIANCE TO THE FLAG – Municipal Clerk Gompf led those in attendance in the Pledge of Allegiance to the flag.

OATH OF OFFICE OF ELECTED COMMITTEE MEMBERS

Laurie E. Gompf, Municipal Clerk, administered the Oath of Office to Elected Committee Member Kevin Kuchinski.

Laurie E. Gompf, Municipal Clerk, administered the Oath of Office to Elected Committee Member Michael Ruger.

ROLL CALL - The 2021 Township Committee answered the roll call of the Municipal Clerk:

COMMITTEE MEMBERS PRESENT: Blake, Kuchinski, McLaughlin, Peters-Manning
Ruger

ABSENT: None

STAFF PRESENT: Acting Administrator Snyder, Municipal Clerk Gompf, CFO Troutman,
Director of Community Development/Engineer Kataryniak, Township
Attorney Goodell

NOMINATIONS AND ELECTION OF MAYOR FOR 2021

Municipal Clerk Gompf called for nominations for the office of Mayor for the year 2021. Committee Member McLaughlin nominated Julie Blake for Mayor for the year 2021. The Municipal Clerk noted for the record that Committee Member Blake was nominated and she called for further nominations for the office of Mayor. Hearing no further nominations from the Floor, the Municipal Clerk announced nominations were closed.

ROLL CALL VOTE FOR THE NOMINATION OF COMMITTEE MEMBER BLAKE FOR MAYOR FOR THE YEAR 2021:

AYES: Blake, Kuchinski, McLaughlin, Peters-Manning, Ruger

NOES: None

The Municipal Clerk noted for the record that Committee Member Blake was duly elected Mayor for the year 2021.

OATH OF OFFICE OF 2021 MAYOR – Laurie E. Gompf, Municipal Clerk, administered the

Oath of Office to Mayor Blake.

NOMINATIONS AND ELECTION OF DEPUTY MAYOR FOR 2021

Municipal Clerk Gompf called for nominations for the office of Deputy Mayor for 2021. Committee Member Kuchinski nominated Courtney Peters-Manning for Deputy Mayor for the year 2021. The Municipal Clerk noted for the record that Committee Member Peters-Manning was nominated and she called for further nominations for the office of Deputy Mayor. There were no further nominations from the Floor and the nominations were closed.

The Municipal Clerk called for a vote on the nomination of Committee Member Peters-Manning for Deputy Mayor.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

The Municipal Clerk noted for the record that Committee Member Peters-Manning was duly elected Deputy Mayor for the year 2021.

OATH OF OFFICE OF 2021 DEPUTY MAYOR – Mayor Julie Blake administered the Oath of Office to Deputy Mayor Peters-Manning.

2021 MAYOR'S WELCOME AND COMMENTS

Mayor Blake read the following statement:

“Today marks the first Township meeting of 2021 and with that comes a list of goals and wishes for the new year. Before I begin to share some of the topics we have before us this year, I want to express my condolences to all of you who have suffered a personal loss this year: a loved one; a friend; a job; a source of comfort; 2020 has taken a lot from us.

I would like to acknowledge the efforts of all healthcare workers and frontline workers in Hopewell Township and beyond who have worked tirelessly, put themselves at risk, and persevered during one of the hardest years that we have seen in a long time. Thank you.

Thank you to all the employees of Hopewell Township, who, under the most difficult of challenges, do what they always do; serve the public with grit and dedication. They have gone above and beyond what anyone could expect. I know that the Committee joins me in gratitude for your service.

Thank you to the volunteers and professionals who continue to serve our community with their time and effort. And to the residents of Hopewell: Your contribution and care for one another, whether it was through donating time, money, food, clothing, or care, showed us all that to live here is truly a blessing. This community is awe-inspiring.

And, of course, I would like to acknowledge the hard work and grace that Mayor Kristin McLaughlin has shown these past two years, along with Deputy Mayor Michael Ruger. To Kristen, who has spent countless hours working towards building a better Hopewell, including the vision to push for a community and senior center. And to Michael, who pushed for the Committee on equity, and now serves as the liaison; thank you! The time and effort that their leadership has provided to us as residents has been outstanding, especially during the many crises we faced this year.

This leads me to 2021 which I envision as the Township's year of recovery. Recovery from the impacts of COVID on our community, health and economy. And recovery from the strain on both our financial and human resources. In 2021 the Township will have to absorb the devaluation of Bristol-Myers Squibb property and the resultant loss of tax revenue from municipal services in Hopewell Valley Schools. As many of you are aware, the largest part of every tax bill in the

Hopewell Valley is the school budget, and if the school budget remains the same or grows, costs will shift from BMS to residents and small businesses. The Township Committee cannot change those costs because the School Board manages the school budget. Nonetheless, we will work together to decrease the financial pressures on our community. In the face of these challenges, the Committee will continue to work hard to mitigate the impact on our budget and economic recovery. Kevin Kuchinski and our professionals have sought opportunities to save money through capital loan refinancing and reducing our debt costs. In 2020 we were able to restructure our debt which will result in taxpayer savings of over \$1.8 million over the next 10 years. We will continue to practice careful budgeting and review every discretionary dollar spent.

Last year a series of events within the Township Police Department and across our country challenged us to look harder at our police force to address broad concerns of racial discrimination and police use of force. We used that moment to reflect on current practices and to improve our community outreach and relationship building. We hired an outside consultant and a civilian Police Director to articulate what we currently do, what we value, and where do we go from here. I am grateful for their work and the Police Department's openness to more communication and public input and, as always, their excellent policing in this community. At the same time, I want to thank members of the community who have worked so hard and have spoken so clearly about the need for racial justice. We will work together to build a model of community policing.

On a different note, I am happy to announce that Hopewell Township has joined a network of health departments that are laying the groundwork to provide vaccines against COVID-19 to our health professionals, essential frontline workers, at-risk individuals, and the general population. Our Health Officer, Dawn Marling, will be updating us on the new developments at each Township meeting for the next several months.

Even as we recover from the challenges of 2020, we face pressing new issues. As a township, we need to discuss and decide what to do about the farming, manufacturing, transporting and selling of marijuana, and what regulations should we put in place to protect our environment from stormwater runoff.

Additionally, the Planning Board will begin its independent review of the site plans for the development of affordable housing as well as review and update its master plan. During 2020 the Committee, the County and other stakeholders, established the groundwork for many wonderful projects in Hopewell Township in 2021 and beyond. Recovery takes hard work and it will not happen overnight. I am confident that we have the employees, professionals, volunteers and committee members in place to move our Township forward after an unprecedented year. Be well. Stay safe. Thank you!"

Mayor Blake then acknowledged the elected officials present on the Zoom meeting.

2021 DEPUTY MAYOR'S COMMENTS

Deputy Mayor Peters-Manning made the following statement:

"Thank you Mayor Blake, my fellow Committee Members, our Township professionals and everyone who has taken the time to join us here today. Especially my family, who has provided unwavering support and unending patience in this difficult year. We're in the midst of a hard winter, coming at the end of a hard, hard year. We have lost loved ones, protested injustice, and faced a tumultuous election with sharp political divisions. Our first responders; police, fire and medical professionals have put their lives on the line. Our essential workers face dangers every day to allow others to stay at home.

The spring is coming and with it will come warm weather, wide vaccine distribution, and the hope of a return to some kind of normalcy, but we need to face this hard winter first. Fortunately, we are Hopewell Township, and we can do hard things. Our community has a great storied history of doing hard things. After all, Hopewell Township is where George Washington landed when he and his troops crossed the Delaware River on the way to the Battle of Trenton. These brave Americans faced inadequate supplies, a cold, unforgiving winter, and a deadly enemy, but they got in their watery boats and they faced the hard thing with bravery and a commitment to each other and to their uniquely American ideals. We can defeat this virus. We have hope. We have unprecedented scientific achievement but we have to be patient and we have to stand together.

In the past year Hopewell Township has come together in powerful ways. We have donated to the Hopewell Valley Food Pantry. We have shopped for elderly neighbors; donated PPE to first responders; and supported our local businesses. We have stayed home, even when missing our friends and family. We have masked up without complaint. We are so close to better times. Spring of 2021 will bring preservation of the Hopewell Valley Golf Course with its transformation into a new, public, County golf course. We are very thankful to Mercer County for that. It will have tennis courts, paddle courts, a restaurant, banquet facility and even a pool. This not only saves the area from housing development that could have resulted in hundreds of new homes, but it gives our community an exciting, new, public, active recreation facility.

This year we also will see the County start the planning process and receive public input for the transformation of the Trap Rock Quarry into the Moore's Station Quarry Park. After having been mined for more than a century, we now have the opportunity for a unique recreation facility in Hopewell Township.

In 2021 Hopewell Township will move to a Community Policing model. As Mayor Blake mentioned, we hired a temporary civilian Police Director in 2020 to help us with this transition and to find the best way to structure the Police Department with this community-focused goal in mind.

Finally, we are moving forward with the Senior and Community Center. Last month we hired the design firm to start us moving from the dreaming phase to the doing phase. We will be welcoming public input in this process and look forward to hearing everyone's needs and ideas. Nothing will be better than having a place to gather together as a community when we can finally do that again.

I feel so proud and fortunate to live in Hopewell Township, a community that has faced unprecedented challenges with strength and grace. I appreciate the confidence the voters had in me last year and that my colleagues on the Township Committee had in electing me Deputy Mayor. I could not be serving with a more dedicated, smart and honorable group of people. I look forward to this year with Mayor Blake and the rest of my colleagues as we serve this community through the hard things and into brighter times ahead. Thank you."

AREAS OF RESPONSIBILITY, DEPARTMENTS FOR 2021 BY MAYOR

- A. Administration/Legal, Finance, Planning Board, Parks & Recreation Advisory Committee, Economic Development and Tourism Advisory Committee – Kuchinski
 - B. Planning Board, Deer Management Advisory Committee, Youth Advisory Board - McLaughlin
 - C. Environmental Commission, Affordable Housing Committee, Senior Advisory Board, LHT - Peters-Manning
 - D. Agricultural Advisory Committee, Open Space Advisory Committee, Public Works, Woolsey Park Advisory Committee, Citizens Equity Advisory Committee – Ruger
 - E. Board of Health, Public Safety, Historic Preservation Commission – Mayor Blake
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RESOLUTION #21-01. Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-01.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #21-1

**RESOLUTION APPOINTING ONE YEAR
TERMS EXPIRING DECEMBER 31, 2021**

BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, that the persons listed as follows are hereby appointed for a one-year term expiring December 31, 2021:

TOWNSHIP ATTORNEY:	Steve Goodell
MUNICIPAL PROSECUTOR:	Robert Yostembski
MUNICIPAL PUBLIC DEFENDER:	John M. Holliday
DEPUTY COURT ADMINISTRATOR:	Christine Irizarry
DEPUTY MUNICIPAL CLERK:	Katherine Fenton-Newman
TREASURER:	Julie Troutman
PENSION CERTIFYING OFFICER:	Susan Newman
SEARCHER FOR PROSPECTIVE ASSESSMENTS:	Laurie E. Gompf
TAX SEARCH OFFICER:	Mary Kennedy Nadzak

RESOLUTION #21-2. Read by title.
Motion by Peters-Manning, seconded by Ruger to adopt Resolution #21-2.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-2

**A RESOLUTION RE-APPOINTING
A TOWNSHIP ENGINEER**

BE IT RESOLVED on this 4th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that Mark Kataryniak is hereby reappointed Township Engineer to a three-year term expiring December 31, 2023.

BE IT FURTHER RESOLVED that Mark Kataryniak be authorized to sign the following applications on behalf of Hopewell Township for the year 2021: NJDEP Treatment Works Applications; D&R Canal CP-1 Permit Applications; Mercer County Soil Conservation District Permit Applications; and all permit, grant and loan applications related to Hopewell Township Capital Projects.

BE IT FURTHER RESOLVED that a copy of this Resolution be transmitted to the Township Engineer, Administrative Officer, Zoning Officer, Construction Official and Public Works Director.

RESOLUTION #21-3. Read by title.
Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-3.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-3

**A RESOLUTION REAPPOINTING EVELYN ESTRADA
AS REGISTRAR OF VITAL STATISTICS**

BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer, that Evelyn Estrada is hereby reappointed Registrar of Vital Statistics of the Township of Hopewell to a three (3) year term that will expire on December 31, 2023.

RESOLUTION #21-4. Read into the record.
Motion by Ruger, seconded by McLaughlin to adopt Resolution #21-4.

MOTION UNANIMOUSLY CARRIED**RESOLUTION #21-4****RESOLUTION DESIGNATING A
PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)**

WHEREAS, in accordance with N.J.A.C. 17:27-3.2 et. seq., each public agency shall annually designate an officer or employee to serve as its Public Agency Compliance Officer (P.A.C.O.); and

WHEREAS, the individual designated as the Public Agency Compliance Officer will be the point of contact for all matters concerning implementation and administration of the legal requirements of the Equal Employment Opportunity Monitoring Program; and

WHEREAS, the Public Agency Compliance Officer is also responsible for administering contracting procedures pertaining to equal employment regarding both the public agency and its service providers; and

WHEREAS, in accordance with N.J.A.C. 17:27-3.3, each public agency shall notify the State of New Jersey, Department of the Treasury, Division of Purchase & Property, Contract Compliance Audit Unit, EEO Monitoring Program of its designation by January 10th of each year; and

WHEREAS, the Township wishes to designate Sean Canning, QPA to serve as its Public Agency Compliance Officer for the calendar year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell that Sean Canning is hereby designated to serve as its Public Agency Compliance Officer for the calendar year 2021.

RESOLUTION #21-5. Read into the record.

Motion by Peters-Manning, seconded by Ruger to adopt Resolution #21-5.

MOTION UNANIMOUSLY CARRIED**RESOLUTION #21-5****HOPEWELL TOWNSHIP COMMITTEE APPOINTMENTS
TO BOARDS, COMMISSIONS AND COMMITTEES**

BE IT RESOLVED, on this 4th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, that the following are hereby appointed for the terms designated:

	NOMINEE	TERM	TERM EXPIRING
BOARD OF ADJUSTMENT, ZONING:			
	Paul Verdino	4 year	12/31/24
	Eric Hatke	4 year	12/31/24
Alternate No. 1	Brian McInerney	2 year	12/31/22
Alternate No. 2	Prakash Rao	2 year(unexp)	12/31/21

PLANNING BOARD CLASS III:

(Township Committee Member)	Kevin Kuchinski	1 year	12/31/21
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AFFORDABLE HOUSING COMMITTEE:

	Timothy Keenan	2 year	12/31/22
	Christine Herman	2 year	12/31/22
	Lauren Williams	2 year	12/31/22
(Township Committee Member)	Courtney Peters-Manning	1 year	12/31/21

HOPEWELL TOWNSHIP PARKS & RECREATION ADVISORY COMMITTEE:

(Township Committee Member)	Kevin Kuchinski	1 year	12/31/21
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BOARD OF HEALTH ADVISORY COMMITTEE:

	Michael Coco	3 year	12/31/23
	Suzanne Borgos	3 year	12/31/23
Alternate No. 1	Carolyn Wooley	2 year	12/31/22

SENIOR ADVISORY BOARD:

	Nils Stout	2 year	12/31/22
	Vanessa Sandom	2 year	12/31/22
	Brian Rogaski	2 year	12/31/22

WOOLSEY PARK ADVISORY COMMITTEE:

Public Works	Dave Guerard	1 year	12/31/21
Parks & Recreation	Karin Poveromo	1 year	12/31/21
Environmental Commission	Jim Gambino	1 year	12/31/21
Historic Preservation Commission	Amie Rukenstein	1 year	12/31/21
Open Space Advisory Committee	Lisa Wolff	1 year	12/31/21
HV Arts Council	Carol Lipson	1 year	12/31/21
HV Veteran's Association	Mike Chipowsky	1 year	12/31/21
Township Resident	Russ Granzow	1 year	12/31/21
Township Committee Member	Michael Ruger	1 year	12/31/21

RESOLUTION #21-6. Read by title.

RESOLUTION #21-6**MAYOR'S APPOINTMENTS TO BOARDS,
COMMISSIONS AND COMMITTEES**

BE IT RESOLVED, that I, Julie Blake, Mayor of the Township of Hopewell, County of Mercer, on this 4th day of January 2021, do hereby appoint the following for the terms designated:

	NOMINEE	TERM	TERM EXPIRING
PLANNING BOARD:			
Class I	Mayor	1 year	12/31/21
Class IV	Russell Swanson	4 year	12/31/24
Class IV	Jack Belmont	4 year	12/31/24
Alternate No. 1	Vanessa Sandom	2 year	12/31/22

ENVIRONMENTAL COMMISSION:

	George Kerr	3 year	12/31/23
	Andrew Plunkett	3 year	12/31/23
Alternate No. 1	Paul Kinney	2 year (unexp.)	12/31/21
Alternate No. 2	Mark Bean	2 year	12/31/22

HISTORIC PRESERVATION COMMISSION:

Class A	Maximillian Hayden	4 year	12/31/24
Alternate No. 2	Robert Warznak	2 year	12/31/22

OPEN SPACE ADVISORY COMMITTEE:

	Judy Clarke	3 year	12/31/23
Alternate No. 2	Gretchen Kish	3 year	12/31/23

DEER MANAGEMENT ADVISORY COMMITTEE

	William Cane	3 year	12/31/23
(Hunter)	Dave Guerard	3 year	12/31/23
	Mike Toth	3 year (unexp.)	12/31/22
Alternate No. 1	Elizabeth Wasch	1 year	12/31/21

OATH OF OFFICE OF 2021 TO COMMITTEE, BOARDS AND COMMISSION APPOINTEES – Laurie E. Gompf, Municipal Clerk, administered the Oath of Office to all Committee, Boards and Commission appointees who were in attendance.

RESOLUTION #21-7. Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #21-7.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-7

A RESOLUTION ESTABLISHING TOWNSHIP COMMITTEE MEETING DATES FOR THE YEAR 2021

WHEREAS, Section 13 of the Open Public Meetings Act requires the posting of annual meetings together with notification of said meetings to the official newspapers of the Township, and submission of the same to those persons requesting copies of said notice; and

WHEREAS, the Township Committee of the Township of Hopewell desires to set forth a schedule of public meetings for the year 2021.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, County of Mercer and the State of New Jersey that the Township Committee shall hold its regular meetings at 5:30 p.m. (subject to change) via Zoom Video Communications and/or at the Municipal Building Auditorium located at 201 Washington Crossing-Pennington Road, Titusville, New Jersey, on the first (1st) and third (3rd) Monday of each month, except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening or as noted in the attached annual notice of scheduled meetings; and

BE IT FURTHER RESOLVED that the Township Committee will hold Agenda Sessions at 5:30 p.m. (subject to change) on the fourth (4th) Monday of certain months except when that Monday is a national holiday and then the meeting will be held the following Tuesday evening as noted in the attached annual notice of scheduled meetings; and

BE IT FURTHER RESOLVED that copies of this Resolution be posted and maintained posted throughout the year in accordance with the statutes; and

BE IT FURTHER RESOLVED that copies of this Resolution and schedule be forwarded to the official newspapers of the Township.

RESOLUTION #21-8. Read by title.

Motion by Peters-Manning, seconded by Ruger to adopt Resolution #21-8.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-8

A RESOLUTION DESIGNATING OFFICIAL NEWSPAPERS

BE IT RESOLVED, that the Hopewell Valley News, The Times of Trenton, The Trentonian and the Hopewell Express are hereby designated as the official newspapers of the Township of Hopewell for the year 2021.

RESOLUTION #21-9. Read by title.

Motion by Peters-Manning, seconded by Ruger to adopt Resolution #21-9.

MOTION UNANIMOUSLY CARRIED

RESOLUTION # 21-9

A RESOLUTION DESIGNATING STATE APPROVED PUBLIC DEPOSITORIES AS OFFICIAL DEPOSITORIES OF HOPEWELL TOWNSHIP

BE IT RESOLVED, on this 4th day of January 2021 by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that any public depository as listed on the attached Cash Management Plan be designated as an Official Depository of the Township of Hopewell, County of Mercer, for the year 2021.

BE IT FURTHER RESOLVED, that the Administrator and the Chief Financial Officer/Treasurer are hereby authorized to purchase and sell participations in the cash fund of these depositories for investment purposes for the account of the Township of Hopewell.

RESOLUTION #21-10. Read by title.

Motion by Kuchinski, seconded by McLaughlin to adopt Resolution #21-10.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

RESOLUTION #21-10

ADOPTING A TEMPORARY 2021 BUDGET

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

WHEREAS, this resolution is within the first thirty days of the year 2021; and

WHEREAS, 26.25% of total appropriations of the 2020 budget, exclusive of any appropriations made for debt service, capital improvement fund and deferred charges in said budget is the sum of \$4,345,149.94

NOW, THEREFORE, BE IT RESOLVED, on this 4th day of January 2021, by the Township Committee of the Township of Hopewell, that the following temporary appropriations be made and that a certified copy of the Resolution be transmitted to the Township Treasurer's Office.

IN CAP APPROPRIATIONS:

	2020 Budget	2021 Temporary Budget	
Legislative			
S&W	23,227.20	6,000.00	OE
	16,700.00	6,000.00	
Executive			
S&W	260,227.76	80,000.00	
OE	349,349.00	50,000.00	
Financial Administration			
S&W	221,741.99	80,000.00	OE
	26,460.00	6,500.00	
Tax Collection			
S&W	95,671.79	23,000.00	
OE	8,655.00	3,500.00	
Legal Services/Prosecutor			
S&W	50,876.37	12,200.00	
OE	260,700.00	82,000.00	
Municipal Clerk			
S&W	158,653.82	38,000.00	
OE	29,540.00	6,400.00	
Municipal Assessor			
S&W	133,712.60	38,000.00	
OE	33,460.00	7,500.00	
Engineering			
OE	60,000.00	25,000.00	

Municipal Building		
S&W	77,940.18	10,000.00
OE	112,350.00	40,000.00
Police Services		
S&W	3,487,105.06	948,100.00
OE	294,950.00	100,000.00
Community Development		
S&W	372,915.95	65,000.00
OE	100,900.00	15,000.00
Auditing Services		
OE	30,000.00	30,000.00
Health		
S&W	269,807.21	74,000.00
OE	27,880.00	9,000.00
Solid Waste & Recycling		
OE	30,000.00	5,000.00
Public Works		
S&W	1,417,346.76	527,000.00
OE	355,400.00	290,000.00
Fleet Maintenance		
S&W	141,009.07	42,000.00
OE	105,000.00	70,000.00
Recreation/Parks		
S&W	56,394.02	14,000.00
OE	19,000.00	14,000.00
Recreation		
S&W	125,354.25	29,000.00
OE	2,850.00	1,400.00
Senior Services		
S&W	48,094.01	20,000.00
OE	6,500.00	1,500.00
Motor Fuels		
OE	155,000.00	61,300.00
Street Lighting		
OE	140,000.00	43,800.00
Utilities		
OE	165,000.00	43,800.00
Telephone		
OE	55,000.00	24,200.00
Municipal Court		
S/W	268,332.31	55,000.00
O/E	10,853.00	3,500.00
Public Defender		
S/W	16,000.00	5,400.00
Historic Preservation Commission		
OE	2,400.00	2,000.00
Environmental Commission		
OE	6,350.00	1,000.00
Insurance Premiums		
OE	425,307.00	467,887.00
Disability Insurance		
OE	6,000.00	4,000.00
Social Security		
OE	540,000.00	140,000.00
Employee Benefits		
OE	2,355,486.18	540,912.94
DCRP		
OE	2,000.00	2,000.00
Pension		
OE	1,465,962.28	0.00
Affordable Housing		
OE		0.00
Health Benefit Waiver		

OE	50,000.00	12,000.00
Animal Control		
OE	83,400.00	0.00
Interfund Operating Trf		
OE	49,261.89	0.00
Water Utility		
OE	3,944.20	0.00

OUT OF CAP APPROPRIATIONS:

Interlocal Police Services		
S&W	406,213.79	100,000.00
OE	34,150.00	5,000.00
Interlocal Recycling		
OE	246,168.00	64,000.00
Interlocal Dispatch		
S&W	74,727.77	0.00
Interlocal Senior Service Coordinator		
S&W	10,000.00	0.00
O/E	4,970.00	0.00
Interlocal EMS Mercer County		
O/E	15,320.00	0.00
Municipal Alliance Grant		
O/E	3,840.00	0.00
Interlocal Health Officer		
O/E	9,000.00	0.00
Recycling Tonnage Tax		
O/E	1,000.00	250.00
Miscellaneous Expenses		
O/E	1,137,493.69	0.00
TOTAL	16,552,952.15	4,345,149.94

RESOLUTION #21-11. Read by title.

Motion by McLaughlin, seconded by Ruger to adopt Resolution #21-11.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

RESOLUTION #21-11

**A RESOLUTION ADOPTING TEMPORARY
2021 WATER, SEWER UTILITY SBRSA & SEWER UTILITY ELSA BUDGET**

WHEREAS, the Local Budget Law (N.J.S.A. 40A:4-19) provides that where any contracts and/or commitment of payments are to be made prior to the final adoption of the 2021 budget, temporary appropriations shall be made for the purpose in the manner and the time provided; and

WHEREAS, this resolution is within the first thirty (30) days of the year 2021; and

WHEREAS, 26.25% of the total appropriations of the 2020 Water Utility budget, exclusive of debt service is the sum of \$40,020.75; and

WHEREAS, 26.25% of the total appropriations of the 2021 Sewer Utility budget, exclusive of debt service is the sum of \$86,314.81 for SBRSA Sewer Utility and \$253,117.62 for ELSA Sewer Utility;

NOW, THEREFORE, BE IT RESOLVED, on this 4th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following temporary appropriations be made and that a certified copy of this Resolution be transmitted to the Township Treasurer’s office.

	<u>2020</u> <u>Budget</u>	<u>2021</u> <u>Temporary Budget</u>
<u>WATER UTILITY</u>		
S & W	11,500.00	4,000.00

OE	139,960.00	35,820.75
Employee Benefits		
OE	1,000.00	200.00
TOTAL	152,460.00	40,020.75

SEWER UTILITY SBRSA

S & W	10,500.00	4,000.00
OE	317,138.31	82,114.81
Employee Benefits		
OE	1,180.00	200.00
TOTAL	328,818.31	86,314.81

SEWER UTILITY ELSA

S & W	24,000.00	6,500.00
OE	938,407.60	246,067.62
Employee Benefits		
OE	1,850.00	550.00
TOTAL	964,257.60	253,117.62
TOTAL	1,445,535.91	379,453.18

RESOLUTION #21-12. Read by title.

Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-12.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #21-12

**A RESOLUTION AUTHORIZING PUBLIC WORKS TO RE-OPEN
IT'S PETTY CASH FUND FOR 2021 IN THE AMOUNT OF \$200.00;
RECREATION TO RE-OPEN ITS PETTY CASH FUND
FOR 2021 IN THE AMOUNT OF \$500.00; THE ADMINISTRATION OFFICE
TO REOPEN ITS PETTY CASH FUND FOR 2021 IN THE AMOUNT OF \$400.00;
AND THE SENIOR SERVICES OFFICE TO RE-OPEN THEIR PETTY CASH FUND
FOR 2021 IN THE AMOUNT OF \$50.00**

WHEREAS, N.J.S.A. 40A:5-21 authorizes the establishment of Petty Cash funds for the Administration, Public Works, Recreation and Senior Services departments of Hopewell Township; and

WHEREAS, said petty cash funds were established by resolutions dated October 7, 1991 (Administration), January 4, 2001 (Recreation), February 1, 2001 (Public Works) and April 8, 2013 (Senior Services), by the Township Committee of the Township of Hopewell; and

WHEREAS, it is the desire of the Township Committee that said funds be continued under the direction of Administration, Public Works, Recreation and Senior Services respectively.

NOW, THEREFORE, BE IT RESOLVED on this 4th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that effective January 1, 2021, the Public Works Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$200.00; the Recreation Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$500.00; the Administration Office is hereby permitted to re-open its Petty Cash Fund in the amount of \$400.00 and the Senior Services Office be and is hereby authorized and permitted to re-open its Petty Cash Fund in the amount of \$50.00 pursuant to the provisions of N.J.S.A. 40A:5-21. Said Petty Cash Funds will be used by such office or department to pay claims for small miscellaneous expenses.

RESOLUTION #21-13. Read by title.

Motion by Ruger, seconded by Kuchinski to adopt Resolution #21-13.

ROLL CALL VOTE:

AYES: Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

NOES: None

RESOLUTION #21-13

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment date January 4, 2021 in the following amounts:

Bills and Claims	\$	5,916,047.83
Payroll	\$	0.00
Total Disbursements	\$	5,916,047.83

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

PUBLIC SECTION

No comment from the public.

At 5:43 p.m., motion by Ruger, seconded by Peters-Manning to adjourn the meeting.

MOTION UNANIMOUSLY CARRIED

The detailed public meeting may be viewed at www.hopewelltp.org in the video library.

LAURIE E. GOMPF
MUNICIPAL CLERK