

**BOARD OF FIRE COMMISSIONERS REGULAR MEETING  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1  
THURSDAY, MARCH 9, 2023**

The regular meeting of the Board of Fire Commissioners was held on March 9, 2023 in person and via Zoom at 7:00 PM.

**CALL MEETING TO ORDER / STATEMENT OF NOTICE**

Chairperson Burd called the meeting to order and stated that the notice of the meeting had been posted on the Hopewell Township Municipal Bulletin Board and forwarded to the Hopewell Valley News and Times of Trenton, and had been posted on the Hopewell Township Fire District Web-Site in accordance with the requirements of the Open Public Meeting Act.

**PLEDGE OF ALLEGIANCE & SALUTE TO THE FLAG**

The Pledge of Allegiance was led by Chairperson Burd.

**ROLL CALL**

Chairperson Burd- Present  
 Vice-Chairperson Novak- Present  
 Secretary Jones- Present  
 Treasurer Tomaro- Present  
 Commissioner Rodriguez- Present

**PUBLIC COMMENT (AGENDA):** None

**TREASURER’S REPORT**

**BILLS & CLAIMS**

March 9, 2023

Authorized cash disbursements requiring approval for payment of bills in the following amounts:

Bill List		\$83,942.98
Pay Date	March 2, 2023	\$66,686.58
Total Disbursements:		\$150,629.56

Commissioner Tomaro mentioned the notable bills.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro	X		X			
Jones			X			
Rodriguez			X			
Novak		X	X			
Burd			X			

**STATION REPORTS**

- A. Union Fire Company and Rescue Squad: Report submitted to the Board of Fire Commissioners
- B. Hopewell Fire Department and Emergency Medical Unit: Report submitted to the Board of Fire Commissioners. Rescue is out of service. Water rescue equipment has been ordered and was funded through donations. Hopewell EMU Chief Read analyzed calls data for the past 11 years and will submit findings to the board. Chief Read would like to look at Pennington First Aid Squad data to do the same. EMU has a few new members and more coming.
- C. Pennington Fire Company: Report submitted to the Board of Fire Commissioners. Tanker 51 will be going out of service soon for repairs, expected to be out of service anywhere from 2-4 weeks.
- D. Hopewell Valley Emergency Services Unit: Report submitted to the Board of Fire Commissioners. They have been busy with the transition and 24/7 coverage. Chief Martin thanked everyone who has been involved.

**UNFINISHED BUSINESS | WORK SESSION | SUB COMMITTEE DISCUSSIONS**

- A. Volunteer Recruitment: High School Career Fair on March 15th
- B. EMS Billing & Department of Health Licensing: In Progress
- C. EMS – Hopewell Valley: Capital Health will be addressed as 154 starting 4/3/2023. Addressed issues that arose with the staffing overnight and issues with radios. Everything has been fixed thanks to Chief Mullen.
- D. Development in Hopewell Valley: no report
- E. Shared Services Agreements: no report
- F. Future Tax Referendum: no report
- G. American Recovery Act Funds | Funding from Hopewell Township: no report
- H. TS-53 Replacement | Vehicle Replacement: no report
- I. Tanker 53-1: no report
- J. Fire Safety Trailer: no report

**NEW BUSINESS****RESOLUTION 2023-33**

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BETWEEN  
HOPEWELL TOWNSHIP FIRE DISTRICT NO.1 AND THE BOROUGH OF PENNINGTON  
FOR CONTRACTED EMERGENCY MEDICAL SERVICES**

**WHEREAS**, the Borough of Pennington is in need of contracted emergency medical services; and,  
**WHEREAS**, the State of New Jersey requires a shared services agreement between the Hopewell Township Fire District No.1 and the Borough of Pennington; and,  
**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer to enter into a shared services agreement with the Borough of Pennington for contracted Emergency Medical Services.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

Discussed contract term and payment agreements, Agreement is effective as of March 1<sup>st</sup>.

**PUBLIC COMMNET (NON AGENDA):**

Discussed night coverages and ambulances used. Hopewell Fire Dept LOSAP was accepted at their last meeting and will be sent to the Commissioners for processing. Question was asked about 151 ambulance standby’s and who should be contacted now they are no longer in service. Hopewell Fire Special Services truck will be going in service to cover the valley. Capital Health is not equipped to handle rehab.

**EXECUTIVE SESSION**

The Board of Fire Commissioners went into closed session at 7:38 pm.

**RESOLUTION 2023-34**

**EXECUTIVE SESSION**

**WHEREAS** the Open Public Meetings Act permits the Board of Fire Commissioners of Hopewell Township Fire District No. 1 to exclude the public from a portion of the meeting in order to discuss matters requiring confidentiality per N.J.S.A. 10:4-12; and

**WHEREAS**, the Board is of the opinion that such circumstances presently exist.

**NOW, THEREFORE, BE IT RESOLVED**, by the Commissioners of Fire District No. 1 in the Township of Hopewell, County of Mercer as follows:

1. The Board intends to discuss certain matters which are deemed confidential pursuant to N.J.S.A. 10:4-12 in Executive Session.
2. The scope of the aforesaid executive session will be limited to the following:
  - A. Contracts
3. Minutes of the Executive Session will be disclosed to the public when the need for confidentiality no longer exists.

**RECORD OF BOARD VOTE ON PASSAGE**

Commissioner	Moved	Second	Aye	Nay	Abstain	Absent
Tomaro			X			
Jones	X		X			
Rodriguez, Jr.			X			
Novak		X	X			
Burd			X			

**ADJOURNMENT**

The Board of Fire Commissioners returned to open session at 8:09 pm after checking the vestibule and virtual waiting room for meeting attendees. Commissioner Novak motioned to adjourn the meeting and was seconded by Commissioner Tomaro at 8:10 pm. The motion carried.

Respectfully submitted,

A handwritten signature in cursive script that reads "Randi Malkiewicz".

Randi Malkiewicz  
Admin Clerk

<b>Title</b>	3/9/23 Regular Session Meeting Minutes
<b>File name</b>	Regular Board Mee...tes 03-09-23.docx
<b>Document ID</b>	d61e54d0c3817d930122e3ac8aee3bb3467751bd
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<b>Status</b>	● Signed

### Document History



SENT

**03 / 20 / 2023**  
18:45:40 UTC

Sent for signature to Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org) from jmoore@hopewelltpfire.org  
IP: 173.61.41.5



VIEWED

**03 / 21 / 2023**  
21:39:08 UTC

Viewed by Randi Malkiewicz (rmalkiewicz@hopewelltpfire.org)  
IP: 173.61.15.119



SIGNED

**03 / 21 / 2023**  
21:39:22 UTC

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COMPLETED

**03 / 21 / 2023**  
21:39:22 UTC

The document has been completed.