

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING  
HOPEWELL TOWNSHIP MUNICIPAL BUILDING AUDITORIUM**

---

**Monday, March 2, 2020 – 7:10 p.m.**

---

**PROPER STATEMENT OF NOTICE** – Mayor McLaughlin called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 3, 2020, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

**ROLL CALL:** Those answering the roll call of the Municipal Clerk:

**COMMITTEE MEMBERS PRESENT:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**ABSENT:** None

**STAFF PRESENT:** Administrator/CFO Borges, Municipal Clerk Gompf, Director of Community Development/Engineer Kataryniak, Township Attorney Goodell

---

**PLEDGE OF ALLEGIANCE TO THE FLAG** – Mayor McLaughlin led those in attendance in the Pledge of Allegiance to the flag.

---

**MINUTES SUBMITTED FOR APPROVAL**

Motion by Ruger, seconded by Blake to approve January 13, 2020 Special, Regular and Executive Session (2) Meeting Minutes.

**MOTION UNANIMOUSLY CARRIED**

---

**ADDITIONAL ITEMS FOR MEETING AGENDA**

Mayor McLaughlin advised of the following additions to the agenda, Resolution Appointing Stephanie Carry as Interim Health Officer and A Resolution Re-Appointing the Municipal Court Judge.

---

**RESOLUTION #20-84.** Read by title.

Motion by Blake, seconded by Kuchinski to adopt Resolution #20-84.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-84**

**A RESOLUTION APPOINTING  
STEPHANIE CAREY AS INTERIM HEALTH OFFICER**

**BE IT RESOLVED** on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that Stephanie Carey be appointed as Interim Health Officer effective February 25, 2020; and

**BE IT FURTHER RESOLVED** that Stephanie Carey be compensated in accordance with the Uniformed Shared Services Agreement between the Township of Hopewell and the Township of Montgomery adopted by the Township Committee at its February 24, 2020 special meeting.

---

## PRESENTATION – INTERIM HEALTH OFFICER

Interim Health Officer Stephanie Carey introduced herself; voiced her credentials; announced her areas of specialty are risk communication and emergency preparedness; and stated that she also serves Pennington and Hopewell Boroughs. She announced that the Shared Services Agreement is a 90-day interim agreement through May 2020; the Health Officer is providing oversight to the Health Department staff; it also includes coordinating with Mercer County's emergency responses and to help other Health Officers in adjoining communities; a work force analysis will be performed; partnerships will be built between organizations such as schools and faith groups; and stated that the State of New Jersey mandates that all municipalities provide the services of a full time Health Officer to provide leadership and oversight of public health service delivery.

Ms. Carey provided information on the Coronavirus (COVID-19) and stated that the Township has already mobilized actions to begin responding to a potential outbreak. She announced that at the time of the meeting there were no known cases of Coronavirus in New Jersey, but the situation is evolving rapidly and we must be ready to respond. Some of the actions being taken, according to Health Officer Carey are: work with the schools on sample messaging and answering worried parents' questions; working with the first responder community to update respiratory protection; offering fit test or "Train the Tester" training; building surge nursing capacity; announced the next meeting will focus on what social distancing looks like in schools, businesses, and neighborhoods and what are the practical implications of social distancing in our communities.

In order to protect ourselves, our families and our communities, Ms. Carey offered the following: Social distancing to try and avoid people who are ill; social distancing requires a distance of approximately 6 feet; covering coughs and sneezes with your elbow, not your hand; avoid touching your eyes, nose and mouth; disinfecting frequently touched surfaces such as door knobs, tabletops, eating areas, etc.; the most important thing to do is wash hands frequently for 20 seconds, or singing the song "Happy Birthday" twice; that people should stay home if they are sick; to go to reliable sources for information such as the State Health Department website, the Township's website, the CDC, and the World Health Organization; and admonished that just because it was on Facebook does not mean it is true; advised to keep calm and wash your hands; and keep supplies that will last a few days in the house.

Committee Members raised certain questions that included:

- The use of alcohol-based hand sanitizer to which Ms. Carey stated that hand sanitizer is a supplement, not a substitute to hand washing as it is not totally effective against Coronavirus but it helps.
- What should people do when travelling on a plane?
- What can we expect to see in the days to come and how will Ms. Carey be communicating to the general public? Ms. Carey said that she always encourages people to visit the State Health Department website ([state.nj.us/health](http://state.nj.us/health)) and will be in regular communication with the school district and the Township as information changes and that information will be placed on the Township's website.
- What should someone do if they believe they are sick? Ms. Carey stated there are still high levels of seasonal colds and flu; suggested if you are sick, stay home; and if you were in contact with someone with Coronavirus, contact the health care provider first before going to their office so the office may prepare.
- Asked what the symptoms of the virus are and how they differ from the flu, Ms. Carey answered that the key symptoms of the COVID virus would be a fever of 100 degrees or higher, a dry cough, and flu-like symptoms. She added that approximately 80% of people have mild symptoms, however, approximately 15% have more severe lung involvement and approximately 5% of cases require hospitalization and require intensive care.

Ms. Carey showed a video from the World Health Organization about how to properly wash your hands.

---

## COMMITTEE MEMBERS AND STAFF REPORTS

Mr. Kataryniak reported that gas main installation is continuing in Elm Ridge Park Phase II; all information related to the construction is on the home page of the Township’s website; and within the coming weeks, bids will be advertised for certain capital budget items.

Ms. Borges reported that the annual financial statement has been filed; that the State opened up the budget work sheet; and that the phone tree and email has been rerouted in the Health Department.

Mayor McLaughlin reported on the Deer Management Committee meeting; announced she will be attending a Pandemic Preparedness meeting; and reported on her attendance at the “Walk to Washington.”

Committee Member Blake reported the activities of the Public Works department and mentioned the importance of holding regular Board of Health meetings in light of the issues surrounding the Coronavirus.

Committee Member Peters-Manning reported that she is continuing to work on recommendations for the new Senior Center and that the Affordable Housing Committee is working on the Township’s spending plan requirements on affordable housing assistance. Mayor McLaughlin advised that the Governor has put money into the Affordable Housing Trust Fund and urged the Affordable Housing Committee to look into any grant money available.

Committee Member Kuchinski thanked the Mayor and Committee Member Blake for their work with Trenton Waterworks; provided an update on the budget process; announced that Department Heads have been tasked with identifying new funding sources that do not rely on residential property taxes; reported that the new Parks and Recreation Guide is now available; reviewed the connections and discussions he and the Mayor made on their “Walk to Washington” trip; and spoke of the successful remarketing the Bristol-Myers Squibb campus.

Committee Member Ruger advised that there is a new link regarding the 2020 Census: [www.mercercounts.com](http://www.mercercounts.com) which has the latest information on the census; announced the “Coffee with a Cop” event; and that there will be a work session in the near future on the Rules of Procedure.

---

## PUBLIC SECTION

The following members of the public spoke during public comment:

**Patricia Ann Cosgriff**, a resident of Pennington Harbourton Road, requested that the Township Engineer be assigned to relieve the drainage problems on Pennington Harbourton Road and insisted that the Township do something to fix it.

**Jon Edwards**, a resident of Pennington Harbourton Road, questioned if the Township will be undertaking a job search for a full time Health Officer; related that he had contacted the Health Department, hadn’t received a call back and questioned when he would receive a response; reminisced about when he was Mayor how he dealt with a similar drainage problem to the one on Pennington Harbourton Road and shared how he managed it; and made suggestions how the Township Committee should deal with it.

The detailed public comment may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

---

## CONSENT AGENDA ITEMS

**RESOLUTIONS #20-85 THROUGH #20-92.** Read by title.

Motion by Blake, seconded by Ruger to adopt Resolution #20-85 through #20-92.

**MOTION UNANIMOUSLY CARRIED**

**RESOLUTION #20-85****A RESOLUTION AUTHORIZING REFUND OF  
TAX OR SEWER OVERPAYMENTS**

**WHEREAS**, the Tax Collector has determined that overpayments of taxes and/or utility charges have been made; said overpayments are caused by duplicated payments from owners, title agencies and mortgage companies who have been contacted by the Collector for proper settlement; tax appeals; or utility overpayments.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the overpayment of taxes. Further, a copy of this approved resolution shall be forwarded to the Collector and to the Finance Officer.

<u>BLOCK/LOT</u>	<u>REFUND TO</u>	<u>REASON</u>	<u>LOCATION</u>	<u>AMOUNT</u>
39/18	Corelogic	Double Payment 1 <sup>st</sup> Quarter Tax	303 Carter Rd	\$4,122.67
75/7	Sterling Title Agency	Double Payment 1 <sup>st</sup> Quarter Tax	258 Penn- Titusville Rd	\$2,628.08
91-3.961 C204A	Capital Health Systems Inc	Double Payment 1 <sup>st</sup> Quarter Tax	Two Capital Way	\$5,764.31
8/7	Ernest Consoli & Sons	Double Payment 1 <sup>st</sup> Quarter Tax	155 Hopewell- Wertsville Rd	\$2,133.68

**RESOLUTION #20-86****A RESOLUTION AUTHORIZING  
REFUNDS FROM HOPEWELL TOWNSHIP  
PLANNING & ZONING TRUST ACCOUNTS**

**BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the account balance shown as their respective Planning Board or Zoning Board applications have been finalized:

<u>A/C#</u>	<u>NAME</u>	<u>AMOUNT</u>
24690	PERRY PAVICIC 948 CHERRY VALLEY ROAD PRINCETON, NJ 08540 BLK 40.02 LOT 6.20 - HARDSHIP VAR	285.98
32493	KATHLEEN PETERSON 295 PENN-LAWRENCEVILLE ROAD PENNINGTON, NJ 08534 BLK 78.43 LOTS 54 & 55 - MN, VAR C	910.83

**RESOLUTION #20-87****A RESOLUTION APPROVING THE PAYMENT OF  
UNUSED ANNUAL LEAVE, SICK AND COMPENSATION  
TIME TO PATROL OFFICER MICHAEL A. TOTH**

**WHEREAS**, Patrol Officer Michael A. Toth retired January 31, 2020 from employment with the Township of Hopewell Police Department; and

**WHEREAS**, the Agreement between Hopewell Township and the Hopewell Township Police Benevolent Association provides to employees who retire from service the payment of unused sick, annual leave and compensatory time at their current hourly rate.

**NOW, THEREFORE, BE IT RESOLVED** on this 2<sup>nd</sup> day of March, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee hereby approves the payout of accumulated sick time as calculated by the Human Resources Director in the amount of \$28,816.83 to Patrol Officer Michael A. Toth.

---

**R E S O L U T I O N #20-88**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT  
BETWEEN THE TOWNSHIP OF HOPEWELL, BOROUGH OF  
HOPEWELL AND BOROUGH OF PENNINGTON FOR SENIOR  
CENTER SERVICES**

**WHEREAS**, there exists a community need to provide a location in which senior activities serving Hopewell Borough, Hopewell Township, and Pennington Borough may occur; and

**WHEREAS**, the Hopewell Valley Senior Advisory Board and other community organizations are currently evaluating needs and alternatives for developing new facilities to meet future needs; and

**WHEREAS**, in the interim senior activities are provided in a building and site amenities ("SITE") owned by Pennington Borough located on Reading Street in Pennington Borough; and

**WHEREAS**, Hopewell Borough, Hopewell Township and Pennington Borough's use of the SITE is provided through a shared services agreement which sets forth responsibilities as being representative of each community's pro-rata use of the SITE; and

**WHEREAS**, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq permits local units of the State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March, 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Clerk be and hereby are authorized to enter into a Shared Services Agreement with the Borough of Hopewell and the Borough of Pennington for Senior Center Services. Said services shall be furnished and rendered pursuant to an agreement, in a form similar to that which is attached hereto.

---

**R E S O L U T I O N # 20-89**

**A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER  
TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO  
HOPEWELL VALLEY ENTERPRISES  
FOR A WEDDING EVENT AT THE HOPEWELL VALLEY VINEYARD**

**WHEREAS**, the Henri/Gangi families seek permission to use the Hopewell Valley Enterprises property located at 46 Yard Road on June 20, 2020 for a "Wedding Event" from 6:00 p.m. – 11:00 p.m.; and

**WHEREAS**, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

**WHEREAS**, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, and Hopewell Valley Fire Safety who have raised no objections.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Enterprises for the "Henri/Gangi Wedding Event" on June 20, 2020 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer,

Hopewell Township Police, Hopewell Valley Fire Safety, and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required:

---

**RESOLUTION #20-90**

**A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER  
TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO  
HOPEWELL VALLEY ENTERPRISES  
FOR A WEDDING EVENT AT THE HOPEWELL VALLEY VINEYARD**

**WHEREAS**, the Arias/Hall families seek permission to use the Hopewell Valley Enterprises property located at 46 Yard Road on September 26, 2020 for a “Wedding Event” from 6:00 p.m. – 11:00 p.m.; and

**WHEREAS**, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

**WHEREAS**, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, and Hopewell Valley Fire Safety who have raised no objections.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Enterprises for the “Arias/Hall Wedding Event” on September 26, 2020 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety, and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required:

---

**RESOLUTION #20-91**

**A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER  
TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO  
HOPEWELL VALLEY ENTERPRISES  
FOR A WEDDING EVENT AT THE HOPEWELL VALLEY VINEYARD**

**WHEREAS**, the Williams/Messina families seek permission to use the Hopewell Valley Enterprises property located at 46 Yard Road on October 10, 2020 for a “Wedding Event” from 6:00 p.m. – 10:30 p.m.; and

**WHEREAS**, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

**WHEREAS**, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, and Hopewell Valley Fire Safety who have raised no objections.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Enterprises for the “Williams/Messina Wedding Event” on October 10, 2020 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety, and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required.

---

**RESOLUTION #20-92**

**A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER  
TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO  
HOPEWELL VALLEY ENTERPRISES  
FOR A WEDDING EVENT AT THE HOPEWELL VALLEY VINEYARD**

**WHEREAS**, the Clarke/Chipowsky families seek permission to use the Hopewell Valley Enterprises property located at 46 Yard Road on October 24, 2020 for a “Wedding Event” from 6:00 p.m. – 10:00 p.m.; and

**WHEREAS**, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

**WHEREAS**, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, and Hopewell Valley Fire Safety who have raised no objections.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Enterprises for the “Clarke/Chipowsky Wedding Event” on October 24, 2020 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety, and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required.

**RESOLUTION #20-93.** Read by title.

Motion by Blake, seconded by Ruger to adopt Resolution #20-93.

**MOTION UNANIMOUSLY CARRIED**

### **R E S O L U T I O N #20-93**

#### **RESOLUTION APPROVING THE APPLICATION OF GOOD DAY FOR A RUN, LLC TO CONDUCT A 5K RUN/POST RUN PARTY AND DIRECTING THE ISSUANCE OF A TEMPORARY ACTIVITIES PERMIT TO THE HOPEWELL VALLEY VINEYARD FOR THIS EVENT**

**WHEREAS**, application has been made by Good Day for a Run, LLC to conduct a 5K Run and Post Run Party in the Township of Hopewell at the Hopewell Valley Vineyards, 46 Yard Road on May 24, 2020, between the hours of 9:00 a.m. and 10:00 a.m.; and

**WHEREAS**, the Hopewell Township Health Officer, the Hopewell Township Police Department, and Hopewell Township Bureau of Fire Safety have reviewed the application and granted their approval to conduct the event and recommend the granting of a permit pursuant to the Revised General Ordinances of the Township of Hopewell, Chapter IV, Section 4-3 Festivals and Large Assemblies;

**NOW, THEREFORE, BE IT RESOLVED** that:

1. This Resolution shall constitute a permit to conduct a 5K Run/Post Run Party in accordance with the application submitted by Good Day for a Run, LLC, which event is to be held on May 24, 2020 at the Hopewell Valley Vineyards, 46 Yard Road in Hopewell Township.
2. Good Day for a Run, LLC shall be exempted from the several provisions of 4-3, et seq. (4-3.8 Exemptions. a. Charitable or non-profit organizations) except those provided by 4-3.4, Insurance Requirement.
3. Good Day for a Run shall provide area residents notification of the date, time and location of the race 30 days prior in the event that it could affect vehicular traffic during the course of the 5K run.
4. The Municipal Clerk is directed to forward a certified copy of this resolution to Good Day for a Run, LLC, 506 Macintosh Drive, Mullica Hill, NJ 08062.
5. The Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Vineyard for the “Good Day for a Run” event to be held on May 24, 2020.

**RESOLUTION #20-94.** Read by title.

Motion by Blake, seconded by Peters-Manning to adopt Resolution #20-94.

**MOTION UNANIMOUSLY CARRIED**

### **R E S O L U T I O N #20-94**

#### **A RESOLUTION ACCEPTING THE RESIGNATION OF THE**

**LABORER IN THE PUBLIC WORKS DEPARTMENT  
MICHAEL SCOZZARO**

**WHEREAS**, Laborer Michael Scozzaro has been employed in the Hopewell Township Public Works Department since February 20, 2018; and

**WHEREAS**, Laborer Michael Scozzaro has submitted his resignation on February 21, 2020.

**NOW, THEREFORE, BE IT RESOLVED** on this 2<sup>nd</sup> day of March, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey:

1. That Laborer Michael Scozzaro's resignation effective March 6, 2020 be and is hereby accepted.

**RESOLUTION #20-95.** Read by title.

Motion by Ruger, seconded by Peters-Manning to adopt Resolution #20-95.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-95**

**A RESOLUTION RE-APPOINTING  
A MUNICIPAL COURT JUDGE**

**BE IT RESOLVED**, on this 2<sup>nd</sup> day of March, 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that Roger T. Haley, be and is hereby re-appointed Judge of the Municipal Court of the Township of Hopewell, County of Mercer, effective March 12, 2020, at a salary of \$45,000.00 per year.

**BE IT FURTHER RESOLVED**, that this appointment shall be for a three (3) year term expiring March 11, 2023.

**RESOLUTION #20-96.** Read by title.

Motion by Ruger, seconded by Blake to adopt Resolution #20-96.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-96**

**A RESOLUTION APPROVING AN AGREEMENT WITH THE  
HOPEWELL TOWNSHIP POLICE SUPERIOR OFFICER'S ASSOCIATION  
AND AUTHORIZING THE EXECUTION THEREOF**

**WHEREAS**, the Township Committee and the Hopewell Township Police Superior Officer's Association have reached an agreement on the negotiable terms and conditions of employment for the period from January 1, 2019 through December 31, 2021.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March, 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the attached agreement between the Township of Hopewell and the Hopewell Township Police Superior Officer's Association be and is hereby approved.

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Hopewell that the Mayor and Clerk be authorized to execute said agreement.

**RESOLUTION #20-97.** Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #20-97.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

**R E S O L U T I O N #20-97**

**2019 BUDGET TRANSFER RESOLUTION #7**



**BE IT RESOLVED** on this 2<sup>nd</sup> day of March, 2020, by the Township Committee of the Township of Hopewell, County of Mercer and State of New Jersey, that a transfer be made in the 2019 Budget appropriations as follows:

From:

Street Lighting O/E	2,300.00
Telephone O/E	16,000.00
Total	18,300.00

To:

Utilities O/E	18,300.00
Total	18,300.00

**RESOLUTION #20-98.** Read by title.

Motion by Blake, seconded by Ruger to adopt Resolution #20-98.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

**R E S O L U T I O N #20-98**

**A RESOLUTION FOR AN  
EMERGENCY TEMPORARY APPROPRIATION**

**WHEREAS**, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2020 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

**WHEREAS**, the total emergency temporary resolutions adopted in the year 2020 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$1,222,652.90

**NOW, THEREFORE, BE IT RESOLVED**, on this 2nd day of March 2020, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

**	Bldg & Grounds S/W	6,000.00
	Comm Dev. S/W	12,000.00
	Sr. Services O/E	775.00
	Health O/E	6,000.00
	Total	24,775.00

2. That said emergency temporary appropriation has been provided for in the 2020 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

**RESOLUTION #20-99.** Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #20-99.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-99**

**A RESOLUTION AMENDING A PROFESSIONAL SERVICES AGREEMENT  
WITH KS BRANIGAN LAW, P.C.**

**WHEREAS**, there exists a need for professional services for the following: Equal Pay Act Audit; and

**WHEREAS**, the estimated cost of the contract is \$15,000.00 (0-01-20-115-028) for assistance with an Equal Pay Act Audit; and funds will be available in the 2020 budget appropriations for this purpose certified by the local finance officer encumbered in the accounts referenced above; and

**WHEREAS**, the Local Public Contracts Law (N.J.S.A. 40A:11-1 et seq.) requires that a resolution authorizing the award of contracts for "Professional Services" without competitive bids and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Hopewell, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreements with:

KS Branigan Law, P.C., 105 Grove Street, Suite 9, Montclair, NJ 07042

2. The contracts are awarded without competitive bidding as a "Professional Service" under the provisions of the Local Public Contracts Law N.J.S.A. 40A:11-5 (1)(a) as a contract for services to be performed by persons authorized by law to practice recognized professions that are regulated by law and it is not possible to obtain competitive bids.

3. A notice of this action shall be published once in the official newspaper as required by law.

**RESOLUTION #20-100.** Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #20-100.

**MOTION UNANIMOUSLY CARRIED**

#### **R E S O L U T I O N #20-100**

#### **RESOLUTION OF THE TOWNSHIP OF HOPEWELL, COUNTY OF MERCER, STATE OF NEW JERSEY, AUTHORIZING THE RECREATIONAL TOURING COMPETITIVE CONTRACT CC#20-02 TO SUNSET TOURS**

**WHEREAS**, the Township has authorized competitive contract procurement for Recreational Tour Competitive Contract in resolution #19-332 on October 7, 2019; and

**WHEREAS**, the Township received and opened in a public manner CC #20-02 on February 11, 2020 at 9:00 A.M.; and

**WHEREAS**, the Township established a rating committee rating the proposals upon the standards of Price and Other Factors, those factors being Technical, Managerial and Cost, in accord with N.J.A.C.5:34-4; and

**WHEREAS**, Sunset Tours at Hunterdon Hills Playhouse, 88 Route 173 West, Hampton, N.J. 08827 has provided a proposal deemed responsive and responsible under the New Jersey Local Publics Contract Law (N.J.S.A.40A:11-1 et. Seq.,) as well as most advantageous based upon Price and Oher Factors (N.J.A.C. 5:34-4); and

**WHEREAS**, the report produced by the committee, recommending Sunset Tours at Hunterdon Hills Playhouse, 88 Route 173 West, Hampton, N.J. 08827, was made available to the public and governing body at least 48 hours prior to the meeting of the governing body in accord with N.J.S.A 40A:11-4.1 and N.J.A.C 5:34-4; and

**WHEREAS**, it is the recommendation that the Township enter into an agreement for services under CC #20-02 with Sunset Tours at Hunterdon Hills Playhouse, 88 Route 173 West, Hampton, N.J. 08827 for a period of five (5) years.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Council of the Township of Hopewell, County of Mercer, State of New Jersey, as follows:

1. That the Mayor is authorized to execute contract with Sunset Tours at Hunterdon Hills Playhouse, 88 Route 173 West, Hampton, N.J. 08827 under the precepts of CC #20-02 Recreational Tour Competitive Contract.

**RESOLUTION #20-101.** Read by title.

Motion by Ruger, seconded by Blake to adopt Resolution #20-101.

**MOTION UNANIMOUSLY CARRIED**

**RESOLUTION #20-101**

**AUTHORIZATION TO ISSUE A LICENSE TO TRAP ROCK INDUSTRIES, LLC. FOR QUARRYING AT MOORE'S STATION QUARRY (2020/2021)**

**WHEREAS**, Trap Rock Industries, LLC, Laurel Avenue, Kingston, New Jersey, 08528, has applied for a license for quarrying at the Moore's Station Quarry on Route #29, Block 59, Lot 2; and Block 60, Lot 1 for one (1) year, commencing March 19, 2020; and

**WHEREAS**, items have been received or completed as follows:

1. The required license fee of Two Thousand Dollars (\$2,000), and completed application.
2. Site inspection of the quarry operation and its compliance with the requirements of the land reclamation program on February 26, 2020 completed by Hopewell Township Community Development Director/Engineer Mark Kataryniak, P.E.
3. Certificate of Insurance for Moore's Station Quarry - all operations effective September 1, 2019 with an expiration date of September 1, 2020; subject to the submission of a new insurance certificate covering the 2020/2021 licensing period.

**NOW, THEREFORE, BE IT RESOLVED**, that the Municipal Clerk issue the 2020/2021 license upon receipt of a new performance guarantee bond in the amount of \$34,500.00 in accordance with the following recommendations set forth in a letter submitted by the Township Engineer dated February 26, 2020; a copy of which is attached hereto and made a part hereof:

Maintenance of water flows at stockpile locations; dust and tracking control along access driveway and Route 29; fencing repairs and replacements; site grading to maintain diversion to the approved on-site sediment basin and treatment device; placement of seed and plantings on slopes and berms; soil erosion and sediment control measures; cover plantings on spoil areas; general maintenance in accordance with the Ordinance; and providing updated surveys  
 ..... \$28,000.00

Maintenance of stabilization of overburden stockpile embankments; maintenance of cut-off trenches to intercept runoff; additional embankment plantings; and annual over-seeding of embankment  
 .....\$6,500.00

**Total Recommended Performance Guarantee  
 For Annual License Renewal..... \$34,500.00**

**BE IT FURTHER RESOLVED** that the issuance of the license is contingent upon the filing of Discharge Monitoring Reports with the Municipal Clerk.

**BE IT FURTHER RESOLVED**, by the Township Committee of the Township of Hopewell, that the application in its entirety is approved, and the Municipal Clerk is instructed to inform the Fidelity and Deposit Company of Maryland that the performance guarantee bond dated March 13, 2019, in the total amount of \$34,500.00 has been released.

---

**RESOLUTION #20-102.** Read by title.  
 Motion by Peters-Manning, seconded by Kuchinski to adopt Resolution #20-102.  
**MOTION UNANIMOUSLY CARRIED**

**RESOLUTION #20-102**

**RESOLUTION AUTHORIZING AND DIRECTING THE HOPEWELL TOWNSHIP PLANNING BOARD TO UNDERTAKE AN INVESTIGATION OF CERTAIN PROPERTY IN THE TOWNSHIP, IDENTIFIED AS THE BMS SITE (BLOCK 46, LOT 8.01), TO DETERMINE WHETHER THOSE PROPERTIES CONSTITUTE A REDEVELOPMENT AREA PURSUANT TO THE NEW JERSEY LOCAL REDEVELOPMENT AND HOUSING LAW**

**WHEREAS**, Hopewell Township’s affordable housing obligations may be met through rental and/or for-sale housing; and

**WHEREAS**, the rules guiding the development of affordable housing offer bonus credits when housing is included in a redevelopment area; and

**WHEREAS**, in addition to bonus credits for housing, Hopewell Township will also benefit from comprehensive planning undertaken as part of a redevelopment plan, rather than the site being developed piecemeal or in isolation; and

**WHEREAS**, the New Jersey Local Redevelopment and Housing Law (the "Redevelopment Law") provides the means and methods for permitting the comprehensive planning of such sites.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Hopewell, in the County of Mercer, New Jersey, as follows:

**Section 1.** The Hopewell Township Planning Board is hereby authorized and directed to undertake a thoughtful investigation of the site commonly described as described as Block 46, Lot 8.01 to determine whether the proposed area constitutes an area in need of redevelopment in accordance with the criteria set forth in N.J.S.A. 40A:12A-5.

**Section 2.** The investigation shall be undertaken by the planning, architecture and design firm of Banisch Associates (the "Planners").

**Section 3.** In addition to a map of the proposed area, the Planners shall prepare and submit a detailed written report containing the findings resulting from their investigation and submit such report to the Township Planning Board.

**Section 4.** The Township Planning Board shall consider the report of the Planners and make its recommendations to the Township Committee in connection with conditions of the aforesaid properties in accordance with the provisions of the Redevelopment Law.

**Section 5.** In the event the Township Committee shall designate the property referenced above, or any portion thereof as an area in need of redevelopment, the Township shall be authorized to use all the powers provided under the Redevelopment Law for use in a redevelopment area, other than the power of eminent domain (Non-Condemnation).

**Section 6.** This Resolution shall take effect immediately. A certified copy of the Resolution shall be filed with the Secretary of the Township Planning Board as well as the Clerk of the Township.

**RESOLUTION #20-103.** Read by title.

Motion by Blake, seconded by Kuchinski to adopt Resolution #20-103.

**ROLL CALL VOTE:**

**AYES:** Blake, Kuchinski, Peters-Manning, Ruger, Mayor McLaughlin

**NOES:** None

## R E S O L U T I O N #20-103

### BILLS & CLAIMS

**BE IT RESOLVED**, that the list of cash disbursements authorized for approval of bills for payment date March 2, 2020 in the following amounts:

Bills and Claims	\$	135,469.20
Payroll	\$	329,135.14
Total Disbursements	\$	464,604.34

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

**FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.**

### PUBLIC SECTION

The following members of the public spoke during public comment:

**Melanie Philips**, a resident of Washington Crossing-Pennington Road, questioned if an independent water study, as it relates to the proposed developments at the Zaitz tract and Scotch Road, have been conducted as she requested.

**Jon Edwards** commented on the resolution that renewed the quarrying license at Trap Rock and made comments on the drainage problems being caused by the parking lot behind his home.

The detailed public comment may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

---

**EXECUTIVE SESSION RESOLUTION.** Read into the record.

Mayor McLaughlin stated that the regular meeting may reconvene following the Executive Session.

Motion by Kuchinski, seconded by Blake to go to Executive Session to discuss contract negotiations, real estate, legal and personnel matters.

**MOTION UNANIMOUSLY CARRIED**

**R E S O L U T I O N #20-104**

**EXECUTIVE SESSION RESOLUTION**

**WHEREAS**, it is necessary for the Township Committee to discuss contract negotiations, real estate, legal, and/or personnel matters; and

**WHEREAS**, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

**WHEREAS**, the Township Committee wishes to discuss the following:

- Legal
  - Mine Road Bridge
- Contract Negotiations
  - Energy Aggregation
- Legal
  - PennEast
  - Concerned Citizens
- Real Estate
  - Pennytown
- Personnel
- Contract Negotiations
  - Shared Services

**WHEREAS**, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

**NOW, THEREFORE, BE IT RESOLVED**, on this 2<sup>nd</sup> day of March, 2020 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

---

At 8:28 p.m. the Executive Session was held.

At 9:32 p.m. the Regular meeting reconvened.

---

At 9:32 p.m., motion by Peters-Manning, seconded by Kuchinski to adjourn the meeting.

**MOTION UNANIMOUSLY CARRIED**

The detailed public meeting may be viewed at [www.hopewelltp.org](http://www.hopewelltp.org) in the video library.

---

LAURIE E. GOMPF  
MUNICIPAL CLERK