

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING
VIA ZOOM VIDEO COMMUNICATIONS**

Monday, January 11, 2021 – 6:09 p.m.

PROPER STATEMENT OF NOTICE – Mayor Blake called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 5, 2021, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

ROLL CALL: Those answering the roll call of the Municipal Clerk:

COMMITTEE MEMBERS PRESENT: Kevin Kuchinski, Kristin McLaughlin, Courtney Peters-Manning, Michael Ruger, Mayor Julie Blake

ABSENT: None

STAFF PRESENT: Acting Administrator George Snyder, Municipal Clerk Laurie Gompf, CFO Julie Troutman, Director of Community Development/Engineer Mark Kataryniak, Township Attorney Steve Goodell

ALSO PRESENT: Health Officer Dawn Marling, Police Director Robert Karmazin

PLEDGE OF ALLEGIANCE TO THE FLAG – Mayor Blake led those in attendance in the Pledge of Allegiance to the flag.

Mayor Blake thanked Municipal Clerk Gompf, Director of Community Development/Engineer Kataryniak, CFO Troutman, Acting Administrator/Director of Public Works Snyder and their teams for all they do and then asked Deputy Mayor Ruger to read the following statement that the Township Committee released regarding the attack on the Capital Building:

“Wednesday’s unlawful attack on the United States’ Capital is a violent affront to the Constitution and to democracy. Despite the best efforts of a mob, however, the Congress of the United States has certified the electoral votes and confirmed the will of the American people.

We are grateful that those who work in the Capital are safe. We look forward to the conversations that must happen to ensure that we peacefully and thoughtfully work together to preserve the Constitution and our republic.”

PRESENTATION – Health Officer Dawn Marling

Ms. Marling reported that the area is seeing a post-holiday surge of COVID-19 cases; Capital Health is expecting hospitalizations to peak in the next few weeks; called for limiting outside interactions; stay home if you are sick; be mindful about social distancing; reported that the Health Department is in constant contact with the School District and Mercer County Jail; reported on a situation at the Mercer County jail regarding a group of COVID-positive inmates; and that the Township is working with Montgomery Township to develop a 2020 summary report related to the pandemic.

Ms. Marling also reported that the Township is partnering with the Mercer County Health Officers’ Association and running COVID vaccination clinics since the last week of December; over 1,000 community healthcare workers and first responders have been vaccinated; currently phase 1A (healthcare workers and first responders) are open to receiving vaccines; Ms. Marling was unsure of when phase 1B would open; expressed that a large scale vaccination site in Mercer County is currently being worked out with the assistance of Mercer County College; that

information is being posted to the Township's website and social media as soon as it is known; encouraged residents to sign up on New Jersey's vaccine portal www.covidvaccine.nj.gov; that there will be opportunities to also receive vaccinations through other resources as well; and remarked that the State will soon be setting up a call center for those who cannot navigate on the internet.

Mayor Blake questioned Ms. Marling on how COVID-19 might impact the 2021 budget to which Ms. Marling replied that she intended to charge the cold storage costs to the State for reimbursement under the grant, as well as supplies for running vaccination clinics.

Ms. Marling addressed written questions from **Jon Edwards** regarding vaccination registration; if there are patterns or locations to avoid COVID-19; and several questions regarding the Mercer County Corrections facility.

Sheila Fields, a resident of Hopewell-Princeton Road, questioned where the neighborhoods with COVID clusters are.

PRESENTATION – Police Director Robert Karmazin

Mr. Karmazin presented the following:

- Department Status, Accomplishments and Programs (Part I)
- Purpose
- Department Traffic Statistics – End of year 2020 Data
- Department Use of Force Statistics – End of year 2020 Data
- Accomplishments & Programs
 - Attorney General directive 2020.13 – Use of Force Policy

Mr. Karmazin read **Jon Edwards'** previously written questions which inquired as to if the department has gathered data as to the number of African Americans or people of color that officers have stopped.

COMMITTEE MEMBERS AND STAFF REPORTS

Mr. Kataryniak reported on the 2020 construction projects and that the Committee will be seeing closeout resolutions in the near future; that the department is starting to advance the projects for this year; explained that the stormwater management ordinance needs to be updated per new regulations from the Department of Environmental Protection; stated that the Planning Board will be examining and updating certain elements of the Master Plan; is coordinating projects with the County and their projects; reported on the upcoming Mine Road Bridge public meeting; provided an update on the Moore's Station Quarry which the County is taking over; and suggested forming a subcommittee to take comments to the County regarding the quarry.

Mr. Goodell referred to his year-end litigation summary and offered to answer questions regarding it; and offered a brief explanation of where the PennEast litigation now stands.

Ms. Troutman reported that she is preparing for the auditors to come in; is preparing to close 2020 general operations; and is getting ready to load some documents into the FAST system.

Mr. Snyder reported that he and Ms. Troutman will be meeting with department heads regarding the budget; and will be interviewing for heavy equipment operator, accounts clerk and VPOC positions.

Ms. Gompf reported that she has been working with Ms. Holley on updating the website's boards, committees and commission members and adding the meeting dates to the online calendar as well.

Committee Member McLaughlin sent her wishes for a speedy recovery to Congresswoman Bonnie Watson-Coleman.

Committee Member Ruger reported on curbside leaf collection; curbside appliance collection; Christmas tree collection; offered congratulations to General Foreman Dave Guerard for passing his Certified Public Works Manager examination; and reported on the Citizen's Equity Advisory Committee meeting as well as the Woolsey Park Advisory Committee meeting.

Committee Member Kuchinski reported that Recreation will be reorganizing at the end of the month; commented on the holiday lighting contest; reported that the names of the Tourism and Economic Advisory Committee will be named at an upcoming meeting; stated that he posted a link to the most recent resource pages from the NJ Department of Health in the Chat; and thanked everyone for their work on the budget.

Committee Member Peters-Manning reported that the Environmental Commission will be reorganizing next week; the Senior Advisory Committee will be meeting via Zoom this year; asserted that there are many fun activities coming for Seniors this year; and the Township will be participating in a nation-wide memorial for those who were lost to COVID-19.

Mayor Blake reported there will be monthly videos announcing what will be upcoming in the month; reminded everyone of the Mine Road Bridge public meeting; announced there is a prescribed burn in Mercer Meadows; and that there is a reorganization meeting for the Board of Health Advisory Board on January 20th.

PUBLIC SECTION

The following members of the public spoke during public comment:

Sheila Fields questioned when the format changed so that questions needed to be pre-submitted; queried as to what quadrant of the Township the COVID-infected families were in; and questioned why the Citizen's Equity Advisory Committee doesn't post an agenda of what they are going to speak about ahead of time.

The detailed public comment may be viewed at www.hopewelltp.org in the video library.

ORDINANCE – INTRODUCTION AND FIRST READING

Mayor Blake read by title the ordinance for introduction.

ORDINANCE AMENDING CHAPTER X (FEES AND PERMITS,
SECTION 10-3 (CONSTRUCTION FEE SCHEDULE) OF THE CODE OF
THE TOWNSHIP OF HOPEWELL

Motion by Kuchinski, seconded by McLaughlin to introduce the ordinance on first reading.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

ORDINANCE INTRODUCED

Second reading, public hearing date January 25, 2021 at 5:30 p.m.

ORDINANCE – INTRODUCTION AND FIRST READING

Mayor Blake read by title the ordinance for introduction.

ORDINANCE OF THE TOWNSHIP OF HOPEWELL AMENDING
SECTIONS 17-183 AND 17-184 OF THE CODE OF THE TOWNSHIP OF
HOPEWELL, MERCER COUNTY, STATE OF NEW JERSEY

Motion by Peters-Manning, seconded by Kuchinski to introduce the ordinance on first reading.

ROLL CALL VOTE:**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake**NOES:** None**ORDINANCE INTRODUCED**

Second reading, public hearing date January 25, 2021 at 5:30 p.m.

CONSENT AGENDA ITEMS**RESOLUTIONS #21-14 THROUGH #21-18.** Read by title.

Motion by Peters-Manning, seconded by Ruger to adopt Resolution #21-14 through #21-18

MOTION UNANIMOUSLY CARRIED**R E S O L U T I O N #21-14****A RESOLUTION TO APPROVE PARKS AND RECREATION
DEPARTMENT PROGRAM FEES**

WHEREAS, the Hopewell Township Parks and Recreation Department sponsors Community Trips for Hopewell Township Residents and their guests, Programs for both youth and adults, as well as a variety of Summer Camps and Activities for residents and non-residents; and

WHEREAS, the Recreation Director is recommending the following 2021 Program Fees:

2021 PROGRAM/ACTIVITY FEES

	<u>Program Fee</u>	<u>Twp. Res. Fee</u>
<u>Community Trips</u>		
Various Community Day Trips	Range of \$30 to \$325 with 15% higher to Non-Hopewell Township Residents	
Various Over-Night Trips	Range from \$300 - \$900 no additional cost for Non-Residents	
<u>Summer Camps per week</u>		
Art in the Park	\$200	\$200
Baseball	\$220	\$200
Soccer Conditioning Camp	\$195	\$175
Teen Travel Camp	\$390	\$355
Junior Travel Camp	\$390	\$355
Volleyball Camp	\$170	\$155
Wrestling Camp	\$185	\$170
Multi-Sports Camp	\$177	\$177
Tennis Camp	\$195	\$195
Theater Camp	\$340	\$340
Chess Camp	\$225	\$225
<u>Seasonal Programs/Activities</u>		
Field Hockey League (7 sessions)	\$165	\$150
Girls Soccer Technical Training (Eight 1 ½ hr. sessions)	\$190	\$170
Boys Soccer League (Six 2 hr. sessions)	\$190	\$170
Softball Clinics (Four 2 hr. sessions)	\$125	\$115
Junior Bulldogs Wrestling K-5 (season)	\$225	\$200
Junior Bulldogs Wrestling Grades 6-8 (short season)	\$125	\$110
Wrestling Club (season)	\$ 65	\$ 60
Sockey Program (per season)	\$155	\$145
Yoga Classes (8 sessions)	\$ 56	\$ 40
Camp/program registration late fee/administrative fee	\$ 35	\$ 35
Multi-Sports Program with US Sports (5-week session)	\$ 94	\$ 94
Multi-Sports Program with US Sports (8-week session)	\$177	\$177
Tennis Clinic Program with US Sports (5-week session)	\$ 94	\$ 94

Tennis Clinic Program with US Sports (8-week session)	\$177	\$177
Flag Football Clinic with US Sports (8-week session)	\$177	\$177
Track & Field Program with US Sports (8-week session)	\$177	\$177
Basketball Clinic with Primetime Athletics (6 sessions)	\$135	\$125
Young Rembrandts Art at Kunkel Park (8-week session)	\$175	\$175
Art Workshops by Katelyn Liepins Art Studio (1 day session- supplies included. Cost of the class will depend on supply cost and the length of the class)	\$30-\$100	\$30-\$100
Built by Me Computer Coding Classes (6-week session)	\$180	\$180
<u>Community Programs</u>		
Family Shows (price per person)	\$ 10	\$ 8

NOW, THEREFORE, BE IT RESOLVED, on this 11th day of January, 2021, that the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, approves the above 2021 Program/Activity Fee Schedule.

R E S O L U T I O N #21-15

**A RESOLUTION TO AUTHORIZE THE
TOWNSHIP OF HOPEWELL TO CONTRACT WITH
THE COUNTY OF MERCER FOR THE PROVISION
OF EMERGENCY MEDICAL SERVICES (EMS) DISPATCH SERVICES**

WHEREAS, it is the desire of the Governing Body of the Township of Hopewell to contract with the County of Mercer for the provision of EMS Dispatch Services; and

WHEREAS, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq. permits local units of the State to enter into a contract with any other local unit for the joint provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Clerk be and hereby are authorized to enter into a Shared Services Agreement with the County of Mercer for the provision of EMS Dispatch Services for the period of January 1, 2021 through December 31, 2021. Said services shall be furnished and rendered by the County of Mercer pursuant to an agreement in a form similar to that which is attached hereto.

R E S O L U T I O N #21-16

**A RESOLUTION APPROVING THE PAYMENT OF
UNUSED VACATION, SICK AND PERSONAL
TIME TO ELAINE CRUICKSHANK -BORGES**

WHEREAS, Elaine Cruickshank-Borges retired January 1, 2021 from employment with the Township of Hopewell Finance and Administration Department; and

WHEREAS, the Agreement with Hopewell Township provides to employees who retire from service the payment of unused sick, personal, vacation and compensatory time at their current hourly rate.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee hereby approves the payout of accumulated vacation, sick and personal time as calculated by the Human Resources Director in the amount of \$48,130.90 to Elaine Cruickshank-Borges.

R E S O L U T I O N #21-17

**A RESOLUTION APPROVING THE PAYMENT OF
UNUSED VACATION, SICK AND COMPENSATORY**

TIME TO EDGAR VAN DOREN

WHEREAS, Edgar Van Doren retired January 1, 2021 from employment with the Hopewell Township Public Works Department; and

WHEREAS, the Agreement between the Township of Hopewell and the Hopewell Township Public Works AFSCME Local 3867 provides to employees who retires from service the payment of unused sick, vacation and compensatory time at their current hourly rate.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee hereby approves the payout of accumulated vacation, sick and compensation time as calculated by the Human Resources Director in the amount of \$26,592.36 to Edgar Van Doren.

R E S O L U T I O N #21-18

**A RESOLUTION APPROVING THE PAYMENT OF
UNUSED ANNUAL LEAVE AND SICK TIME TO CHRISTINE LIEDTKA**

WHEREAS, Christine Liedtka retired January 1, 2021 from employment with the Hopewell Township in the Police Department;

WHEREAS, the collective negotiations agreement with the Township and Communications Workers of America (CWA) Local 1036 provides to employees when they retire from service the payment of unused annual leave, sick and compensatory time at their current hourly rate.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee hereby approves the payout of accumulated annual leave and sick time as calculated by the Human Resources Director in the amount of \$18,786.72 to Christine Liedtka.

RESOLUTION #21-19. Read by title.

Motion by Kuchinski, seconded by McLaughlin to adopt Resolution #21-19.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

R E S O L U T I O N #21-19

**A RESOLUTION AMENDING RESOLUTION #20-436 PROMOTING JULIE
TROUTMAN TO THE POSITION OF CHIEF FINANCIAL OFFICER IN THE
HOPEWELL TOWNSHIP FINANCE DEPARTMENT**

WHEREAS, Resolution #20-436 adopted on December 21, 2020 promoted Julie Troutman to the position of Chief Financial Officer in the Hopewell Township Finance Department effective January 1, 2021; and

WHEREAS, per N.J.S.A. 40A:9-140.1, this appointment shall be for a four-year term.

NOW, THEREFORE, BE IT RESOLVED, on this 11th day of January, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the appointment of Julie Troutman as Chief Finance Officer in the Hopewell Township Finance Office be and is hereby amended for a four-year term effective January 1, 2021 through December 31, 2024.

RESOLUTION #21-20. Read by title.

Motion by Ruger, seconded by Peters-Manning to adopt Resolution #21-20.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-20

**A RESOLUTION APPOINTING HIRAM CARTAGENA JR.
AS LABORER IN THE PUBLIC WORKS DEPARTMENT**

NOW, THEREFORE, BE IT RESOLVED, on this 11th day of January, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Hiram Cartagena, Jr. be and is hereby appointed as Laborer in the Hopewell Township Public Works Department; and

BE IT FURTHER RESOLVED that Hiram Cartagena, Jr. be compensated at an annual salary of \$43,699.18; and

BE IT FURTHER RESOLVED that this appointment is effective January 25, 2021.

RESOLUTION #21-21. Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-21.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-21

RESOLUTION AUTHORIZING CONTRACT WITH SAVE A FRIEND TO HOMELESS ANIMALS TO PROVIDE FOR SHELTER SERVICES

WHEREAS, the Township has a need for shelter services for its animal control activities; and

WHEREAS, SAVE, a Friend to Homeless Animals, is a non-profit corporation of the State of New Jersey which houses animals and places them for adoption; and

WHEREAS Hopewell, by and through its Animal Control Officer, takes custody of stray animals in accordance with N.J.S.A. 4:19-15.16; and

WHEREAS Hopewell, from time to time, has a need for a facility for the boarding of animals and places animals with SAVE, A Friend to Homeless Animals; and

WHEREAS SAVE, A Friend to Homeless Animals is willing to accept such animals subject to conditions set forth within agreement found acceptable to the Township of Hopewell; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available NOT TO EXCEED \$13,000.00, as follows:

Animal Control Trust Account – X-17-00-917-234

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the recommendation to award is hereby accepted; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the Mayor is authorized to effectuate a contract with SAVE, a Friend to Homeless Animals.

RESOLUTION #21-22. Read by title.

Motion by Ruger, seconded by Peters-Manning to adopt Resolution #21-22.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-22

A RESOLUTION GRANTING AUTHORITY FOR APPROVAL OF CERTAIN PURCHASES THROUGH NEW JERSEY STATE CONTRACTS AND/OR PURCHASING COOPERATIVES FOR 2021

WHEREAS, pursuant to the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139, the governing body may delegate the power to award purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Hopewell is a member; and

WHEREAS, in the interest of streamlining Township operations and improving efficiency, it is the desire of the Mayor and Township Committee to authorize the Purchasing Officer/Qualified Purchasing Agent (QPA) to approve purchases, contracts and agreements through New Jersey State Contracts and/or Purchasing Cooperatives, subject to provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and P.L.2011, c.139

below the \$44,000.00 threshold in individual purchases and the aggregate as defined by N.J.S.A.40A:11-2(19).

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Hopewell that the Purchasing Officer/Qualified Purchasing Agent (QPA) upon receipt of an identified need and direction from the Township is hereby authorized to approve purchases, contracts and/or agreements through New Jersey State Contracts and/or Purchasing Cooperatives to which the Township of Hopewell is a member without further action from the Committee, provided that funds are available to cover the expenditure; and

BE IT FURTHER RESOLVED, purchase approvals made by the Purchasing Officer/Qualified Purchasing Agent (QPA) by virtue of the adoption of this Resolution shall be subject to the provisions and requirements of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq. and that no amount of any contract shall be in excess of the bid threshold in a single purchase or the aggregate without express individual resolutions authorizing such cooperative purchases by contract number.

RESOLUTION #21-23. Read by title.

Motion by McLaughlin, seconded by Ruger to adopt Resolution #21-23.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-23

A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS

WHEREAS, there exists a need for professional services for the following: Consultative Services for the Hopewell Township Police Department; and

WHEREAS, the estimated cost of the contract is not to exceed \$2,400.00 (1-01-25-240-028) for Consultative Services for the Hopewell Township Police Department; and funds will be available in the 2021 budget appropriations for this purpose certified by the local finance officer encumbered in the accounts referenced above; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with:

The Rodgers Group, LLC for Consultative Services for the Hopewell Township Police Department

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

RESOLUTION #21-24. Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-24.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-24

A RESOLUTION IMPLEMENTING A RATE SCHEDULE FOR PROFESSIONAL SERVICES PROVIDED BY THE MUNICIPALITY

WHEREAS, there exists a need for professional services to be provided by the professionals of the municipality for the following:

Review of Applications for Development;

Review and Preparation of Documents related to applications;
Inspections of Improvements;
Other Purposes under the provisions of P.L. 1975, c.291 (C.40:55D-1 et seq.); and
WHEREAS, the municipal professional’s hourly base salary is established annually by the Salary and Wage Ordinance; and

WHEREAS, the charge rates for professionals requires that a rate schedule derived from the professional’s hourly base rate be established by Resolution; and

WHEREAS, the Municipal Land Use Law (MLUL) 40:55D-53.2 (a.) and (c.) determines rate schedule formula and escrow procedure for municipal professionals for services rendered.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Hopewell, that the following municipal professional rate schedule be implemented:

<u>PROFESSIONAL</u>	<u>HOURLY RATE</u>
Community Development Director / Twp Engineer	\$ 156.00
Community Development Coordinator	\$ 84.00
Assistant Community Development Coordinator	\$ 82.00
Health Officer	\$ 104.00
Sr. Registered Environmental Health Specialist	\$ 76.00
Registered Environmental Health Specialist	\$ 68.00

RESOLUTION #21-25. Read by title.
Motion by McLaughlin, seconded by Ruger to adopt Resolution #21-25.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-25

**2019 DEBT SERVICE RESOLUTION
(MATURING ON JANUARY 28, 2021)**

WHEREAS, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

WHEREAS, debt service payments will be due on January 28, 2021 on a 2019 Note issued and outstanding.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due January 28, 2021.

DEBT SERVICE – TOWNSHIP OF HOPEWELL 2010 BONDS

	<u>Interest</u>	<u>Principal</u>
Current Fund	\$143,724.60	\$689.00
Sewer	\$1,622.69	\$120.00
TOTAL	\$145,347.29	\$809.00

RESOLUTION #21-26. Read by title.
Motion by Ruger, seconded by McLaughlin to adopt Resolution #21-26.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake
NOES: None

R E S O L U T I O N #21-26

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment date January 11, 2021 in the following amounts:

Bills and Claims	\$	596,018.44
Payroll	\$	330,362.50
Total Disbursements	\$	926,380.94

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.

PUBLIC SECTION

The following members of the public spoke during public comment:

Ms. Gompf had a question via Chat regarding how someone could ask a question via telephone, to which she responded the caller would need to press *9.

Harvey Lester, a resident of Continental Lane, congratulated Mayor Blake on her election as Mayor and proceeded to chastise her regarding the public portion of the meeting in which members of the public may only speak about agenda items.

The detailed public comment may be viewed at www.hopewelltpw.org in the video library.

EXECUTIVE SESSION RESOLUTION. Read into the record.

Mayor Blake stated that the regular meeting may reconvene following the Executive Session.

Motion by Kuchinski, seconded by Ruger to go to Executive Session to discuss contract negotiations, real estate, legal and personnel matters.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-27

EXECUTIVE SESSION RESOLUTION

WHEREAS, it is necessary for the Township Committee to discuss contract negotiations, real estate, legal, and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the Township Committee wishes to discuss the following:

- Personnel

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, on this 11th day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

At 7:54 p.m. the Executive Session was held.

At 8:45 p.m. the Regular meeting reconvened.

RESOLUTION #21-28. Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-28.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #21-28

**RESOLUTION APPROVING A SALARY STIPEND
AND TITLE CHANGE**

WHEREAS, on August 3, 2020, the Hopewell Township Committee adopted Ordinance No. 20-1732, “An Ordinance Establishing the Position of Police Director and Amending Section 2-2.10 of the Revised General Ordinances of the Township of Hopewell, Mercer County, New Jersey; and

WHEREAS, Ordinance 20-1732 provided that “Where there is a vacancy in the position of Chief of Police, either due to retirement, resignation, death, termination or dismissal, or the Chief of Police has otherwise relinquished his or her powers, functions and duties, the Township Committee may appoint a Police Director to head the Police Department”; and

WHEREAS, Ordinance 20-1732 also provided that “In those instances in which the Police Director is precluded by law from acting, the ranking officer shall assume those duties”; and

WHEREAS, on August 1, 2020, the Hopewell Township Police Chief retired; and

WHEREAS, on September 8, 2020, the Township Committee adopted Resolution No. 20-317, “A Resolution Approving a Salary Stipend & Title Change,” which provided for an Acting Chief, Acting Lieutenant, and Acting Sergeant, which positions were made necessary by the absence of either a Chief or Director in the Department; and

WHEREAS, Resolution No. 20-317 also provided annual stipends for each of the acting positions; and

WHEREAS, on November 9, 2020 the Township hired Robert Karmazin as Police Director; and

WHEREAS, because there is now a Police Director, there is no longer a need for an Acting Chief for the Department; however, there remains a need for an Officer-in-Charge to serve in those instances in which the Police Director is precluded by law from acting; and

WHEREAS, there remains a need for an Acting Lieutenant and Acting Sergeant.

NOW, THEREFORE, BE IT RESOLVED on this 11th day of January, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that William Springer’s title be changed from Acting Chief to Lieutenant and Officer-in-Charge, and that his annual stipend of \$12,000 be maintained.

BE IT FURTHER RESOLVED, that the acting titles and annual stipends of Sergeant James Rosso (Acting Lieutenant; \$10,000) and Detective Joseph Maccaquano (Acting Sergeant; \$12,754.27) be maintained.

At 8:49 p.m., motion by Peters-Manning, seconded by Ruger to adjourn the meeting.
MOTION UNANIMOUSLY CARRIED

The detailed public meeting may be viewed at www.hopewelltp.org in the video library.

LAURIE E. GOMPF
MUNICIPAL CLERK