

## Hopewell Township Affordable Housing Committee

Monday, January 31, 2022

### Minutes

- I. **Meeting called to order** at 7:10pm by Christine Herman. Amanda Bregenzer read the Sunshine Law. Notice of this meeting has been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express on January 5, 2022, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of revisions to the conduct of this meeting as an electronic meeting only was further posted on the Hopewell Township website and forwarded to the Hopewell Valley News on January 24, 2022. This meeting is being conducted through a Zoom videoconferencing application and is being recorded through the application.
- II. **Roll Call**- ACH Members Present: Christine Herman, Karen Kent, Boyana Georgieva, Linda Rogers  
Hopewell Township Committee Member- David Chait  
Hopewell Township Staff- James Hutzelmann- Engineer, Amanda Bregenzer Community Development Secretary  
PCH Consultants: Edward Truscelli, Claribel Santiago, Evelyn Lugos-Reyes, Gabrielle Michel. All members introduced themselves.
- III. **Reorganization for 2022**
  - a. Selection of Chair- Christine Herman nominated Boyana Georgieva and seconded by Karen Kent.
  - b. Selection of Vice Chair- Boyana Georgieva nominated Linda Rogers and seconded by Christine Herman.
  - c. Selection of Secretary-Boyana will reach out to previous secretary Tim Keenan to gage his interest.
  - d. Ordinance Establishing AHC- Tabled
- IV. **No minutes for Approval.**
- V. **Public Section**- None.
- VI. **Reports**
  - a. Hopewell Affordable Sales- Status Report; 5/15/2021-12/1q5/2021 was explained in detail by Edward Truscelli and Claribel. Linda requested a breakdown of the Low, Medium, Moderate-Income range.
  - b. The 2022 PHC Administrative Agent Services Proposal was discussed out of the presence of PCH staff. Linda gave a synopsis of the proposal. ACH members unanimously approved to keep PCH. David Chait will inform the Hopewell Township Committee of our decision.

**VII. New Business**

- a. Boyana requested an update of funds available in the AHC.

**VIII. Old Business**

- a. Draft policy for emergency requests using Affordable Housing Trust Fund money- subject was tabled until next meeting.

**IX. Correspondence**

- a. The 2022 Meeting Dates & Time 3<sup>rd</sup> Tuesday (Every other) (Odd Months) @5:00pm via Zoom passed unanimously

- X. Public Section- None.

**XI. Adjournment**

Motion to Adjourn: Boyana Georgieva

Second: Karen Kent

Meeting adjourned 8:10pm

Respectfully,

Linda Rogers

Acting Secretary