

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, JANUARY 12, 2023**

The regular meeting of the Board of Fire Commissioners was held on January 12, 2023 in person and via Zoom at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Chairperson Burd called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Chairperson Burd.

**ROLL CALL**

Chairperson Burd-	Present
Vice-Chairperson Novak-	Present
Secretary Jones-	Present
Treasurer Tomaro-	Present
Commissioner Rodriguez-	Present

**MINUTES SUBMITTED FOR APPROVAL**

Regular and Executive Session Meeting Minutes for 1/5/2023 attended by all Commissioners were submitted and approved. Commissioner Novak made the motion and Commissioner Rodriguez, Jr. seconded.

**PUBLIC COMMENT (AGENDA)** None

**PUBLIC HEARING ON 2023 BUDGET**

**RESOLUTION 2023-08**

**2023 ADOPTED BUDGET RESOLUTION**

**FISCAL YEAR: January 1, 2023 to December 31, 2023**

WHEREAS, the Annual Budget for the Hopewell Township FD No. 1 (the 'Fire District') for the fiscal year beginning January 1, 2023 and ending December 31, 2023 has been presented for adoption before the Board of Commissioners of the Fire District at its open public meeting of January 12, 2023; and

WHEREAS, the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the adopted budget is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et seq.); and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$5,385,373.09 which includes amount to be raised by taxation of \$4,445,776.90, and Total Appropriations of \$5,385,373.09; and

WHEREAS, an election shall be held annually on the third Saturday of February (only if required) in each established fire district to

determine the amount to be raised by taxation for the ensuing year;

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Fire District at an open public meeting held on January 12, 2023 that the Annual Budget of the Fire District for the fiscal year beginning January 1, 2023 and ending December 31, 2023 is hereby adopted and, shall constitute appropriations for the purposes stated and authorization of Total Revenues

of \$5,385,373.09, which includes amount to be raised by taxation of \$4,445,776.90, and Total Appropriations of \$5,385,373.09; and

BE IT FURTHER RESOLVED, that the Annual Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

BE IT FURTHER RESOLVED, that an annual election shall be held on the third Saturday of February (only if required) to determine the

amount to be raised by taxation for the ensuing year. The results of which shall be subsequently certified to the Division and the Municipal Assessor.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez			X			
Novak		X	X			
Burd			X			

**TREASURER’S REPORT**

**BILLS & CLAIMS**

January 12, 2023

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List		\$145,283.30
Total Disbursements:		\$145,283.30

Commissioner Tomaro mentioned the notable bills.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro	X		X			
Jones			X			
Rodriguez			X			
Novak		X	X			
Burd			X			

**STATION REPORTS**

- A. Union Fire Company and Rescue Squad: Report submitted
- B. Pennington First Aid Squad: no report
- C. Hopewell Fire Department and Emergency Medical Unit: report submitted, reviewed 2022 call numbers, State Certification almost complete, few outstanding items. New ambulance stretcher is in service and members are trained on how to use. EMU is continuing the rapid membership process for volunteers joining from 151.
- D. Pennington Fire Company: Report submitted
- E. Hopewell Valley Emergency Services Unit: Report submitted

**NEW BUSINESS**

**RESOLUTION 2023-09**

**A RESOLUTION AUTHORIZING THE CHAIRMAN OF THE BOARD OF FIRE COMMISSIONERS AND THE FIRE OFFICIAL TO CERTIFY THE DIVISION OF FIRE SAFETY END OF YEAR REPORTS**

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 has received a request from the Division of Fire Safety to certify the number of life hazard use inspections conducted by the Hopewell Valley Bureau of Fire Safety for the year 2022; and

**WHEREAS**, the requested report will be completed and reviewed.

**NOW THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1 that the requested report from the Division of Fire Safety will be completed and this resolution hereby authorizes the Chairperson and the Fire Official to submit the report.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

**RESOLUTION 2023-10**

**A RESOLUTION ESTABLISHING THE LIST OF PART TIME EMPLOYEES TO WORK FOR THE HOPEWELL VALLEY EMERGENCY SERVICES UNIT AND HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1**

**WHEREAS**, a need exists to maintain a list of part time employees eligible to work for the Hopewell Valley Emergency Services Unit and Hopewell Township Fire District No.1 in various positions; and **WHEREAS**, the Board of Fire Commissioners has authorized the Chief of Emergency Services to amend the listing as needed; and

**WHEREAS**, the following amendments have been made:

ADDED: William Mullen, III

REMOVED: Heather Varrasee

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Fire Commissioners of Hopewell Township Fire District No.1, Mercer County, hereby establishes the list of part-time employees annexed herein and sets the part time hourly rates as follows:

- A. \$25.00 per hour for Firefighter/Emergency Medical Technicians, Emergency Medical Technicians, information technology and communications positions, and administrative positions
- B. \$175.00 per meeting for meeting minute transcription

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

**RESOLUTION 2023-11**

**A RESOLUTION ENCOURAGING THE PASSING OF VOLUNTEER FIREFIGHTER AND FIRST AID SQUAD PROPERTY TAX CREDITS**

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 has been made aware of an additional proposed property tax credit for volunteer firefighter and first aid squad members; and,

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 wish to support the New Jersey State Legislature to pass Constitutional amendment, Assembly Concurrent Resolution No. 171 of the 220<sup>th</sup> Legislature; and,

**WHEREAS**, the Board of Fire Commissioners of Hopewell Township Fire District No. 1 wish to support Assembly Concurrent Resolution No. 171 which states in part, “The governing body of a municipality, by ordinance, may provide a property tax credit of up to 100 percent against the property taxes assessed and levied on the primary residence of an active member of a volunteer fire company or volunteer first aid squad that serves the municipality where the residence is located.”; and,

**BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, fully support the passing of the proposed property tax credit Constitutional amendment

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones			X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd	X		X			

Discussion was had regarding the lack of requirements in the bill to receive the tax credit.

**RESOLUTION 2023-12**

**A RESOLUTION DESIGNATING THE APPOINTMENT OF A CUSTODIAN OF GOVERNMENT RECORDS**

**WHEREAS**, the Board of Fire Commissioners (the Board) of Hopewell Township Fire District No. 1 (the District) recognizes that requests for records pursuant to the Open Public Records Act (“OPRA”) must be acted upon within established time periods; and,

**WHEREAS**, the Board has determined that the designation of a Custodian of Government Records is in the best interest of the District; and,

**WHEREAS**, N.J.S.A. 47:1A et seq. states that the custodian of a government record in the case of a public agency other than a municipality is the officer officially designated by formal action of the agency’s governing body; and,

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Fire Commissioners of Hopewell Township Fire District No. 1, County of Mercer, that Andrew J. Fosina, Jr. shall be designated as the Custodian of Government Records of the Hopewell Township Fire District No.1.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

**RESOLUTION 2023-13**

**A RESOLUTION ADOPTING A DOMESTIC VIOLENCE POLICY**

**WHEREAS**, the State of New Jersey issued a Statewide Domestic Violence Policy (DVP) for Public Employees; and

**WHEREAS**, pursuant to N.J.S.A. 11A:2-6a(b)(1), “The [Civil Service Commission] shall develop a uniform domestic violence policy, which all public employers shall adopt and distribute to their employees, regardless of whether a public employer is subject to the provisions of Title 11A, Civil Service, of the New Jersey Statutes”; and

**WHEREAS**, Hopewell Township Fire District No. 1 seeks to update its policies to comply with N.J.S.A. 11A:2-6a(b)(1).

**NOW THEREFORE BE IT RESOLVED** by the Hopewell Township Fire District No. 1 Board of Fire Commissioners, County of Mercer, State of New Jersey, that the Hopewell Township Fire District No. 1 Policy Manual is updated as follows:

1. The Domestic Violence Policy for Public Employers issued by the State of New Jersey shall be adopted by the Hopewell Township Fire District No. 1.
2. Hopewell Township Fire District No. 1 shall designate Fire Commissioner Burd as primary and Fire Commissioner Jones as secondary Human Resource Officers (HRO) for purposes of the Domestic Violence Policy.

**BE IT FURTHER RESOLVED**, that a copy of the aforementioned Domestic Violence Policy for Public Employers shall be distributed to the appropriate personnel by the Chief of Emergency Services and the Chief of Union Fire Company and Rescue Squad.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro		X	X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak			X			
Burd			X			

**RESOLUTION 2023-14**

**A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO EXECUTE AN AGREEMENT FOR FIRE INSPECTION SERVICES WITH HOPEWELL TOWNSHIP**

**WHEREAS**, the Township of Hopewell (the “Township”), is responsible for certain fire inspection services pursuant to the Uniform Fire Safety Act (N.J.S.A. 52:27D-195, et. Seq.) (the “Fire Safety Act”); and

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, et. Seq.), the Township desire to contract with the Board of Fire Commissioners of Hopewell Township Fire District No.1 (the “Board”) for the provision of fire inspection services and other certain services required by the Fire Safety Act from January 1, 2023 through December 31, 2024; and

**WHEREAS**, the Township and the Board are both “local units” and the fire inspection services and other certain services required by The Fire Safety Act are “shared services” within the meaning of N.J.S.A. 40A:65-3.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Chairman is hereby authorized and directed to execute a Shared Services Agreement between the Township and the Board for the provision of fire

inspection services and other certain services required by The Fire Safety Act, substantially in the form annexed hereto (the “Agreement”).

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro		X	X			
Jones			X			
Rodriguez, Jr.			X			
Novak	X		X			
Burd			X			

**RESOLUTION 2023-15**

**A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO EXECUTE NON-FAIR AND OPEN PROFESSIONAL SERVICES AGREEMENTS FOR 2023**

**WHEREAS**, The Hopewell Township Fire District No.1 (The Board) has a need for professional services in 2023; and

**WHEREAS**, the Board has determined that the value of the contracts will exceed \$17,500 and the funds will be available in the 2023 budget appropriations for this purpose certified by the Treasurer and Chief of Emergency Services, pending approval of the 2023 budget; and

**WHEREAS**, N.J.S.A. 19:44A-20.4 et seq. requires that any contract in excess of \$17,500 is subject to the requirements of the New Jersey Pay to Play Regulations; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for “Professional Service” without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by The Board of The Hopewell Township Fire District No.1, as follows:

1. Non-fair and open pay to play documents have been completed, reviewed and are on file with the Chief of Emergency Services.
2. The Chairperson and Secretary are hereby authorized and directed to execute contracts with:
  - a. The Canning Group, LLC for financial review, budget assistance, oversight and qualified purchasing agent services, not to exceed \$32,000.00 in the calendar year 2023
  - b. StarNet Solutions, Inc., for IT consulting services, not to exceed \$22,000.00 in the calendar year 2023
  - c. Bowman & Company, for auditing and accounting services, not to exceed \$34,500.00 in the calendar year 2023
  - d. Stark & Stark, for legal services, not to exceed \$45,000.00 in the calendar year 2023
3. The contracts are awarded without competitive bidding as a “Professional Service” agreement under the provisions of the Local Public Contracts Law N.J.S.A.40A:11-5(1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.
4. A notice of these actions shall be published once in the official newspaper if required by law.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.		X	X			
Novak			X			
Burd			X			

**RESOLUTION 2023-16**

**RESOLUTION AWARDING CC# 22-04 TO EMS CONSULTING SERVICES INC. IN A FAIR AND OPEN AWARD FOR EMS BILLING SERVICES**

**WHEREAS**, there is a need for EMS Billing Services to accomplish emergency medical response and Billing for the Hopewell Township Fire District No. 1 (District); and

**WHEREAS**, the New Jersey Local Public Contracts Law (N.J.S.A. 40A:11-4.1et seq.) allows the use of competitive contracts and approved by Fire District resolution; and

**WHEREAS**, the District duly advertised for public receipt of competitive contracts providing the required 20 days prior to receipt for CC#22-04 in a fair and open manner, consistent with N.J.S.A.19:44A-20.4 et. Seq., and

**WHEREAS**, the District received competitive contracts for EMS Billing Services at 9:00 a.m. on December 2, 2022; and

**WHEREAS**, the rating committee has reviewed the submittals and rated according to the direction under competitive contracts as required within N.J.A.C. 5:34-4 et. Seq., and

**WHEREAS**, EMS Consulting Service, 20 E Taunton Road, Suite 560, Berlin, New Jersey, 08009, has provided the response most advantageous to the District, under the demands of price and other factors found within statute; and

**WHEREAS**, the process was administered as require by law by the Qualified Purchasing Agent who has concurred with the legality of the purchase in accord with the New Jersey Local Publics Contract Law (N.J.S.A. 40A:11-1 et seq.); and

**WHEREAS**, the term of contract is allowable for up to five (5) years as authorized under N.J.S.A.40A:11-4.1 et. Seq., and

Line Item: Contracted Services - Medical

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of the Hopewell Township Fire District No. 1 that:

1. The contract for EMS Billing Services is awarded to EMS Consulting Service, 20 E Taunton Road, Suite 560, Berlin, New Jersey, 08009, for a one (1) year contract, with compensation at 6% of revenue received, in accord with N.J.S.A.40A:11-15.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro		X	X			
Jones			X			
Rodriguez, Jr.			X			
Novak	X		X			
Burd			X			

Discussion regarding fees collected from the billing company and Ordinances need to be passed from Township before billing can begin.

**RESOLUTION 2023-17**

**A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 TO EXECUTE AN AGREEMENT FOR FIRE INSPECTION SERVICES WITH THE BOROUGH OF HOPEWELL**

**WHEREAS**, the Borough of Hopewell (the “Borough”), is responsible for certain fire inspection services pursuant to the Uniform Fire Safety Act (N.J.S.A. 52:27D-195, et. Seq.) (the “Fire Safety Act”); and

**WHEREAS**, pursuant to the Uniform Shared Services and Consolidation Act (N.J.S.A. 40A:65-1, et. Seq.), the Borough desires to contract with the Board of Fire Commissioners of Hopewell Township Fire District No.1 (the “Board”) for the provision of fire inspection services and other certain services required by the Fire Safety Act from January 1, 2023 through December 31, 2024; and

**WHEREAS**, the Borough and the Board are both “local units” and the fire inspection services and other certain services required by The Fire Safety Act are “shared services” within the meaning of N.J.S.A. 40A:65-3.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Chairman is hereby authorized and directed to execute a Shared Services Agreement between the Borough of Hopewell and the Board for the provision of fire inspection services and other certain services required by The Fire Safety Act, substantially in the form annexed hereto (the “Agreement”).

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

**RESOLUTION 2023-18**

**A RESOLUTION AUTHORIZING THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL TOWNSHIP FIRE DISTRICT NO. 1 AND THE BOARD OF FIRE COMMISSIONERS OF HOPEWELL BOROUGH FIRE DISTRICT NO.1 TO ENTER AN AGREEMENT FOR FINANCIAL ASSISTANCE WITH EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the Hopewell Borough Board of Fire Commissioners (the “Borough”) and the Hopewell Township Board of Fire Commissioners recognize the financial burden emergency medical services has brought to the community, and;

**WHEREAS**, the Boards have agreed upon the financial contribution that the Hopewell Borough Fire District No.1 will provide to the Hopewell Township Fire District; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Board Chairperson and Secretary are hereby authorized and directed to execute financial agreement between the Hopewell Township Fire District No.1 and the Hopewell Borough Fire District No.1 for emergency medical services in 2023 in the amount of \$17,270 to be paid out over four (4) quarterly payments.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro		X	X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak			X			
Burd			X			

**PUBLIC COMMNET (NON AGENDA):**

Chief Pedersen gave an update of the status of the Union Fire Company as of last night 1/11/23. Station was taken out of service, Telesquirt was out for repairs and Engine had complete power failure while out for driver training, tools and equipment were removed and placed on other apparatus and engine was towed to Station 53 by Mother’s Towing. Mutual aid stations were made aware the station as out of service and have offered use of spare apparatus if needed.

In conversations had with Ewing and Lawrence companies, Chief Pedersen would like to form a Tanker Taskforce for our area. Chief Martin will work with Chief Pedersen to start the process.

Discussion was had regarding Tanker 53-1, Commissioners decided not to fix the tanker. Past Commissioner Chipowsky reached out to Chief Martin about donating the tanker to the NJ Fire Museum as they currently do not have a tanker in their display. Chief Martin will follow up with Mr. Chipowsky about the donation and resolutions will need to be passed.

Chief Pedersen had a discussion with a resident in Todd Ridge regarding the conditions of the fire hydrants in the development. Advised resident of the rental costs of the hydrants from Trenton Water Works.

Chief Reed asked the Commissioners about passing resolutions of service appreciation for recently passed members and past chiefs.

**EXECUTIVE SESSION**

The Board of Fire Commissioners went into closed session at 8:07 pm and returned to open session at 9:11 pm.

**RESOLUTION 2023-19  
EXECUTIVE SESSION**

**WHEREAS** the Open Public Meetings Act permits the Board of Fire Commissioners of Hopewell Township Fire District No. 1 to exclude the public from a portion of the meeting in order to discuss matters requiring confidentiality per N.J.S.A. 10:4-12; and

**WHEREAS**, the Board is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer as follows:

1. The Board intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12 in Executive Session.
2. The scope of the aforesaid executive session will be limited to the following:
  - A. EMS Policy
  - B. Contracts
  - C. Purchasing
3. Minutes of the Executive Session will be disclosed to the public when the need for confidentiality no longer exists.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro		X	X			
Jones	X		X			
Rodriguez			X			
Novak			X			
Burd			X			

**ADJOURNMENT**

Commissioner Tomaro motioned to adjourn the meeting and was seconded by Commissioner Rodriguez, Jr. at 9:12 pm. The motion carried.

Respectfully submitted,



Randi Malkiewicz  
Admin Clerk

<b>Title</b>	1/12/23 Regular Session Meeting Minutes
<b>File name</b>	1-12-23 Regular B...ting Minutes.docx
<b>Document ID</b>	ae8aa1aa01b0d19ccbb695ecc0dc7e1e3b1225c9
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<b>Status</b>	● Signed

### Document History



SENT

**01 / 27 / 2023**  
14:29:18 UTC

Sent for signature to Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org) from jmoore@hopewelltpfire.org  
IP: 173.61.41.5



VIEWED

**01 / 28 / 2023**  
00:11:41 UTC

Viewed by Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org)  
IP: 96.248.105.208



SIGNED

**01 / 28 / 2023**  
00:11:57 UTC

Signed by Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org)  
IP: 96.248.105.208



COMPLETED

**01 / 28 / 2023**  
00:11:57 UTC

The document has been completed.