

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING  
VIA ZOOM VIDEO COMMUNICATIONS**

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**Monday, January 25, 2021 – 6:07 p.m.**

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**PROPER STATEMENT OF NOTICE** – Mayor Blake called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 5, 2021, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

**ROLL CALL:** Those answering the roll call of the Municipal Clerk:

**COMMITTEE MEMBERS PRESENT:** Kevin Kuchinski, Kristin McLaughlin, Courtney Peters-Manning, Michael Ruger, Mayor Julie Blake

**ABSENT:** None

**STAFF PRESENT:** Acting Administrator George Snyder, Municipal Clerk Laurie Gompf, CFO Julie Troutman, Director of Community Development/Engineer Mark Kataryniak, Township Attorney Steve Goodell

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**PLEDGE OF ALLEGIANCE TO THE FLAG** – Mayor Blake led those in attendance in the Pledge of Allegiance to the flag.

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**MINUTES SUBMITTED FOR APPROVAL**

Motion by Peters-Manning, seconded by Ruger to approve October 19, 2020 Special Executive Session Meeting Minutes; October 22, 2020 Special and Executive Session Meeting Minutes; November 9, 2020 Regular and Executive Session Meeting Minutes as amended; November 23, 2020 Regular and Executive Session Meeting Minutes; and November 30, 2020 Special Meeting Minutes.

**MOTION UNANIMOUSLY CARRIED**

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**PRESENTATION**

Health Officer, Dawn Marling, presented the following:

- Reported 81 additional COVID-19 cases and 2 additional deaths.
- There have been a total of 10 Township residents who have died from COVID-19.
- Stressed limiting contact with those outside our own homes.
- There is an enormous demand for COVID-19 vaccinations.
- Mercer County Health Departments have no guarantee on how many doses are being received from week to week.
- Information is being posted on the Senior Services website to keep seniors advised.
- A notification list is being maintained with the Health Department to assist seniors with getting registered to receive the vaccination.
- Encouraged residents to register on the State portal: [covidvaccine.nj.gov](https://covidvaccine.nj.gov)
- The State has opened up a call center: 855-568-0545
- The Health Department began interviews this week for a full time public health nurse.
- There is a resolution on the agenda tonight hiring a Vulnerable Populations Outreach Coordinator (VPOC).

Mayor Blake asked that the Resolution for the VPOC be moved up in the agenda at this time.

**RESOLUTION #21-30.** Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-30.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**R E S O L U T I O N #21-30**

**A RESOLUTION APPOINTING HORACIO HERNANDEZ  
AS VULNERABLE POPULATIONS OUTREACH COORDINATOR  
IN THE HEALTH DEPARTMENT**

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Horacio Hernandez be and is hereby appointed as Vulnerable Populations Outreach Coordinator in the Hopewell Township Health Department; and

**BE IT FURTHER RESOLVED** that Horacio Hernandez be compensated at an annual salary of \$54,942.89 (Grade 6 Step 3 new salary guide); and

**BE IT FURTHER RESOLVED** that this appointment is effective February 1, 2021.

**PRESENTATION**

Police Director, Robert Karmazin, presented a Life Saving Award to Police Officers Robert Voorhees and Michael Makwinski. Director Karmazin read the award as follows: "On November 8, 2020 at approximately 9:11 a.m., Officers Michael Makwinski and Robert Voorhees responded to a Baker Way address for a report of a male in his 40's suffering from a cardiac arrest. Officer Makwinski arrived on location within minutes and found the victim unconscious and unresponsive on the couch in the living room. Unable to locate a pulse or a breath from the victim, Officer Makwinski moved the victim to the floor. Officer Makwinski then applied and utilized the defibrillator which indicated that a shock was necessary. Once the shock was delivered Officer Makwinski continued performing CPR.

Officer Voorhees then arrived on the scene a short time later to assist. As Officer Makwinski was performing chest compressions, Officer Voorhees provided airway management and utilized a bag valve mask and oxygen to provide respirations for the victim. CPR rescue efforts continued with four additional diffibrillator shocks that were actually delivered to save a life. Care of the victim was then transformed to the Capital Health system paramedics and Pennington First Aid. Pennington First Aid transported the victim to a local hospital where he was admitted, treated, and later released. Due to their quick actions and their cooperative efforts with each other and responding emergency personnel, these officers were able to provide lifesaving assistance to the victim and placed him under the care of more advanced medical personnel. For their actions Officer Michael Makwinski and Officer Robert Voorhees are awarded the department's Life Savings Award."

Director Karmazin presented both with the award. Mayor Blake thanked the officers and said that in this world of COVID, every action they take has an extra cost than it would in normal circumstances. She thanked them for their extra bravery helping someone live another day. Members of the Committee offered their thanks and appreciation to both officers.

Mayor Blake addressed the Committee regarding how they would like to run the public portion of the meeting and asked Committee members to be ready with their thoughts during the first public session.

**PRESENTATION**

Police Director, Robert Karmazin, presented the Police Department's Strategic Community

Policing Goals. Highlights were:

- Rebuild trust between community members and the police.
- Develop community policing goals with community input.
- Develop leadership skills within the existing police force.
- Create standards that increase diversity on police force and best practices for hiring and promotion.
- Provide regular, honest and open communication with the public about what can and cannot be done by police by statute.
- Contextualize the Hopewell Township Police within current standards and practices today.
- Create policies and procedures for civilian administration officials representing the community to have insight and oversight permissible by law into the hiring and promotion process within the department.
- Reviewed what the Police Department would look like at the end of a successful implementation of its strategic goals.
- Reviewed proposed programs and community engagements such as Operation Blue Angel, Firearms Safety Course, Civilian Police Academy for Adults/Senior Citizens and CPR Refresher, Director of Police Office Open Office Call, Hopewell Valley Municipal Alliance – Executive Committee, Recruitment Plan, Selection Plan, Community Policing Bicycle Program, Community Ride Along Program, Canine Support Dog, Monthly Statistics Update to Public, LGBTQ+ Ally Patch for Pride Month – June 2021, and Award Revisions – e.g. Community Policing.
- Reminded everyone that the Police Department is an Internet Safe Exchange Zone
- Through the NJ Department of Children and Families, the Hopewell Township Police Department is a safe haven for infants.

**Sheila Fields**, a resident of Hopewell-Princeton Road, sent in a question asking if the Township had reached out to minorities within our own organizations or just in terms of diversification of our organizations, and have we listened to them and taken in any of their thoughts on how to improve the organization.

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## COMMITTEE MEMBERS AND STAFF REPORTS

Mr. Kataryniak reported on the details of the next public meeting for Mercer County’s project on the Moore’s Station Quarry Master Plan; reported that tree trimming and the replacement of electric lines will be performed beginning in February from the Denow Road substation to the Mount Rose substation along Route 31; and provided information on the informational meeting on the Mine Road bridge repair being operated by Mercer County.

Mr. Snyder reported that he held a department head meeting this month; will continue to hold department head meetings each month; departments will submit monthly status reports to their liaisons and the business administrator; the Community Development Coordinator job has been posted and advertised; departments are working on performance evaluations; attempting to get the on-line payment program up and running; working on expanding SDL’s services to the public; and Janssen responded to a letter regarding furniture donations.

Ms. Troutman reported that the auditors are in the building and looking over the Township’s 2020 figures and that the first quarter tax payment is due February 1.

Ms. Gompf reported that she received several comments from the community regarding the Mine Road Bridge repair which she will put together into a package and give to the Committee.

Mayor Blake reminded the Committee that they will start back on the budget next week.

Committee Member McLaughlin reported that Deer Management posted onto the Township website the deer harvest totals for the season; warned the public to respect that trails are closed due to hunting; and reported that the Planning Board meeting was this Thursday.

Committee Member Kuchinski reported that the Recreation Committee is meeting tonight; four stake-holder groups will be formed that the Committee will be working with; budget sessions

will begin again next week; the Capital budget will be introduced as soon as the appropriate certifications come from the auditors; commented on the impact that COVID-19 has had on the Township and the budget; and spoke about how the lack of routine police traffic stops to avoid COVID-19 has affected the budget.

Committee Member Ruger updated everyone on Freon pickup, Christmas Tree pickup, leaf collection, and bulk waste pickup.

Committee Member Peters-Manning reported on the Environmental Commission and that Nora Sirbaugh will continue to be the Chair; Environmental Commission members will be writing educational articles this year on everything from native plants to dark skies; and the Senior Advisory Board will be rescheduling their Zoom meeting with enhanced protocols next week.

Mayor Blake reminded everyone that the upcoming Township Committee meetings will be on the second and third Mondays; reported that the Board of Health meeting is going to be postponed; and that many of the Historic Preservation Commission members will be attending the Mine Road Bridge meeting.

Mayor Blake addressed an issue brought forth by a member of the public in a previous meeting in which an objection was raised to the Committee only entertaining items that related to the agenda during the first public portion of the meeting. It was requested by the member of the public that the first public portion be once again opened to any subject. Committee Member McLaughlin explained that originally the steps were taken due to a curfew that the Governor had enacted in the early days of COVID-19 in order to keep the meetings shorter so the staff could make it home before the curfew.

Mayor Blake asked for the Committee to discuss their thoughts, however, she asked Mr. Goodell what the legal requirements were before taking their ideas. Mr. Goodell explained that legally, a public meeting only required one opportunity for the public to voice their concerns at an open public meeting. He went on to say that there is no obligation to have more than one opportunity for the public to speak, that the Committee is entitled to set their own agenda and that there is no requirement as to when the public comment section needs to be held (at the beginning, middle, or end). Mr. Goodell stressed that the fact that the Committee holds two public comment sections during the meeting is above and beyond what they are obligated to do.

Discussion ensued regarding the pros and cons for keeping the first public comment section as is and perhaps changing it back to the old way later when COVID-19 eases. Mayor Blake put the question up to a vote and asked for a show of hands for having the first public comment section to be able to speak about everything. Only two members voted to have the first public comment section be open to any subject, three members voted to keep the first public comment section limited to agenda items only.

Committee Member Kuchinski related a request from James Burd that the Committee share its sentiments that the State has not upheld its commitment to the Township and Committee Member Kuchinski suggested a resolution be brought forward to urge the Governor and the Legislature to enact sensible reform on Affordable Housing.

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## **PUBLIC SECTION**

The following members of the public spoke during public comment:

**Sheila Fields** made suggestions regarding the “Have Your Say” function on the website.

The detailed public comment may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

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## **ORDINANCE – FINAL READING, PUBLIC HEARING AND ADOPTION**

Mayor Blake read by title the introduced ordinance:

ORDINANCE AMENDING CHAPTER X (FEES AND PERMITS,)

SECTION 10-3 (CONSTRUCTION FEE SCHEDULE) OF THE CODE OF THE TOWNSHIP OF HOPEWELL

Mayor Blake declared public hearing open. No comments from the public. Motion by Peters-Manning, seconded by Kuchinski to close public hearing. **MOTION UNANIMOUSLY CARRIED**

Motion by Ruger, seconded by McLaughlin to adopt the introduced ordinance.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**ORDINANCE ADOPTED**

Ordinance advertised January 15, 2021, Hopewell Valley News. Posted municipal bulletin board as required by law.

**ORDINANCE NO. 21 –1739**

**ORDINANCE AMENDING CHAPTER X (FEES AND PERMITS), SECTION 10-3 (CONSTRUCTION FEE SCHEDULE) OF THE CODE OF THE TOWNSHIP OF HOPEWELL**

**WHEREAS**, the Township of Hopewell chooses to amend its ordinances from time to time to update outdated provisions and reflect current conditions; and

**WHEREAS**, the fees for the various construction permits as contained within Section 10-3 of the Code of the Township of Hopewell, have not been updated since 2007; and

**WHEREAS**, the adjusted permit fees are consistent with the rates charged by the State of New Jersey, Department of Community Affairs and surrounding municipalities for comparable permits.

**NOW, THEREFORE, BE IT ORDAINED AND ESTABLISHED**, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Chapter X, (Fees and Permits), Section 10-3, entitled “Construction Fee Schedule” be amended as follows:

**SECTION I.**

Repeal and Replace Section 10-3 in “Construction Fee Schedule” with the following (underlined “\_\_\_” language is to be added and bracketed “[ ]” language is to be deleted):

**10-3 CONSTRUCTION FEE SCHEDULE.**

**10-3.1 Building Subcode Fee.** The building Subcode fees shall be as follows:

- a. Permit for new construction: \$.040 per cubic foot of nonfarm building or structure volume; \$.005 per cubic foot of farm building structure volume. Farm building or structures are defined as barns, sheds, silos, storage bins, granaries, cribs or other structures used specifically for agricultural purposes and located on property actively devoted to agriculture or horticulture and assessed under the 1964 Farmland Assessment Act; provided that the minimum fee shall be sixty-five (\$65.00) dollars [forty-six (\$46.00)] dollars.
- b. Permit for renovations, alterations and repairs: twenty-five (\$25.00) dollars per one thousand (\$1,000.00) dollars of estimated cost of work. The minimum fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars. For the purpose of determining estimated cost, the applicant shall submit to the enforcing agency if available, cost data produced by the architect or engineer of record, or by a recognized estimating company or by the contractor. A bona fide contractor’s bid, if available, shall be submitted. The enforcing agency will make the final decision regarding estimated cost
- c. Permit for additions: \$.040 per cubic foot of nonfarm building or structure volume for the added portion; \$.005 per cubic foot of farm building or structure volume, as defined in subsection 10-3.1a., provide that the minimum fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.

- d. Permit for combinations of renovations and additions: the sum of fees computed separately as renovations and additions.
- e. Demolition of a building or structure shall be on one hundred sixty-eight (\$168.00) [one hundred fifty (\$150.00)] dollars for Residential; three hundred (\$300.00) dollars for Commercial and ninety-two (\$92.00) [forty-five (\$45.00)] dollars for Utility Buildings.
- f. The fee for a permit for the relocation of a building or structure from one lot to another or to a new location on the same lot shall be twenty-five (\$25.00) dollars per one thousand (\$1,000.00) dollars or the sum of the estimated costs for moving, for new foundations, and for placement in a completed condition in the new location, provide that the minimum fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.
- g. Fees for certificates of occupancy.
  1. The fee for a certificate of occupancy as required by N.J.A.C. 5:23-2.23(a) and (b) shall be in the amount of ten percent of the new construction permit fee that would be charged pursuant to this fee schedule. The minimum certificate fee as specified by use shall be: Residential, thirty-nine (\$39.00) [thirty (\$30.00)] dollars; Commercial and Industrial, sixty (\$60.00) dollars; Agricultural, thirty-nine (\$39.00) [thirty (\$30.00)] dollars.
  2. The fee for a certificate of continued occupancy as required by the UCC shall be one hundred fifty (\$150.00) dollars as specified in N.J. A. C. 5:23-4.20(c)3v.
  3. The fee for a certificate of occupancy granted pursuant to a change of use as required by the UCC shall be two hundred (\$200.00) dollars as specified in N.J.A.C. 5:23-4.20(c)3iv.
  4. There shall be no fee the initial Temporary Certificate of Occupancy (TCO). Fee for renewal(s), if granted, shall be fifty (\$50.00) dollars
- h. The fee for roofing and siding work as specified in N.J.A.C. 5:23-4:20(c)2i(6) shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars. The fee for commercial roofing and siding work shall be twenty (\$20) dollars per thousand of estimated cost, with submission of proposal of work to be done.
- i. The fee to construct a sign shall be the amount as specified in N.J.A.C. 5:23-4:20(c)3ii, with a minimum fee of sixty-five (\$65.00) [forty-six (\$46.00)] dollars. The fee shall be (\$3.00) [(\$1.20)] per sq. ft of sign.
- j. The fee to construct or install an above-ground swimming pool shall be one hundred forty (\$140.00) [one hundred (\$100.00)] dollars for a pool with a surface area greater than 550 square feet; the fee in all other cases shall be seventy-five (\$75.00) dollars. The fee to construct or install an in-ground swimming pool shall be three hundred fifty (\$350.00) [two hundred (\$200.00)] dollars for a pool with a surface area greater than 500 square feet; the fee in all other cases shall be two hundred (\$200.00) [one hundred (\$100.00)] dollars.
- k. The fee to construct a fence that exceeds six feet in height shall be nine (\$9.00) dollars per one thousand (\$1,000.00) dollars in cost, with a minimum fee of sixty-five (\$65.00) [forty-six (\$46.00)] dollars. The height standard does not apply to barriers surrounding public or private swimming pools.
- l. The fee for an application for a variation shall be as specified in N.J.A.C. 5:23-4:20(c)3vvi.
- m. The fee to construct a wood deck shall be fifteen (\$15.00) dollars per one thousand (\$1,000.00) dollars in cost, with a minimum fee of sixty-five (\$65.00) [forty-six (\$46.00)] dollars.
- n. The fee for a radon mitigation permit shall be to total of the minimum fee charged for each discipline involved, i.e., building, and electric. Revised per DCA Bulletin 93-A.

- o. The fee for an annual permit shall be as specified in N.J.A.C. 5:23-4:20(c)5.
- p. The fee to remove or abandon an underground storage tank shall be sixty-five (\$65.00) [forty (\$40.00)] dollars for each tank.
- q. The minimum building permit fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.
- r. An escrow deposit of five hundred (\$500.00) dollars shall be paid for plot plan review and certificate of occupancy inspections.
- s. The fee for inspection of sub slab radon collection systems for new construction shall be sixty-five (\$65.00) dollars.

(Ord. #450; Ord. #445; Ord. #446; Ord. #605-82; Ord. #660-84, § 1, Ord. #735-85, § 2; Ord. #798-89, § 1; Ord. #95-012; Ord. #01-1196, § 1; Ord. #03-1294, § 1)

**10-3.2 Plumbing Subcode Fees.** Minimum fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.

The plumbing Subcode fees shall be as follows:

- a. The fee shall be in the amount of fifteen (\$15.00) dollars per plumbing fixture, device, except as may be hereinafter set forth.
- b. The fees shall be in the amount of ninety-one (\$91.00) [sixty-five (\$65.00)] dollars per special device for grease traps, oil separators, water cooled air conditioning units, sewage ejectors, boilers, gas piping, active solar systems, fuel oil piping, refrigeration units, backflow preventers, utility service connections, generators, water treatment systems, duct work and or other similar devices.
- c. The minimum fee under subsection 10-3.2 shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.
- d. For the purpose of computing this fee, fixtures or stacks shall include but not be limited to lavatories, kitchen sinks, sinks, slop sinks, urinals, bath tubs, water closets, laundry tubs, shower stalls, floor drains, drinking fountains, dishwashers, garbage disposals, clothes washers, hot water heaters, hose bibs, roof drains, or other similar devices.
- e. For cross connections and backflow preventers that are subject to testing, requiring reinspection annually, the fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars for each device when they are tested and retested due to failure at initial inspection.
- f. [The fee for inspection of sub slab radon collection systems for new construction shall be thirty-three (\$33.00) dollars. The fee for inspection of radon vents shall be seven (\$7.00) dollars. ]  
(Ord. #446; Ord. #605-82; Ord. #660-84, § 1, Ord. #90-852, § 1; Ord. #96-1038, Ord. #01-1196, § 2)

**10-3.3 Electrical Subcode Fees.** Minimum fee shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars.

Electrical fixtures and devices: the fees shall be as follows:

Level One Activity (1 - 200)

First (50) receptacles, fixtures, devices	[ \$40.00 ] <u>\$60.00</u>
Each additional block of (25)	[ \$20.00 ] <u>\$30.00</u>

Level Two Activity (201 - 400)

First (50) receptacles, fixtures, devices	\$40.00
Each additional block of (25)	\$30.00

Level Three Activity (400+)

First (50) receptacles, fixtures, devices	\$40.00
Each additional block of (25)	\$50.00

For the purpose of computing this fee, receptacles, fixtures or devices shall include lighting fixtures, wall switches, convenience receptacles, sensors, dimmers, alarm devices, smoke and heat detectors, communications outlets, light-standards eight feet or less in height including luminaries, emergency lights, electric signs, exit lights or similar electric fixtures and devices rated 20 amperes or less including motors or equipment rated less than one horsepower (hp) or one kilowatt (kw).

- a. The fee for each motor, electrical device rated from one horsepower or one kw to 10 horsepower or 10 kw; for each transformer, generator, storable pool, hydro massage bath tub; for each underwater lighting fixture; for household electric cooking equipment rated up to 16 kw; for each receptacle rated from 30 amperes to 50 amperes; for each light-standard greater than eight feet in height, the fee shall be fifteen (\$15.00) dollars.
- b. The fee for each motor or electrical device rated greater than 10 horsepower or 10 kw to 30 horsepower or 20 kw; for each service equipment, panel board, switchboard, switch gear, motor-control-center, or disconnecting means rated 200 amperes or less; for each transformer or generator rated from greater than 10 kw or 10 kva to 45 kw or 45 kva; for each electric sign rated from greater than 20 amperes to 200 amperes including associated disconnecting means; for each receptacle rated greater than 50 amperes; and for each utility load management device, the fee shall be seventy-five (\$75.00) dollars.
- c. The fee for each motor or electrical device rated from greater than 30 horsepower or 30 kw to 100 horsepower or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 200 amperes to 800 amperes; and for each transformer or generator rated greater than 45 kw or 45 kva to 100 kw or 112.5 kva, the fee shall be one hundred fifty (\$150.00) dollars.
- d. The fee for each motor or electrical device rated from greater than 100 horsepower or 100 kw; for each service equipment, panel board, switch board, switch gear, motor-control-center or disconnecting means rated from greater than 800 amperes; and for each transformer or generator rated greater than 100 kw or 112.5 kva, the fee shall be one thousand two hundred (\$1,200.00) dollars.
- e. The fee charged for electrical work for each permanently installed private swimming pool (as defined in the National Electrical Code), spa, hot tub or fountain shall be a base flat fee of seventy-five (\$75.00) dollars, which shall include any required bonding, and associated equipment such as one filter pump, disconnecting means and the one required receptacle. Any additional equipment such as pool heater, underwater pool lights, blower motors, receptacles, site lighting and the like shall be additional to the base pool fee. The additional work shall be priced in accordance with **10-3.3** and **10-3.3 a through e** above the base pool fee where encountered.
- f. The fee for annual pool inspections shall be a flat fee of seventy seven (\$77.00) [seventy five (\$75.00)] dollars.
- g. The fee charged for the installation of single and multiple station smoke or heat detectors and fire, burglar or security alarm systems in any one or two-family dwellings shall be a flat fee of sixty-five (\$65.00) [forty-six (\$46.00)] dollars per dwelling unit.
- h. The fee for each fire, security or burglar alarm control unit for other than residential use shall be a base fee of one hundred fifty (\$150.00) dollars for up to 50 devices. Thereafter the fee shall be increased above the base fee of one hundred fifty (\$150.00) pursuant to Level one, Level two, and Level three above in 25 groups of devices.
- i. For installations consisting of multi-meter stacks, the fee shall be based on the ampere rating of the main bus and not upon the number of meters or rating of disconnects on the meter stack. Individual load side panel boards shall be charged in accordance with paragraphs **c.** through **e.** above.



- j. For installations requiring replacement of service entrance conductors or feeder conductors only, the fee shall be in accordance with paragraphs **b.** through **e.** above, based on the designated ampere rating of the overcurrent device of the service or feeder.
- k. The fee for process equipment shall be based on the ampere rating of the overcurrent device protecting the conductor feeding the process equipment.
- l. For purpose of computing these fees, all electrical and communications devices, utilization equipment and motors which are part of a premises wiring, except those which are portable plug-in type, shall be counted.
- m. The fee charged for the installation of surge suppressors shall be sixty (\$60.00) dollars.
- n. The fee charged for the installation of electric vehicle charges shall be seventy-five (\$75.00) dollars.

(Ord. #524; Ord. #559-80; Ord. #587-81; Ord. #605-82; Ord. #660-84, § 1; Ord. #735-87, § 3; Ord. #736-87, § 1; Ord. #822-89, § 1; Ord. #92-914, § 1; Ord. #02-1256)

**10-3.4 Plan Review.** Plan review shall be twenty-five percent of the amount to be charged for the construction permit and shall be paid before the plans are reviewed. Plan review on a prototype shall be five percent of the amount to be charged. The amount paid for this fee shall be credited toward the amount of the fee to be charged for the construction permit. Plan review is a non-refundable fee.

- a. The fee for electronic transmission of construction drawings shall be ten (\$10.00) dollars per transmission.

(Ord. #455; Ord. #605-82; Ord. #660-84, § 1; Ord. #92-909, § 1)

**10-3.5 Permit for Sign Construction.** Permit to construct a sign shall be sixty-five (\$65.00) [forty-six (\$46.00)] dollars minimum

(Ord. #455; Ord. #605-82; Ord. #660-84, § 1)

**10-3.6 Surcharge Fee.** In order for the training, certification, and technical support programs required by the Uniform Construction Code Act and the regulations, the enforcing agency shall collect, in addition to the fees specified, the New Jersey State surcharge fee in the amount specified in N.J.A.C. 5:23-4.19(b). This surcharge fee shall be remitted to the Bureau of Housing Inspection, Department of Community Affairs on a quarterly basis for the fiscal quarters ending March 31, June 30, September 30 and December 31 and not later than one month next succeeding the end of the quarter for which it is due.

The enforcing agency shall report annually at the end of each fiscal year to the Bureau of Housing Inspection and not later than July 31, the total amount of surcharge fee collected in the fiscal year. In the fiscal year in which the regulations first become effective, the report shall be for the third and fourth (State fiscal year) quarters only.

(Ord. #456; Ord. #605-82; Ord. #660-84, § 1; Ord. #01-1196, § 3)

**10-3.7 Report of Construction Official Concerning Fees.** The Construction Official shall, with the advice of the Subcode Officials, prepare and submit to the Township Committee, annually, a report recommending a fee schedule based on the operating expenses of the enforcing agency and any other expenses of the municipality attributable to the enforcement of the Uniform Construction Code Act.

(Ord. #446; Ord. #605-82; Ord. #660-84, § 1; Ord. #01-1196, § 3)

**10-3.8 Fire Subcode Fees.** Fire protection and other hazardous equipment: sprinklers, standpipes and risers, detectors (smoke and heat), smoke control system, pre-engineered suppression systems, gas and oil fired appliances not connected to the plumbing system, fire pump, fireplaces, chimney relining, solid fuel appliances (wood and coal), kitchen exhaust systems, including incinerators, crematoriums, and

flammable and combustible liquid storage systems, spray booths, underground water service – fire protection, underground water storage tanks.

- a. All Hopewell Township churches, fire companies, and schools are exempt.
- b. Fire Subcode application fee or miscellaneous inspection  
(Minimum)..... sixty-five (\$65.00) [forty-six (\$46.00)]  
dollars
- c. Fire Subcode fee for renovations, alterations and repairs.....  
\$12.00 per \$1,000.00 of cost up to \$250,000.00  
\$ 8.00 per \$1,000.00 of cost up to \$250,001.00 to  
\$1,000,000.00 and \$5.00 per \$1,000.00 of cost over \$1,000,001.00
- d. The fee for fuel storage tanks and similar equipment.....  
\$65.00 [\$40.00] per 1 to 1,000 gallons plus  
\$10.00 per additional 500 gallons or fraction thereof
- e. The fee for 20 or fewer smoke/heat detectors shall be sixty-five (\$65.00)  
[sixty (\$60.00)] dollars; for 21 to and including 100 detectors, the fee shall  
be one hundred twenty-five (\$125.00) dollars; for 101 to and including  
200 detectors, the fee shall be two hundred fifty (\$250.00) dollars; for 201  
to and including 400 detectors, the fee shall be seven hundred fifty  
(\$750.00) dollars; for 401 to and including 1,000 detectors, the fee shall be  
eight hundred fifty (\$850.00) dollars; for over 1,000, the fee shall be one  
thousand (\$1,500.00) dollars
- f. The fee for 20 or fewer heads shall be ninety-one (\$91.00) [sixty-five  
(\$65.00)]; for 21 to and including 100 heads, the fee shall be one hundred  
sixty eight (\$168) [one hundred twenty-five (\$125.00)] dollars; for 101 to  
and including 200 heads, the fee shall be three hundred twenty one  
(\$321.00) [two hundred fifty (\$250.00)] dollars; for 201 to and including  
400 heads, the fee shall be eight hundred thirty one (\$831.00) [seven  
hundred fifty (\$750.00)] dollars; for 401 to and including 1,000 heads, the  
fee shall be one thousand one hundred fifty (\$1,150) [eight hundred fifty  
(\$850.00)] dollars; for over 1,000 heads, the fee shall be one thousand five  
hundred (\$1,500.00) dollars.
- g. The fee for each standpipe shall be three hundred twenty one (\$321.00)  
[two hundred twelve (\$229.00)] dollars.
- h. The fee for each pre-engineered system shall be one hundred twenty nine  
(\$129.00) [one hundred twenty-five (\$125.00)] dollars.
- i. The fee for each gas or oil fired appliance that is not connected to the  
plumbing system shall be sixty five (\$65.00) [fifty (\$50.00)] dollars.
- j. The fee for each commercial kitchen exhaust system shall be seventy-five  
(\$75.00) dollars. Residential kitchen exhaust system shall be sixty-five  
(\$65.00) dollars.
- k. The fee for each fireplace, coal stove or wood-burning stove shall be  
sixty-five (\$65.00) [fifty (\$50.00)] dollars.
- l. The fee for each incinerator shall be five hundred fifty (\$550.00) dollars.
- m. The fee for each crematorium shall be five hundred fifty (\$550.00) dollars.
- n. The fee for underground water storage tanks one hundred (\$100.00)  
dollars.
- o. The fee for underground water service fire protection two hundred  
(\$200.00) dollars.

- p. The fee for fire protection backflow preventer sixty-five (\$65.00) dollars.
- q. Inspection of smoke sensitive alarm devices.....\$50.00 per inspection.
- r. The fee to remove or abandon an underground storage tank shall be sixty-five (\$65.00) dollars for each tank.  
  
(Ord. #660-84, § 1; Ord. #735-87, § 4; Ord. #91-899, § 1; Ord. #95-1012; Ord. #95-1013, § 1; Ord. #96-1053)

**10-3.11**

**Mechanical Subcode Fees.**

The fee for a mechanical inspection in a structure of Group R-3 or R-5 by a mechanical inspector shall be ninety one (\$91.00) dollars for the replacement of the first device and fifty (\$50.00) dollars for the replacement of each additional device. No separate fee shall be charged for gas, fuel oil or water piping reconnection associated with the mechanical equipment inspected.

**SECTION II. SEVERABILITY**

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

**SECTION III. INCONSISTENT ORDINANCES REPEALED.**

All Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed, but only to the extent of such inconsistencies.

**SECTION IV. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law and the filing of same with the Mercer County Planning Board pursuant to N.J.S.A. 40:55d- 16.

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**ORDINANCE – FINAL READING, PUBLIC HEARING AND ADOPTION**

Mayor Blake read by title the introduced ordinance:

ORDINANCE OF THE TOWNSHIP OF HOPEWELL AMENDING SECTIONS 17-183 AND 17-184 OF THE CODE OF THE TOWNSHIP OF HOPEWELL, MERCER COUNTY, STATE OF NEW JERSEY

Mayor Blake declared public hearing open. No comments from the public. Motion by Kuchinski, seconded by Peters-Manning to close public hearing.

**MOTION UNANIMOUSLY CARRIED**

Motion by Peters-Manning, seconded by McLaughlin to adopt the introduced ordinance.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**ORDINANCE ADOPTED**

Ordinance advertised January 15, 2021, Hopewell Valley News. Posted municipal bulletin board as required by law.

**ORDINANCE OF THE TOWNSHIP OF HOPEWELL AMENDING SECTIONS 17-183  
AND 17-184 OF THE CODE OF THE TOWNSHIP OF HOPEWELL, MERCER  
COUNTY, STATE OF NEW JERSEY**

**WHEREAS**, the New Jersey Municipal Land Use Law, N.J.S.A. 40:55D-23, provides that the mayor or mayor's designee in the absence of the mayor shall serve as the Class I representative on the Township Planning Board; and

**WHEREAS**, the Township Code must be amended to reflect this provision of state law.

**NOW, THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Sections 17-183 and 17-184 of the Code of the Township of Hopewell be amended and supplemented as follows:

**SECTION I.**

Section 17-183 of the Code of the Township of Hopewell, shall be amended as follows (additions are underlined, deletions are struck through):

Section 17-183 **APPOINTMENT.**

There shall be nine members, consisting of the four following classes:

Class I. Mayor, or the Mayor's designee in the absence of the Mayor.

Class II. One of the officials of the township other than a member of the township committee to be appointed by the mayor provided that the member of the environmental commission who is also a member of the planning board shall be deemed to be the Class II planning board member for purposes of this section in the event that there be among the Class IV members of the planning board both a member of the zoning board of adjustment and a member of the board of education.

Class III. A member of the township committee to be appointed by it.

Class IV. Six other citizens of the township to be appointed by the mayor.

The members of Class IV shall hold no other municipal office, except that one such member may be a member of the zoning board of adjustment and one Class IV member may be a member of the board of education. The member of the environmental commission who is also a member of the planning board shall be a Class IV planning board member, unless there be among the Class IV members of the planning board both a member of the zoning board of adjustment and a member of the board of education, in which case the member common to the planning board and the environmental commission shall be deemed a Class II member of the planning board.

Class IV-a. Two other citizens of the township shall be appointed by the mayor as alternate members and shall meet the qualifications of Class IV members. Alternate members shall be designated at the time of appointment by the mayor as "Alternate No. 1" and "Alternate No. 2." The terms of the alternate members shall be for two years except that the terms of the alternate members shall be such that the term of not more than one alternate member shall expire in any one year; provided, however, that in no instance shall the terms of the alternate members first appointed exceed two years. A vacancy occurring otherwise than by expiration of term shall be filled by the mayor for the unexpired term only.

No alternate member shall be permitted to act on any matter in which he has either directly or indirectly any personal or financial interest. An alternate member may, after public hearing if he requests one, be removed by the governing body for cause.

Alternate members may participate in discussions of the proceedings but may not vote except in the absence or disqualification of a regular member of any class. A vote shall not be delayed in order that a regular member may vote instead of an alternate member. In the event that a choice must be made as to which alternate member is to vote, Alternate No. 1 shall vote.

**SECTION II.**

Section 17-184 of the Code of the Township of Hopewell, shall be amended as follows  
(additions are underlined, deletions are struck through):

Section 17-184 **TERMS.**

The term of the member composing Class I shall correspond to ~~his~~ the Mayor's official tenure or if the member is the Mayor's designee in the absence of the mayor, the designee shall serve at the pleasure of the Mayor during the Mayor's official tenure. The terms of the members composing Class II and Class III shall be for one year or terminate at the completion of their respective terms of office, whichever occurs first except for a Class II member who is also a member of the environmental commission. The term of a Class II or Class IV member who is also a member of the environmental commission shall be for three years or terminate at the completion of his term of office as a member of the environmental commission whichever occurs first.

The term of a Class IV member who is also a member of the zoning board of adjustment or the board of education shall terminate whenever he is no longer a member of such other body or at the completion of his Class IV term, whichever occurs first. The initial term of Class IV members first appointed after August 1, 1976, shall be so determined that to the greatest practicable extent the expiration of terms of the Class IV members shall be distributed evenly over the first four years after their appointment provided that the initial Class IV term of no member shall exceed four years. Thereafter, new members or members reappointed shall each be appointed for a term of four years. Notwithstanding the foregoing, each person who was a member of the planning board on August 1, 1976, shall continue in office until the completion of his term as provided by law immediately prior to that date

**SECTION III. SEVERABILITY.**

If any section, subsection, paragraph, sentence or other part of this Ordinance is adjudged unconstitutional or invalid, such judgment shall not affect or invalidate the remainder of this Ordinance, but shall be confined in its effect to the section, subsection, paragraph, sentence or other part of this Ordinance directly involved in the controversy in which said judgment shall have been rendered and all other provisions of this Ordinance shall remain in full force and effect.

**SECTION IV. INCONSISTENT ORDINANCES REPEALED.**

All Ordinances or parts of Ordinances which are inconsistent with the provisions of this Ordinance are hereby repealed, but only to the extent of such inconsistencies.

**SECTION V. EFFECTIVE DATE.**

This Ordinance shall take effect immediately upon final adoption and publication in the manner prescribed by law.

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**ORDINANCE – INTRODUCTION AND FIRST READING**

Mayor Blake read by title the ordinance for introduction.

CALENDAR YEAR 2021 ORDINANCE TO EXCEED THE MUNICIPAL  
BUDGET APPROPRIATION AND TO ESTABLISH A CAP BANK  
(N.J.S.A. 40A:4-45.14)

Motion by Kuchinski, seconded by McLaughlin to introduce the ordinance on first reading.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**ORDINANCE INTRODUCED**

Second reading, public hearing date February 16, 2021 at 6:00 p.m.

**CONSENT AGENDA ITEMS****RESOLUTIONS #21-31 THROUGH #21-36.** Read by title.

Motion by Kuchinski, seconded by Peters-Manning to adopt Resolution #21-31 through #21-36.

**MOTION UNANIMOUSLY CARRIED****R E S O L U T I O N #21-31****A RESOLUTION AUTHORIZING REFUND OF  
TAX OR SEWER OVERPAYMENTS**

**WHEREAS**, the Tax Collector has determined that overpayments of taxes and/or utility charges have been made; said overpayments are caused by duplicated payments from owners, title agencies and mortgage companies who have been contacted by the Collector for proper settlement; tax appeals; or utility overpayments.

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of January 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the overpayment of taxes. Further, a copy of this approved resolution shall be forwarded to the Collector and to the Finance Officer.

<u>BLOCK/LOT</u>	<u>REFUND TO</u>	<u>REASON</u>	<u>LOCATION</u>	<u>AMOUNT</u>
20/71.03	Trust Account of Jennifer R Jacobus Esq (for benefit of Smith Jeremy & Wendy, owners)	NJ Tax Court Appeal	1 Timberbrooke Dr	\$4,853.61

**R E S O L U T I O N #21-32****A RESOLUTION AUTHORIZING  
REFUNDS FROM HOPEWELL TOWNSHIP  
PLANNING & ZONING TRUST ACCOUNTS**

**BE IT RESOLVED**, on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the account balance shown as their respective Planning Board or Zoning Board applications have been finalized:

<u>A/C#</u>	<u>NAME</u>	<u>AMOUNT</u>
55459	Angela Witcher 204 Hopewell Wertsville Road Hopewell, NJ 08525 Blk 4 Lots 2 & 3 - MN (LLA)	1,900.00
32807	Daniel Paul 146 Church Road Titusville, NJ 08560 Blk 61 Lot 11 - Hardship/Bulk	270.27
32526	Estate of Stanley Maziarz Catherine Kevett , Executrix 319 Byram Kingwood Road Frenchtown, NJ 08225 Blk 4 Lot 24 - Mn VarC	1,766.39

**R E S O L U T I O N #21-33****RESOLUTION FOR REDEMPTION**

**OF TAX SALE CERTIFICATES**

**WHEREAS**, on July 17, 2020 Bala Partners, LLC purchased Tax Sale Certificate 20-00014, for property located at Block 72, Lot 10.22, known as 2 Benjamin Trail, assessed to Rutgers Bakery & Café LLC; this certificate was redeemed by First American Title Insurance Company, as agent at time of sale; and

**WHEREAS**, the Township can now release the principal and interest received, and premium(s) if applicable.

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of January 2021, that the Township Committee of the Township of Hopewell, Mercer County, State of New Jersey, hereby authorize the Tax Collector to release the amounts listed to the Lien Holder(s) as specified below:

<u>BLOCK/LOT</u>	<u>OWNERS' NAME(S)</u>	<u>AMOUNT</u>	<u>LIEN HOLDER</u>	<u>PREMIUM</u>
72/10.22	Rutgers Bakery & Café LLC	\$31,829.54	Bala Partners LLC	\$81,000.00

**BE IT FURTHER RESOLVED** that a copy of this approved resolution is forwarded to the Tax Collector.

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**RESOLUTION #21-34  
A RESOLUTION RE-ESTABLISHING  
THE HOPEWELL VALLEY GREEN TEAM**

**WHEREAS**, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough recognize a need to develop “green” initiatives to create a plan for a healthy economy, environment and society in Hopewell Valley; and

**WHEREAS**, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough desire to identify and support green, sustainable practices which benefit our residents and business partners that are easy to replicate and affordable to implement; and

**WHEREAS**, the Borough of Hopewell, the Township of Hopewell and the Borough of Pennington have each resolved to participate in **SUSTAINABLE JERSEY™**, a certification program for municipalities in New Jersey that want to go green, control costs and save money, and take steps to sustain their quality of life over the long term; and

**WHEREAS**, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough have identified a need to work collaboratively to achieve **SUSTAINABLE JERSEY™** certification as the economical and environmental health of Hopewell Valley does not end at municipal borders; and

**WHEREAS**, the governing bodies of Hopewell Borough, Hopewell Township and Pennington Borough, in an attempt to focus attention on green issues and to further the primary goals of saving tax dollars, assuring clean air and water, improving working and living environments, and strengthening communities that are sustainable economically, environmentally and socially well into the future, established the “Hopewell Valley Green Future Task Force;” and

**WHEREAS**, since on or about August 3, 2009, the Hopewell Valley Green Future Task Force, now the Hopewell Valley Green Team with annually appointed members comprised of a minimum of four representatives of each Hopewell Valley municipality, including one governing body member liaison, one municipal staff representative and at least two members of the public representing residents, businesses, congregations and other community groups, met quarterly or as needed to develop and recommend programs and projects that seek to:

1. Improve public health and safety.
2. Identify alternative energy options.
3. Encourage water and energy conservation.
4. Reduce environmental pollution.
5. Promote recycling efforts.
6. Preserve natural resources.
7. Increase public awareness regarding green initiatives through the development of educational programs and resources dedicated to green initiatives.
8. Provide updates and recommendations to Hopewell Valley governing bodies, administrations, planning boards, environmental commissions, shade tree board and other groups directly or indirectly responsible to environmental issues; and

**WHEREAS**, the governing bodies of Hopewell Borough, Hopewell Township, and Pennington Borough desire that the Hopewell Valley Green Team continue meeting, on a quarterly or as needed basis, to develop and recommend the above-described programs and projects.

**NOW, THEREFORE, BE IT RESOLVED**, by the Hopewell Township Committee, that it hereby supports and does re-establish the Hopewell Valley Green Team, formerly the Hopewell Valley Green Future Task Force, in cooperation with the Borough of Hopewell and the Borough of Pennington.

**BE IT FURTHER RESOLVED**, that the following individuals are appointed to serve on the Hopewell Valley Green Team for 2021, and that the Township shall provide details of said appointments to the municipal clerk of the Borough of Hopewell and the Borough of Pennington: Rex Parker, Carol Meyer, Molly Reinero, Paul Kinney

**RESOLUTION #21-35**

**A RESOLUTION AUTHORIZING  
THE TOWNSHIP OF HOPEWELL TO  
CONTRACT WITH THE TOWNSHIP OF LAWRENCE  
FOR CHILD HEALTH CARE SERVICES FOR 2021**

**WHEREAS**, it is the desire of the Governing Body of the Township of Hopewell to contract with the Township of Lawrence for provision of Child Health Care Services for the term January 1, 2021 through December 31, 2021; and

**WHEREAS**, N.J.S.A. 40:8A-1 et seq. permits local units of the State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Clerk be and hereby are authorized to enter into a Shared Services Agreement with the Township of Lawrence for Child Health Care Services for 2021. Said services shall be furnished and rendered by the Township of Lawrence pursuant to a contract, a copy of which is annexed hereto.

**RESOLUTION #21-36**

**A RESOLUTION TO AUTHORIZE THE AWARD OF A CONTRACT TO  
GREATER MERCER TMA FOR SENIOR TRANSPORTATION SERVICES**

**WHEREAS**, the Township of Hopewell has a need for senior transportation services for the daily operations of the Township of Hopewell; and

**WHEREAS** the Township sought quotes and received on January 20, 2021 at 9:00 A.M. with the below responses:

<i>Vendor</i>	<b>Greater Mercer TMA</b>	<b>Good Shepherd Transportation</b>
<i>Price Per Ride</i>	<b>\$14.70</b>	<b>\$291.00</b>

; and

**WHEREAS**, the quote supplied by Greater Mercer TMA 15 Roszel Road, Suite 101, Princeton, New Jersey, 08540, as a competitive quotes contract, pursuant to the provisions of N.J.S.A. 40A:11-6, is deemed to be the most advantageous to the Township based upon price and other factors; and

**WHEREAS** it is the desire of the Township of Hopewell to award a one (1) year contract to by Greater Mercer TMA 15 Roszel Road, Suite 101, Princeton, New Jersey, 08540, with an option to renew for two (2) one (1) year terms in accord with N.J.S.A. 40A:11-15 in an amount not to exceed in 2021 \$14,000.00 and

**WHEREAS** the Chief Financial Officer certifies funding in the amount of \$14,000.00 is available in the line item:



Account # X-21-00-929-140 Ride Provide Trust account

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Hopewell authorizes the Mayor to enter into a contract in accord with RFQ 21-01 with Greater Mercer TMA 15 Roszel Road, Suite 101, Princeton, New Jersey, 08540 not to exceed \$14,000.00 for the 2021 budget year.

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**RESOLUTION #21-37.** Read by title.

Motion by Kuchinski, seconded by Peters-Manning to adopt Resolution #21-37.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**R E S O L U T I O N #21-37**

**A RESOLUTION AUTHORIZING A STIPEND FOR GEORGE SNYDER AS ACTING TOWNSHIP ADMINISTRATOR**

**WHEREAS**, George Snyder was appointed as Acting Township Administrator in addition to his regular duties of Public Works Director at the December 29, 2020 Township Committee meeting effective January 1, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, that George Snyder be compensated for the additional duties of Acting Township Administrator by an annual stipend in the amount of \$10,000.00 for the period beginning January 1, 2021 until such time as a permanent Township Administrator is appointed.

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**RESOLUTIONS #21-38, 21-39, 21-40 and 21-41.** Read by title and moved together.

Motion by Kuchinski, seconded by Ruger to adopt Resolutions #21-38, 21-39, 21-40, and 21-41.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #21-38**

**DEBT SERVICE MATURATION RESOLUTION (MATURING ON FEBRUARY 1, 2021)**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

**WHEREAS**, debt service payments will be due on February 1, 2021 on a 2014 Bond and 2020 Refunding Bond issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due February 1, 2021.

**DEBT SERVICE – TOWNSHIP OF HOPEWELL 2010 BONDS**

	<u>Principal</u>	<u>Interest</u>
Current Fund	\$1,200,000.00	\$95,940.00
Open Space	\$230,000.00	\$13,244.74
Affordable Housing	\$620,000.00	\$35,811.55
<b>TOTAL</b>	<b>\$2,050,000.00</b>	<b>\$144,996.29</b>

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**R E S O L U T I O N #21-39**

**DEBT SERVICE MATURATION RESOLUTION (MATURING ON FEBRUARY 15, 2021)**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

**WHEREAS**, debt service payments will be due on February 15, 2021 on a 2010 Bond issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due February 15, 2021.

**DEBT SERVICE – TOWNSHIP OF HOPEWELL 2010 BONDS**

	<u>Principal</u>	<u>Interest</u>
Current Fund	\$755,240.00	\$91,943.30
Open Space	\$378,640.00	\$69,198.60
Affordable Housing	\$241,120.00	\$43,333.70
<b>TOTAL</b>	<b>\$1,375,000.00</b>	<b>\$204,475.60</b>

**R E S O L U T I O N #21-40**

**DEBT SERVICE MATURATION RESOLUTION  
(MATURING ON APRIL 1, 2021)**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

**WHEREAS**, debt service payments will be due on April 1, 2021 on a 2015 Bond issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due April 1, 2021.

**DEBT SERVICE – TOWNSHIP OF HOPEWELL 2015 BONDS**

	<u>Principal</u>	<u>Interest</u>
Current Fund	\$430,000.00	\$72,705.00
Sewer Fund	\$ 45,000.00	\$ 8,152.50
<b>TOTAL</b>	<b>\$475,000.00</b>	<b>\$80,857.50</b>

**R E S O L U T I O N #21-41**

**DEBT SERVICE MATURATION RESOLUTION  
(MATURING ON APRIL 1, 2021)**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a resolution the permanent debt service requirements for the coming fiscal year; and

**WHEREAS**, debt service payments will be due on April 1, 2021 on a 2006 Bond refunding issued and outstanding;

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following appropriations be made to cover the payments due April 1, 2021.

**DEBT SERVICE – TOWNSHIP OF HOPEWELL 2006 BONDS-refunding**

**Interest**

Current Fund	\$90,340.34
Sewer Fund	7,439.25
Water Fund	735.75
Open Space	42,084.67
<b>TOTAL</b>	<b>\$140,600.01</b>

**RESOLUTION #21-42.** Read by title.

Motion by Kuchinski, seconded by McLaughlin to adopt Resolution #21-42.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**RESOLUTION #21-42**

**A RESOLUTION FOR AN  
EMERGENCY TEMPORARY APPROPRIATION**

**WHEREAS**, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2021 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$111,400.00.

**NOW, THEREFORE, BE IT RESOLVED**, on this 25<sup>th</sup> day of January 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

**	Admin O/E	\$85,000.00
	Clerk O/E	3,000.00
	Finance O/E	18,000.00
	Public Defender S/W	5,400.00
	<b>Total</b>	<b>\$111,400.00</b>

2. That said emergency temporary appropriation has been provided for in the 2021 budget under the title of:

3. As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**RESOLUTION #21-43.** Read by title.

Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-43.

**MOTION UNANIMOUSLY CARRIED**

**RESOLUTION #21-43**

**AUTHORIZE THE AWARD OF A REQUIRED DISCLOSURE CONTRACT WITH  
“RND CONSULTING LLC” FOR IT CONSULTING SERVICES**

**WHEREAS**, the Township of Hopewell has a need for information technology service and consulting for the daily operations of the Township of Hopewell supplied by RND

Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727, as a required disclosure contract pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Sean Canning, Q.P.A., has determined and certified in writing that the value of the services will exceed \$17,500; and

**WHEREAS**, RND Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727 in the aggregate is expected to be in excess of the play threshold of \$17,500.00; and

**WHEREAS**, RND Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727, has completed and submitted a Business Entity Disclosure Certification and a Personal Contribution Disclosure form which certifies that RND Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727 has not made any reportable contributions to a political or candidate committee in the Township of Hopewell in the previous one year, and that the contract will prohibit RND Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727 from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer hereby certifies that funds NOT TO EXCEED \$37,000.00 are available as follows;

Line Item: 1-01-20-100-028

**NOW, THEREFORE, BE IT RESOLVED**, that the Township Committee of the Township of Hopewell authorizes the Business Administrator to enter into a contract with RND Consulting LLC, 957 Route 33, Hamilton Square, NJ 08690-2727 not to exceed \$37,000.00 for the 2021 budget year; and

**BE IT FURTHER RESOLVED**, that the Business Disclosure Entity Certification and Personal Contribution Disclosure form, Determination of Value be placed on file with this resolution.

**RESOLUTION #21-44.** Read by title.

Motion by McLaughlin, seconded by Kuchinski to adopt Resolution #21-44.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

#### **R E S O L U T I O N #21-44**

#### **2020 BUDGET TRANSFER RESOLUTION #5**

**BE IT RESOLVED** on this 25<sup>th</sup> day of January, 2021, by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that a transfer be made in the 2020 Budget appropriations as follows:

From:

Utilities O/E	\$	10,000.00
Insurance Benefits O/E		30,000.00
Total		40,000.00

To:

Street lighting O/E		10,000.00
Legal O/E		25,000.00
Assessor O/E		5,000.00
Total	\$	40,000.00

**RESOLUTION #21-45.** Read by title.

Motion by Ruger, seconded by Peters-Manning to adopt Resolution #21-45.

**MOTION UNANIMOUSLY CARRIED**

#### **R E S O L U T I O N #21-45**

**A RESOLUTION AMENDING  
PROFESSIONAL SERVICES AGREEMENTS  
TO CHANGE ACCOUNT NUMBER**

**WHEREAS**, the Township entered into a Professional Services Agreement with the firm noted below; and

**WHEREAS**, it is necessary to amend this agreement to change the account number on the contract for accounting purposes.

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Professional Services Agreements be and are hereby amended as follows:

<u>CURRENT ACCOUNT</u>	<u>CHANGE ACCOUNT NO TO:</u>	<u>CURRENT AMOUNT &amp; TERM</u>	<u>PROPOSED AMOUNT &amp; TERM</u>
The Rodgers Group, LLC (Consultative Services for the Police Dept.) 1-01-25-240-028	The Rodgers Group, LLC (Consultative Services for the Police Dept.) 1-01-20-100-028	\$2,400.00  1/11/21-12/31/21	No Change  No Change

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**RESOLUTION #21-46.** Read by title.

Motion by Kuchinski, seconded by McLaughlin to adopt Resolution #21-46.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #21-46**

**A RESOLUTION AMENDING 2020  
PROFESSIONAL SERVICES AGREEMENTS**

**WHEREAS**, the Township entered into Professional Services Agreements with the firm noted below; and

**WHEREAS**, it is necessary to amend this agreement to change the amount and/or the term of the contract; and

**WHEREAS**, the Chief Financial Officer has certified that the funds are available.

**NOW, THEREFORE, BE IT RESOLVED** on this 25<sup>th</sup> day of January, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Professional Services Agreements be and are hereby amended as follows:

<u>FIRM</u>	<u>CURRENT MAXIMUM</u>	<u>PROPOSED MAXIMUM</u>	<u>CURRENT TERM EXPIRES</u>	<u>PROPOSED TERM EXPIRES</u>
Van Cleef Engineering Associates (Engineering related to Stormwater Matters) 0-01-20-165-028	\$ 10,000.00	\$ 0.00	12/31/20	No Change
Van Cleef Engineering Associates (Engineering related to Legal Matters) 0-01-20-115-028	\$ 1,000.00	\$ 0.00	12/31/20	No Change
Rainone Coughlin Minchello (Special Hearing Officer) 0-01-25-240-028	\$ 5,000.00	\$ 8,700.00	12/31/20	No Change

Van Cleef Engineering Associates (General Engineering) 0-01-20-165-028	\$ 50,000.00	\$ 57,400.00	12/31/20	No Change
Ronald A. Curini Appraisal Co., Inc. (Appraisal Services) 0-01-20-150-028	\$ 10,000.00	\$ 11,300.00	12/31/20	No Change
Peter Sockler of Sockler Realty Services Group, Inc. (Assistance with Appraisal Services & Tax Appeals) 0-01-20-150-028	\$ 12,000.00	\$ 15,000.00	12/31/20	No Change
Harry Haushalter (Legal Services Related to Tax Appraisals & Tax Appeals) 0-01-20-115-028	\$ 55,000.00	\$ 55,500.00	12/31/20	No Change
Ruderman & Roth (Labor Counsel) 0-01-220-115-028	\$155,000.00	\$175,000.00	12/31/20	No Change
Parker McCay, P.A. (COAH Services) X-14-20-927-028	\$ 8,000.00	\$ 8,500.00	12/31/20	No Change
McManimon Scotland & Baumann LLC (Bond Counsel)	\$ 12,500.00	\$35,300.00	12/31/20	No Change

**RESOLUTION #21-47.** Read by title.

Motion by Ruger, seconded by McLaughlin to adopt Resolution #21-47.

**MOTION UNANIMOUSLY CARRIED**

### **RESOLUTION #21-47**

#### **A RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENTS**

**WHEREAS**, there exists a need for professional services for the following: Administrative Services related to Affordable Housing; Employee Assistance Program Services; Qualified Purchasing Agent services; Insurance Brokerage Services; Municipal Public Defender services; Municipal Prosecutor services; Conflict Municipal Public Defender services; Conflict Municipal Public Defender services; Maintenance and updating of the Revised General Ordinances and Land Use and Development ordinances; Deer removal and disposal services; employment and pre-employment medical services; GASB 75 Actuarial Services; Continuing Disclosure Agent services; Financial Advisor Services; and Bond Counsel services; and

**WHEREAS**, the estimated cost of the contract is not to exceed \$37,128.00 (X-14-21-927-028) for administrative services related to affordable housing; \$3,300.00 (1-01-20-100-028) for employee assistance program services; \$15,500.00 (1-01-20-100-028) for Qualified Purchasing Agent services; \$39,000.00 (1-01-20-100-028) for Insurance Brokerage services; \$21,600.00 (1-01-43-495-011) for Municipal Public Defender services; \$25,200.00 (1-01-20-115-028) for Municipal Prosecutor services; \$50.00 per hour for outside work and \$60.00 per hour for court time (1-01-43-495-011) for Conflict Municipal Public Defender services; \$50.00 per hour for outside work and \$60.00 per hour for court time (1-01-43-495-011) for Conflict Municipal Public Defender services; \$5,490.00 (1-01-20-120-028) for Maintenance and updating of the Revised General Ordinances and

the Land Use and Development Ordinances; \$4,000.00 (1-01-27-330-028) for deer removal and disposal services; \$2,800.00 (1-01-20-115-028) for employment and pre-employment medical services; \$5,500.00 (1-01-20-130-028) for GASB 75 Actuarial Services; \$1,550.00 (1-01-20-130-028) for Continuing Disclosure Agent services; \$2,500.00 (1-01-20-130-028) for Financial Advisor services; and \$13,000.00 (1-01-20-130-028) for Bond Counsel services; and funds will be available in the 2021 budget appropriations for this purpose certified by the local finance officer encumbered in the accounts referenced above; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with:

- PCH Development Corporation for administrative services related to affordable Housing;
- Mercer Council on Drug and Alcoholism or Metro Employee Assistance Service;
- The Canning Group, LLC for Qualified Purchasing Agent services;
- Integrity Consulting Group for Insurance Brokerage services;
- John M. Holliday for Municipal Public Defender services;
- Robert H. Yostembski for Municipal Prosecutor services;
- Law Office of Lee H. Engelman, P.A. for Conflict Municipal Public Defender services;
- Robert Rogers, Esq. for Conflict Municipal Public Defender services;
- General Code, LLC for Maintenance and updating of the Revised General Ordinances and Land Use and Development Ordinances;
- Kelly Winthrop, LLC for deer removal and disposal services;
- Princeton Healthcare Systems for employment and pre-employment medical services;
- Cirkiel Actuarial Consulting, LLC for GASB 75 Actuarial Services;
- Anthony P. Inverso, Managing Director for the Firm Phoenix Advisors, LLC for Continuing Disclosure Agent services;
- Anthony P. Inverso, Managing Director for the Firm Phoenix Advisors, LLC for Financial Advisor services;
- McManimon, Scotland & Baumann, LLC for Bond Counsel Services;

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

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**RESOLUTION #21-48.** Read by title.

Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #21-48.

**ROLL CALL VOTE:**

**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**RESOLUTION #21-48**

**BILLS & CLAIMS (#1)**

**BE IT RESOLVED**, that the list of cash disbursements authorized for approval of bills for payment date January 25, 2021 in the following amounts:

Bills and Claims	\$	6,476,605.74
Payroll	\$	422,241.96
Total Disbursements	\$	6,898,847.70

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

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**RESOLUTION #21-49.** Read by title.

Motion by Ruger, seconded by Peters-Manning to adopt Resolution #21-49.

**ROLL CALL VOTE:**

**AYES:** McLaughlin, Peters-Manning, Ruger, Mayor Blake

**NOES:** None

**ABSTAIN:** Kuchinski

**RESOLUTION #21-49**

**BILLS & CLAIMS (#2)**

**BE IT RESOLVED**, that the list of cash disbursements authorized for approval of bills for payment date January 25, 2021 in the following amounts:

Bills and Claims	\$	282.56
Payroll	\$	0.00
Total Disbursements	\$	282.56

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

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**FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.**

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**PUBLIC SECTION**

The following members of the public spoke during public comment:

**Melanie Philips**, a resident of Washington Crossing-Pennington Road, questioned if a water study has been conducted on the Zaitz and Scotch Road tract.

**James Burd**, a resident of Nursery Road, commented on Affordable Housing in NJ, suggested sending a Resolution to the State Representatives of New Jersey and offered to help write it.

The detailed public comment may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

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At 8:07 p.m., motion by Peters-Manning, seconded by Ruger to adjourn the meeting.

**MOTION UNANIMOUSLY CARRIED**

The detailed public meeting may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

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LAURIE E. GOMPF  
MUNICIPAL CLERK