

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING
VIA ZOOM VIDEO COMMUNICATIONS**

Monday, March 15, 2021 – 5:33 p.m.

PROPER STATEMENT OF NOTICE – Mayor Blake called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 5, 2021, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

ROLL CALL: Those answering the roll call of the Municipal Clerk:

COMMITTEE MEMBERS PRESENT: Kevin Kuchinski, Kristin McLaughlin, Courtney Peters-Manning, Michael Ruger, Mayor Julie Blake

ABSENT: None

STAFF PRESENT: Acting Administrator George Snyder, Municipal Clerk Laurie Gompf, CFO Julie Troutman, Director of Community Development/Engineer Mark Kataryniak, Police Director Robert Karmazin, Township Attorney Steve Goodell

PLEDGE OF ALLEGIANCE TO THE FLAG – Mayor Blake led those in attendance in the Pledge of Allegiance to the flag.

MINUTES SUBMITTED FOR APPROVAL

Motion by Peters-Manning, seconded by Kuchinski to approve December 17, 2020 Special Executive Session Meeting Minutes, December 18, 2020 Special Executive Session Meeting Minutes, December 21, 2020 Regular and Executive Session Meeting Minutes, and December 29, 2020 Special Meeting Minutes.

MOTION UNANIMOUSLY CARRIED

PRESENTATION – PROCLAMATION – PROCLAIMING MARCH 2021 AS AMERICAN RED CROSS MONTH

Read into the record by Committee Member Kuchinski.

PROCLAMATION

**PROCLAIMING MARCH 2021 AS
AMERICAN RED CROSS MONTH**

WHEREAS, more than 140 years ago, the American Red Cross was established as a humanitarian organization, guided by seven fundamental principles—including humanity, impartiality and independence—to provide services to those in need regardless of race, religion, gender, sexual orientation or citizenship status. Today, the American Red Cross is one of the largest humanitarian organizations in the world, and delivers its mission every day to prevent and alleviate human suffering in the face of emergencies; and

WHEREAS, every year, the American Red Cross responds to an average of more than 62,000 disasters across the country, from small home fires to devastating massive disasters. Last year's large crises included devastating hurricanes, wildfires, storms, floods, tornadoes and earthquakes. Thousands of American Red Cross volunteers provided around-the-clock shelter

for disaster victims, served millions of meals and snacks with partners, and distributed millions of relief items; and

WHEREAS, in New Jersey, the Red Cross has a long history of helping our neighbors in need. The Red Cross New Jersey Region assisted with 889 local disasters in the past year alone and helped save lives helping 1,820 displaced families through our Home Fire Campaign. Since the campaign launched in October 2014, the New Jersey Region has worked with community partners to install more than 41,000 smoke alarms. Meanwhile, in our area, the Red Cross handles an average of 7,223 emergency military calls every year and collects an average of 95,000 units of blood from our generous blood donors; and

WHEREAS, March is Red Cross Month, a special time to recognize and thank the Red Cross volunteers and donors who give of their time and resources to help members of the community. The Red Cross depends on these local heroes to deliver help and hope during a disaster. We applaud our heroes here in New Jersey who give of themselves to assist their neighbors when they need a helping hand; and

WHEREAS, the American Red Cross shelters, feeds and provides emotional support to victims of disasters; supplies about 40 percent of the nation's blood; teaches skills that save lives; provides international humanitarian aid; and supports military members and their families; and

WHEREAS, we dedicate the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on volunteers and the generosity of the public to perform its mission.

NOW, THEREFORE, I, Julie Blake, Mayor of Hopewell Township, by virtue of the authority vested in me by the Constitution and laws of Hopewell Township, County of Mercer and State of New Jersey, do hereby proclaim March 2021 as Red Cross Month. I encourage all Americans to support this organization and its noble humanitarian mission.

PRESENTATION – HEALTH OFFICER DAWN MARLING – COVID-19 UPDATES

Ms. Marling reported that there has been a rise in COVID-19 cases; provided data on the number of cases in the Township; urged the community to continue to take precautionary actions to avoid contracting COVID-19; reported on the different new COVID variants in the area; reported on the most recent clinic held; announced that Hopewell Township's first full-time public health nurse will begin employment tomorrow; and stated that the Public Outreach Coordinator is currently contacting all homebound residents.

PRESENTATION – POLICE DIRECTOR KARMAZIN – LIFE SAVING AWARD FOR PATROLMAN MIKE PETERSON

Director Karmazin provided Patrolman Peterson's background by saying that he has been an officer in Hopewell Township for 7 years, was an EMT for 22 years and cut his teeth in Lower Manhattan.

Director Karmazin read the following from the citation:

“This is the Life Saving Award to Police Officer George (goes by Mike) Peterson, badge number 54. On February 11, 2021 at approximately 11:25 a.m., Officer Mike Peterson responded to a Pennview Drive address for a report of a male, in his 80's, suffering from a medical event. Officer Peterson arrived on location within minutes and met with the Pennington First Aid Squad. Officer Peterson was advised that the victim was unconscious and unresponsive on the floor of the living room. Officer Peterson realized the victim was in cardiac arrest and quickly accessed the defibrillator from the ambulance. Officer Peterson the applied the defibrillator which indicated that a shock was necessary. Once the shock was delivered, Officer Peterson performed airway maintenance and gave CPR with the Pennington First Aid, successfully resuscitating the victim. From there the victim was then transferred to Capital Health system paramedics and Pennington First Aid. Pennington First Aid transported the victim to a local hospital where he was admitted, treated, and later released.

Due to Officer Peterson's quick actions and cooperative effort with the Pennington First Aid and other responding medical personnel, he was able to provide lifesaving assistance to the victim and place him under the care of more advanced medical personnel. For his actions Officer

Peterson is awarded the department's Life Saving Award.”

Director Karmazin added that in Officer Peterson's seven years of service, this is the fourth time he has saved a life.

Members of the Township Committee offered their thanks and congratulations to Officer Peterson.

PRESENTATION – POLICE DIRECTOR KARMAZIN AND TOWNSHIP ATTORNEY STEVE GOODELL – CANNABIS LEGISLATION

Director Karmazin shared a presentation on Marijuana Decriminalization and Public Laws 2021 which highlighted that:

- All forms of the substance that are not regulated cannabis or medical cannabis are treated as “marijuana” or “hashish.”
- Under the new laws, marijuana and hashish are still defined as “controlled dangerous substances” but are largely decriminalized for non-distribution offenses.
- The laws eliminate existing prohibitions and create new more lenient penalties for possession and distribution that remain tiered based on weight.

The following conduct no longer violates state law:

- Simple possession of 6 ounces or less of marijuana
- Simple possession of 17 grams or less of hashish
- Being under the influence of marijuana or hashish
- Failure to properly dispose of marijuana or hashish
- Possession of paraphernalia for marijuana or hashish
- Possession of marijuana or hashish as a motor vehicle operator

Director Karmazin explained that the new laws left gray areas that needed to be addressed and then went on to explain the new weight thresholds that now apply to the possession and distribution of marijuana and hashish.

He noted that for a first offense possession, officers may no longer detain, arrest, or otherwise taken into custody an individual for violating certain marijuana or hashish offenses. Officers shall issue a written warning to individuals and collect the individual's personal information and process them accordingly. Second or subsequent offenses, individuals who engage in a second or subsequent violation of the statute are subject to a fourth degree crime.

For the first offense of distribution of 1 ounce or less of marijuana or 5 grams or less of hashish, officers shall issue a written warning to individuals for their first offense. For their second and subsequent offense, individuals are subject for a fourth degree crime.

The Director explained that the law also establishes a new framework for individuals under the age of 21 who possess or consume any amount of marijuana, hashish, cannabis, or alcohol in any public place, including a school.

- First offense: Officers shall issue a written warning, which must include the person's name, address, and date of birth, but the warning shall not be provided to the individual's parent or guardian.
- Second offense: Officers shall issue a written warning, and also provide the person with informational materials on community drug treatment services. For individuals under the age of 18, the officer shall provide the individual's parent or guardian with copies of the warnings issued for both the first and second offenses.
- Third or subsequent offense: Officers shall issue a written warning and again provide the individual with information on community drug treatment services. If the individual is between 18 and 21, then the officer shall provide notice of the written warning to the community drug treatment program; if the individual is under 18, then the officer shall again provide the juvenile's parents or guardian with a copy of the written warning.

Discussion ensued regarding the notification of parents. Committee Members offered their

opinions regarding the law and proposed a Resolution in support of notifying a minor's parent in the case of a first offense. Committee Members also commented on the significance of having conversations about the issues surrounding drug use.

Director Karmazin explained the following regarding prohibited engagement by law enforcement officers in actions when investigating an individual under the age of 21 for possession of marijuana, hashish, cannabis, or alcohol:

- Officers shall not ask an individual under 21 for consent to search the person to determine a violation. If the individual is over 18 and the officer reasonably believes that other criminal activity is afoot, the individual may grant consent to search.
- The odor of marijuana, hashish, or alcohol no longer constitutes reasonable suspicion to initiate a stop of an individual under the age of 21, nor does it provide probable cause to search the person's personal property or vehicle to determine a violation.
- The unconcealed possession of an alcoholic beverage, marijuana, hashish, or cannabis item in violation that is observed in plain sight shall not constitute probable cause to initiate a search of an individual under the age of 21 or that individual's personal property or vehicle to determine a violation of any law.

Per the Office of the Mercer County Prosecutor's Law Enforcement Directive 21-03, March 9, 2021 regarding marijuana on school property, Director Karmazin reviewed the following:

- The current advisement for officers is not to get involved in these matters; officers should have school authorities handle the matter. However, officers should accept marijuana seized by the school administrators. The marijuana should be entered into evidence as "found property" with the name of the administrator, and not the person who turned over the marijuana.
- Hopewell Valley School District awareness is on-going, which incorporates discussions with the superintendent, principal and administrators.
- Two ordinances (Hopewell Township/Hopewell Borough) regarding alcoholic beverage consumption by minors is under review.
- Current bi-partisan legislative efforts underway to modify language regarding parental notification.

Committee Member Ruger internet dropped from the call at this time.

Director Karmazin explained that the Attorney General has been crystal clear that all law enforcement officials have the obligation to assist those who are highly intoxicated or under the influence of a controlled dangerous substance, as part of the community caretaking function, regardless of the person's age and independent criminal violation. Officers are required to call for medical assistance.

The Director advised the following regarding K-9 searches:

- Given that the plain smell doctrine has been eliminated to establish probable cause in marijuana possession/distribution cases, K-9s imprinting on marijuana cannot be used to establish probable cause for a marijuana/low level distribution case.
- The Attorney General has also taken the position that K-9s imprinting on marijuana can be used for administrative searches (such as schools and prisons).
- The positive indication by the K-9 is not probable cause for further enforcement actions or charges under the New Jersey Criminal Code. The positive indication can be provided to the principle or warden and they may take the appropriate administrative action.

Committee Member Ruger reconnected to the meeting at this time.

Steve Goodell mentioned that there was a bill recently introduced in the senate to address underage possession: Senate Bill 3532, which was introduced on first reading in the Senate, and requires written notification to a parent or guardian of a person under the age of 18 who commits a first offense of unlawfully buying or possessing alcoholic beverages or cannabis.

Scott Miccio of Parker McCay

PRESENTATION – Q&A – STORMWATER REGULATIONS

COMMITTEE MEMBERS AND STAFF REPORTS

PUBLIC SECTION

The following members of the public spoke during public comment:

The detailed public comment may be viewed at www.hopewelltp.org in the video library.

ORDINANCE – FINAL READING, PUBLIC HEARING AND ADOPTION

Mayor Blake read by title the introduced ordinance:

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, NEW JERSEY, APPROVING \$5,377,850 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,489,557 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF

Mayor Blake declared public hearing open. No comments from the public.
Motion by Peters-Manning, seconded by Kuchinski to close public hearing.
MOTION UNANIMOUSLY CARRIED

Motion by Ruger, seconded by Kuchinski to adopt the introduced ordinance.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

ORDINANCE ADOPTED

Ordinance advertised March 5, 2021, Hopewell Valley News. Posted municipal bulletin board as required by law.

ORDINANCE NO. 21-1743

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS IN AND BY THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY, APPROPRIATING \$5,377,850 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$4,489,557 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The several improvements described in Section 3 of this bond ordinance are hereby respectively authorized to be undertaken by the Township of Hopewell, in the County of Mercer, New Jersey (the "Township") as general improvements. For the several improvements or purposes described in Section 3, there are hereby appropriated the respective sums of money therein stated as the appropriation made for each improvement or purpose, such sums amounting in the aggregate to \$5,377,850, including the aggregated amount of \$652,000 in grants expected to be received, \$515,000 from the State of New Jersey Department of Transportation (the "NJDOT Grant") for improvements to Harbourton Rocktown Road (the

“Harbourton Project), as more specifically described in Section 3(a) hereof and \$137,000 of which is from the State of New Jersey as a Clean Communities Grant (the “Communities Grant” and, together with the NJDOT Grant, the “State Grants”) for the acquisition of a jet vac truck (the “Jet Vac Project” and, together with the Harbourton Project, the “Projects”), as more specifically described in Section 3(d) and further including the aggregate sum of \$236,293 as the several down payments for the improvements or purposes required by the Local Bond Law. Pursuant to N.J.S.A. 40A:2-11(c), no down payment is provided for the costs of the project since the Projects are being partially funded by the State Grants.

The down payments have been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the several improvements or purposes not covered by application of the several down payments or the State Grants, negotiable bonds are hereby authorized to be issued in the principal amount of \$4,489,557 pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. The several improvements hereby authorized and the several purposes for which the bonds are to be issued, the estimated cost of each improvement and the appropriation therefor, the estimated maximum amount of bonds or notes to be issued for each improvement and the period of usefulness of each improvement are as follows:

<u>Purpose</u>	<u>Appropriation & Estimated Cost</u>	<u>Estimated Maximum Amount of Bonds & Notes</u>	<u>Period of Usefulness</u>
a) <u>Road Department:</u>			
The 2021 Road Programs for various roads, the 2022 Road Program design and the 2021 maintenance Program (base), all as more fully described on lists on file in the Office of the Clerk which lists are hereby incorporated by reference as if set forth at length, and improvements to Harbourton Rocktown Road*, including all work and materials necessary therefor and incidental thereto.	\$3,788,015 (Includes the NJDOT Grant*)	\$3,109,364	10 years
(b) <u>Drainage:</u>			
(i) Study for the Department of Public Works expansion options and the Twin Pines Athletic Field expansion concept plans, including all related costs and expenditures incidental thereto.	\$55,000	\$52,250	15 years
(ii) Safety improvements to Carter Road Crossing, path extension at Mount Rose Preserve for parking and Woolsey Park/Scoth Road property improvements, including parking expansion, amenities, trails, clearing and demolitions, including all work and materials necessary therefor and incidental thereto.	\$142,000	\$134,900	10 years
c) Drainage of various roads, including River Drive and			

Rivera Avenue and drainageditch improvements to Penn Titusville Road, including all work and materials necessary therefor and incidental thereto.	\$69,500	\$66,025	40 years
d) Public Works Equipment:			
Acquisition of various equipment, including a jet vac truck, a rear loading compactor and a road mower, including all related costs and expenditures incidental thereto.	\$580,000 (Includes the Communities Grant*)	\$420,850	5 years
e) Buildings and Grounds:			
(i) Acquisition of a grounds mower, including related costs and expenditures incidental thereto.	\$14,000	\$13,300	5 years
(ii) Roof replacement of the Cold Storage Building and construction of a salt barn, including all work and materials necessary therefor and incidental thereto.	\$260,500	\$247,475	10 years
(iii) Heat pumps and heating ventilation and air conditioning upgrades, including all work and materials necessary therefor and incidental thereto.	\$25,000	\$23,750	15 years
f) Health Department:			
Acquisition of a Ford Ranger XL 4-wheel drive pickup truck, including all related costs and expenditures incidental thereto.	\$35,000	\$33,250	5 years
g) Recreation Department:			
Acquisition of a Ford Hybrid sports utility vehicle, including all related costs and expenditures incidental thereto.	\$37,000	\$35,150	5 years
h) Police Department:			
(i) Acquisition of hybrid 4-wheel drive vehicles, body worn cameras along with related software and hardware and mobile data terminals, including all related costs and expenditures incidental thereto.	\$277,835	\$263,943	5 years
(ii) Acquisition of in-car video recording systems, including all related costs and expenditures incidental	\$94,000	\$89,300	10 years

thereto.

GRAND TOTAL:	<u>\$5,377,850</u>	<u>\$4,489,557</u>
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The excess of the appropriation made for each of the improvements or purposes aforesaid over the estimated maximum amount of bonds or notes to be issued therefor, as above stated, is the amount of the down payment for each purpose and the State Grants, as applicable.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no bond anticipation note shall mature later than one year from its date, unless such bond anticipation notes are permitted to mature at such later date in accordance with applicable law. The bond anticipation notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with bond anticipation notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the bond anticipation notes shall be conclusive evidence as to all such determinations. All bond anticipation notes issued hereunder may be renewed from time to time subject to the provisions of the Local Bond Law or other applicable law. The chief financial officer is hereby authorized to sell part or all of the bond anticipation notes from time to time at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the bond anticipation notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the bond anticipation notes sold, the price obtained and the name of the purchaser.

Section 5. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are all improvements or purposes that the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefitted thereby.

(b) The average period of usefulness, computed on the basis of the respective amounts of obligations authorized for each purpose and the reasonable life thereof within the limitations of the Local Bond Law, is 10.95 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$4,489,557, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$427,080 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the purposes or improvements.

Section 7. The Township hereby declares the intent of the Township to issue bonds or bond anticipation notes in the amount authorized in Section 2 of this bond ordinance and to use the proceeds to pay or reimburse expenditures for the costs of the purposes or improvements described in Section 3 of this bond ordinance. This Section 7 is a declaration of intent within the meaning and for purposes of the Treasury Regulations.

Section 8. Any grant moneys received for the purpose described in Section 3(a) hereof shall be applied either to direct payment of the cost of the improvement or if other than as referred to in Section 1 hereof, to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized but not issued hereunder shall be reduced to the extent that such funds are so used.

Section 9. The chief financial officer of the Township is hereby authorized to prepare and to update from time to time as necessary a financial disclosure document to be distributed in connection with the sale of obligations of the Township and to execute such disclosure document on behalf of the Township. The chief financial officer is further authorized to enter into the

appropriate undertaking to provide secondary market disclosure on behalf of the Township pursuant to Rule 15c2-12 of the Securities and Exchange Commission (the "Rule") for the benefit of holders and beneficial owners of obligations of the Township and to amend such undertaking from time to time in connection with any change in law, or interpretation thereof, provided such undertaking is and continues to be, in the opinion of a nationally recognized bond counsel, consistent with the requirements of the Rule. In the event that the Township fails to comply with its undertaking, the Township shall not be liable for any monetary damages, and the remedy shall be limited to specific performance of the undertaking.

Section 10. The full faith and credit of the Township are hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy *ad valorem* taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation of rate or amount.

Section 11. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

ORDINANCE – INTRODUCTION AND FIRST READING

Mayor Blake read by title the ordinance for introduction.

ORDINANCE RE-APPROPRIATING \$546,289.82 OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN ORDER TO PROVIDE FOR THE 2021 ROAD PROGRAM IN AND BY THE TOWNSHIP OF HOPEWELL IN THE COUNTY OF MERCER, NEW JERSEY.

Motion by Kuchinski, seconded by Peters-Manning to introduce the ordinance on first reading.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

ORDINANCE INTRODUCED

Second reading, public hearing date April 19, 2021 at 5:30 p.m.

CONSENT AGENDA ITEMS

RESOLUTIONS #21-92 THROUGH #21-98, Read by title.

Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-92 through #21-98.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #21-92

A RESOLUTION AUTHORIZING REFUND OF TAX OR SEWER OVERPAYMENTS

WHEREAS, the Tax Collector has determined that overpayments of taxes and/or utility charges have been made; said overpayments are caused by duplicated payments from owners, title agencies and mortgage companies who have been contacted by the Collector for proper settlement; tax appeals; or utility overpayments.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the overpayment of taxes. Further, a copy of this approved resolution shall be forwarded to the Collector and to the Finance Officer.

BLOCK/LOT	REFUND TO	REASON	LOCATION	AMOUNT
78.11/9	Corelogic	Double Payment Of Tax	17 Wyckoff Dr	\$3,274.54

RESOLUTION #21-93

**A RESOLUTION AUTHORIZING
REFUNDS FROM HOPEWELL TOWNSHIP
PLANNING & ZONING TRUST ACCOUNTS**

BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the account balance shown as their respective Planning Board or Zoning Board applications have been finalized:

A/C#	NAME	AMOUNT
32815	Joseph Manczuk 114 Mine Road Pennington, NJ 08534 Blk 32 Lot 4 - Hardship/Bulk	328.59

RESOLUTION #21-94

**A RESOLUTION AUTHORIZING PART-TIME
SEASONAL WORKERS FOR THE
HOPEWELL TOWNSHIP RECREATION DEPARTMENT**

WHEREAS, there is a need for part-time seasonal workers to manage and supervise a variety of programs sponsored by the Hopewell Township Recreation Department; and

WHEREAS, after reviewing their experience and qualifications, the following individuals were selected and are recommended by the Hopewell Township Recreation Director for appointment.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that part-time seasonal workers be hereby appointed effective June 21, 2021 through September 3, 2021 as follows:

NAME	TITLE	PROGRAM	SALARY
Ashlee Bartol	Rec. Leader-Guest Artist	Art in the Park	\$ 678.00 per session
Elizabeth Finnegan	Rec. Leaders-Guest Artist	Art in the Park	\$ 678.00 per session
Gina Burrous (Ortolano)	Rec. Leader-Guest Artist	Art in the Park	\$ 665.00 per session
Brett Lelie	Rec. Leader-Guest Artist	Art in the Park	\$ 665.00 per session
Jennifer Skorupa	Rec. Leader-Guest Artist	Art in the Park	\$ 665.00 per session
Stephanie Hart	Rec. Leader-Guest Artist	Art in the Park	\$ 665.00 per session
Annabel Stocks Natalias	Recreation Aide	Art in the Park	\$ 12.00 per hour
Emily Neal	Recreation Aide	Art in the Park	\$ 12.00 per hour
Sarah Gross	Recreation Aide	Art in the Park	\$ 12.00 per hour
Michael Rowley	Recreation Leader	Recreation Camp	\$ 130.00 per day
Robert Bangel	Recreation Leader	Recreation Camp	\$ 130.00 per day
Gina Burrous (Ortolano)	Recreation Leader	Recreation Camp	\$ 130.00 per day
Traci Hammond	Recreation Leader	Recreation Camp	\$ 130.00 per day
Sarah Damiani	Recreation Leader	Recreation Camp	\$ 130.00 per day
Sarah Gross	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Sullivan Poole	Recreation Aide	Recreation Camp	\$ 12.00 per
Liam Sciple	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Sylvia Hemenetz	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Nicolette Evich	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Leah McManimon	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Mae Fesmire	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Kaitlin Pietras	Recreation Aide	Recreation Camp	\$ 12.00 per hour
Emily Piereth	Recreation Leader	Pre-K Rec Camp	\$ 120.00 per day

Leah McManimon	Recreation Aide	Pre-K Rec Camp	\$ 12.00 per hour
Nicolette Evich	Recreation Aide	Pre-K Rec Camp	\$ 12.00 per hour
Daniel Balog	Recreation Supervisor	Baseball Camp	\$ 50.00 per hour
Kenneth Harrison	Recreation Supervisor	Baseball Camp	\$ 50.00 per hour
Jayson Shin	Recreation Aide	Baseball Camp	\$ 12.00 per hour
Pam Edwards	Recreation Supervisor	Field Hockey	\$ 50.00 per hour
Suzanne Stout	Recreation Leader	Field Hockey	\$ 40.00 per hour
Jessica Cuba	Recreation Supervisor	Bulldog Soccer	\$ 50.00 per hour
Edward Gola	Recreation Supervisor	Bulldog Soccer	\$ 50.00 per hour
John McGinley	Recreation Supervisor	Bulldog Soccer	\$ 50.00 per hour
Jeff Neumann	Recreation Supervisor	Bulldog Soccer	\$ 50.00 per hour
Gary Nucera	Recreation Supervisor	Bulldog Soccer	\$ 50.00 per hour
Lisa Rich	Recreation Supervisor	Softball Camp	\$ 40.00 per hour
Mark Chiu	Recreation Supervisor	Volleyball	\$ 40.00 per hour
Lisa Strigel	Recreation Supervisor	Volleyball	\$ 40.00 per hour

Pay scale as set by Township Ordinance:

Recreation Aide: \$ 12.00 per hour to \$15.00 per hour
 Recreation Leader: \$15.00 per hour to \$35.00 per hour
 Recreation Supervisor \$35.00 per hour to \$50.00 per hour

Each of the summer camps has a range of hours that is dependent on weather, drop-off and pick-up times of campers, daily trip times, and set-up/planning time.

- Art in the Park - Range is from 20 hours to 35 hours per week
- Recreation Camp - Range is from 4-5 hours per day
- Pre-K Camp - Range is from 4-5 hours per day
- Baseball Camp - Range is from 20 hours to 25 hours per
- Softball Camp - Range is from 20 hours to 25 hours per week
- Soccer Camp/League - Range is from 5 hours to 8 hours per week
- Field Hockey League - Range is from 5 hours to 8 hours per week
- Volleyball Camp - Range is from 25 hours to 30 hours per week

RESOLUTION #21-95

**A RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT
 BETWEEN THE TOWNSHIP OF HOPEWELL, BOROUGH OF
 HOPEWELL AND BOROUGH OF PENNINGTON FOR SENIOR
 CENTER SERVICES**

WHEREAS, there exists a community need to provide a location in which senior activities serving Hopewell Borough, Hopewell Township, and Pennington Borough may occur; and

WHEREAS, the Hopewell Valley Senior Advisory Board and other community organizations are currently evaluating needs and alternatives for developing new facilities to meet future needs; and

WHEREAS, in the interim senior activities are provided in a building and site amenities ("SITE") owned by Pennington Borough located on Reading Street in Pennington Borough; and

WHEREAS, Hopewell Borough, Hopewell Township and Pennington Borough's use of the SITE is provided through a shared services agreement which sets forth responsibilities as being representative of each community's pro-rata use of the SITE; and

WHEREAS, the Interlocal Services Act, N.J.S.A. 40:8A-1 et seq permits local units of the State to enter into a contract with any other local unit for the provision of any service which any party to the agreement is empowered to render within its own jurisdiction.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the Mayor and Clerk be and hereby are authorized to enter into a Shared Services Agreement with the Borough of Hopewell and the Borough of Pennington for Senior Center Services. Said services shall be furnished and rendered pursuant to an agreement, in a form similar to that which is attached hereto.

RESOLUTION #21-96

A RESOLUTION AUTHORIZING A SENIOR SERVICES COORDINATOR AGREEMENT BETWEEN BOROUGH OF HOPEWELL, BOROUGH OF PENNINGTON AND THE TOWNSHIP OF HOPEWELL

BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell that the Mayor and Clerk of the Township and/or their designees are hereby authorized to execute the attached agreement between the Borough of Hopewell, Borough of Pennington, and the Township of Hopewell for the Senior Services Coordinator to provide services to borough seniors of the Borough of Hopewell and the Borough of Pennington for the year 2021.

RESOLUTION #21-97

RESOLUTION APPROVING THE APPLICATION OF GOOD DAY FOR A RUN, LLC TO CONDUCT A 5K RUN/POST RUN PARTY AND DIRECTING THE ISSUANCE OF A TEMPORARY ACTIVITIES PERMIT TO THE HOPEWELL VALLEY VINEYARD FOR THIS EVENT

WHEREAS, application has been made by Good Day for a Run, LLC to conduct a 5K Run and Post Run Party in the Township of Hopewell at the Hopewell Valley Vineyards, 46 Yard Road on May 30, 2021, between the hours of 9:00 a.m. and 11:00 a.m.; and

WHEREAS, the Hopewell Township Health Officer, the Hopewell Township Police Department, and Hopewell Township Bureau of Fire Safety have reviewed the application and granted their approval to conduct the event and recommend the granting of a permit pursuant to the Revised General Ordinances of the Township of Hopewell, Chapter IV, Section 4-3 Festivals and Large Assemblies;

NOW, THEREFORE, BE IT RESOLVED that:

1. This Resolution shall constitute a permit to conduct a 5K Run/Post Run Party in accordance with the application submitted by Good Day for a Run, LLC, which event is to be held on May 30, 2021 at the Hopewell Valley Vineyards, 46 Yard Road in Hopewell Township.
2. Good Day for a Run, LLC shall be exempted from the several provisions of 4-3, et seq. (4-3.8 Exemptions. a. Charitable or non-profit organizations) except those provided by 4-3.4, Insurance Requirement.
3. Good Day for a Run shall provide area residents notification of the date, time and location of the race 30 days prior in the event that it could affect vehicular traffic during the course of the 5K run.
4. No open flames or canopies over 30x30 without the required fire safety permit.
5. The Municipal Clerk is directed to forward a certified copy of this resolution to Good Day for a Run, LLC, 675 Bridgeton Pike, Mantua, NJ 08051.
6. The Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Hopewell Valley Vineyard for the "Good Day for a Run" event to be held on May 30, 2021.

RESOLUTION #21-98

**A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO
ISSUE A TEMPORARY ACTIVITIES PERMIT TO THE
HOPEWELL VALLEY GREEN TEAM**

WHEREAS, the Hopewell Valley Green Team seeks to use Woolsey Park to hold the “Live Green Hopewell Valley” event; and

WHEREAS, the event is part of Hopewell Valley Green Week, which is being organized by the Hopewell Valley Regional School District (HVRSD) Green Team; and

WHEREAS, the same activity will be offered at parks in Pennington Borough and Hopewell Borough at different times of the day so that participants can social distance and choose a location in close proximity to their home; and

WHEREAS; Green Living Kits contained in reusable bags created from repurposed t-shirts will be distributed to Hopewell Valley residents; and

WHEREAS, Scavenger Hunt Bingo will also be offered so that attendees can explore Woolsey Park while searching for the features on the Bingo card; and

WHEREAS, the Township supports and follows the recommendations of health care professionals to continue proactive measures such as social distancing to curtail the spread of the COVID-19 virus; and

WHEREAS, the Township seeks to ensure this event is held in compliance with all Executive Orders issued to date by the Governor of New Jersey, setting forth requirements for social distancing; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Hopewell Valley Fire Safety and the Municipal Construction Office, who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to the Hopewell Valley Green Team to hold the “Live Green Hopewell Valley” event on April 24, 2021 from 11:00 AM to Noon at Woolsey Park. The event will be held in compliance with all Executive Orders issued by the Governor of New Jersey with respect to social distancing under the COVID-19 phasing schedule and is subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety, Municipal Construction Office and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc., or other permits as may be required.

- 1. All distance separations shall comply with all applicable Executive Orders issued by the Governor of New Jersey, as well as any other requirements, conditions and/or limitations in the Governor’s Executive Orders.

RESOLUTION #21-99. Read by title.

Motion by Kuchinski, seconded by Ruger to adopt Resolution #21-99.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

R E S O L U T I O N #21-99

**A RESOLUTION FOR AN
EMERGENCY TEMPORARY APPROPRIATION**

WHEREAS, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2021 temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$5,619,330.00

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

**	Legislative S&W	4,000.00
	Executive S&W	60,000.00
	Executive O/E	10,000.00
	Finance S&W	40,000.00
	Tax Collector S&W	25,000.00
	Tax Collector O/E	1,000.00
	Legal S&W	11,000.00
	Clerk S&W	38,000.00
	Assessor S&W	30,000.00
	Assessor O/E	5,000.00
	Muni Bldg S&W	18,000.00
	Police S&W	700,000.00
	Comm. Dev. S&W	80,000.00
	Comm. Dev. O/E	5,000.00
	Health S&W	80,000.00
	Public Works S&W	300,000.00
	Fleet Maint S&W	25,000.00
	Fleet Maint O/E	5,000.00
	Solid Waste/ Recycling OE	2,000.00
	Recreation S&W	29,000.00
	Sr. Service S&W	5,000.00
	Sr. Service O/E	1,500.00
	Court S&W	45,000.00
	Public Defender S&W	2,000.00
	Social Security O/E	200,000.00
	Benefits O/E	800,000.00
	Pension O/E	1,642,087.00
	Health Waiver O/E	18,000.00
	Int. Police S/W	25,000.00
	Street lighting	40,000.00
	Utilities	40,000.00
	Motor fuels	40,000.00
	Telephone	25,000.00
	Total	\$4,151,587.00

2. That said emergency temporary appropriation has been provided for in the 2021 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

RESOLUTION #21-100. Read by title.

Motion by McLaughlin, seconded by Ruger to adopt Resolution #21-100.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

RESOLUTION #21-100

**A RESOLUTION FOR AN
EMERGENCY TEMPORARY APPROPRIATION
IN THE ELSA SEWER UTILITY BUDGET**

WHEREAS, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2021 ELSA sewer utility temporary appropriations for the

aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 for the ELSA sewer utility pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$214,200.00

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

- 1. An emergency temporary appropriation be and the same is hereby made for:

S&W	\$2,000.00
O&E	202,000.00
SS Benefits	<u>200.00</u>
Total	\$204,200.00

- 2. That said emergency temporary appropriation has been provided for in the 2021 budget under the title of:

As listed in 1 above

- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.

RESOLUTION #21-101. Read by title.
Motion by Kuchinski, seconded by Ruger to adopt Resolution #21-101.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None

R E S O L U T I O N #21-101

**A RESOLUTION FOR AN
EMERGENCY TEMPORARY APPROPRIATION
IN THE SBRSA SEWER UTILITY BUDGET**

WHEREAS, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2021 SBRSA sewer utility temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 for the SBRSA sewer utility pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$110,250.00.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

- 1. An emergency temporary appropriation be and the same is hereby made for:

S&W	\$ 2,000.00
O&E	61,000.00
SS Benefits	<u>250.00</u>
Total	\$63,250.00

- 2. That said emergency temporary appropriation has been provided for in the 2021 budget under the title of:

As listed in 1 above

- 3. That one certified copy of this resolution be filed with the Director of Local Government Services.

RESOLUTION #21-102. Read by title.
Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-102.

ROLL CALL VOTE:**AYES:** Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake**NOES:** None**RESOLUTION #21-102****A RESOLUTION FOR AN
EMERGENCY TEMPORARY APPROPRIATION
IN THE WATER UTILITY BUDGET**

WHEREAS, an emergent condition has arisen with respect to the below listed items and no adequate provision has been made in the 2021 water utility temporary appropriations for the aforesaid purpose, and N.J.S.A. 40A:4-20 provides for the creation of an emergency temporary appropriation for the purpose above mentioned; and

WHEREAS, the total emergency temporary resolutions adopted in the year 2021 for the water utility pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$2,200.00.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey (not less than two-thirds of all the members thereof affirmatively concurring) that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. An emergency temporary appropriation be and the same is hereby made for:

S/W	\$ 500.00
O&E	1,500.00
SS Benefits	<u>200.00</u>
Total	\$2,200.00

2. That said emergency temporary appropriation has been provided for in the 2021 budget under the title of:

As listed in 1 above

3. That one certified copy of this resolution be filed with the Director of Local Government Services.

RESOLUTION #21-103. Read by title.

Motion by McLaughlin, seconded by Ruger to adopt Resolution #21-103.

MOTION UNANIMOUSLY CARRIED

RESOLUTION #21-103**AUTHORIZATION TO ISSUE A LICENSE TO
TRAP ROCK INDUSTRIES, LLC. FOR QUARRYING AT
MOORE'S STATION QUARRY (2021/2022)**

WHEREAS, Trap Rock Industries, LLC, Laurel Avenue, Kingston, New Jersey, 08528, has applied for a license for quarrying at the Moore's Station Quarry on Route #29, Block 59, Lot 2; and Block 60, Lot 1 for one (1) year, commencing March 19, 2021; and

WHEREAS, items have been received or completed as follows:

1. The required license fee of Two Thousand Dollars (\$2,000), and completed application.
2. Site inspection of the quarry operation and its compliance with the requirements of the land reclamation program on March 11, 2021 completed by Hopewell Township Community Development Director/Engineer Mark Kataryniak, P.E.
3. Certificate of Insurance for Moore's Station Quarry - all operations effective September 1, 2020 with an expiration date of September 1, 2021; subject to the submission of a new insurance certificate covering the 2021/2022 licensing period.

NOW, THEREFORE, BE IT RESOLVED, that the Municipal Clerk issue the 2021/2022 license upon receipt of a new performance guarantee bond in the amount of \$34,500.00 in accordance with the following recommendations set forth in a letter submitted by the Township Engineer dated March 11, 2021; a copy of which is attached hereto and made a part hereof:

Maintenance of water flows at stockpile locations; dust and tracking control along access driveway and Route 29; fencing repairs and replacements; site

grading to maintain diversion to the approved on-site sediment basin and treatment device; placement of seed and plantings on slopes and berms; soil erosion and sediment control measures; cover plantings on spoil areas; general maintenance in accordance with the Ordinance; and providing updated surveys \$28,000.00

Maintenance of stabilization of overburden stockpile embankments; maintenance of cut-off trenches to intercept runoff; additional embankment plantings; and annual over-seeding of embankment\$6,500.00

**Total Recommended Performance Guarantee
For Annual License Renewal..... \$34,500.00**

BE IT FURTHER RESOLVED that the issuance of the license is contingent upon the filing of Discharge Monitoring Reports with the Municipal Clerk.

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, that the application in its entirety is approved, and the Municipal Clerk is instructed to inform the Fidelity and Deposit Company of Maryland that the performance guarantee bond dated March 4, 2020, in the total amount of \$34,500.00 has been released.

RESOLUTION #21-104. Read by title.
Motion by Kuchinski, seconded by Ruger to adopt Resolution #21-104.
MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-104

**A RESOLUTION APPROVING THE JOB DESCRIPTION
FOR TOWNSHIP ADMINISTRATOR, DEPUTY TOWNSHIP
ADMINISTRATOR AND RECORDS ADMINISTRATOR**

WHEREAS, it is necessary to create and/or update the job description for the following job titles: Township Administrator, Deputy Township Administrator, and Records Administrator; and

WHEREAS, the attached job descriptions have been reviewed and adequately covers the scope and duties for Township Administrator and Deputy Township Administrator in the Administration Department and Records Administrator in the Police Department; and

WHEREAS, the Administrator be authorized to update these job descriptions as needed, to reflect new tasks, responsibilities and skills that are required of the job titles mentioned above in the future.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that these job descriptions be and are hereby approved.

RESOLUTION #21-105. Read by title.
Motion by Peters-Manning, seconded by McLaughlin to adopt Resolution #21-105.

ROLL CALL VOTE:

AYES: Kuchinski, McLaughlin, Peters-Manning, Ruger, Mayor Blake
NOES: None

R E S O L U T I O N #21-105

**A RESOLUTION APPOINTING GEORGE SNYDER
AS DEPUTY TOWNSHIP ADMINISTRATOR**

WHEREAS, on December 29, 2020 by Resolution 20-444, George Snyder was appointed as Acting Administrator effective January 1, 2021; and

WHEREAS, on February 16, 2021, the Township Committee adopted Ordinance No. 21-1742, An Ordinance Amending the Comprehensive Salary and Wage Plan for the Township of Hopewell, Mercer County, New Jersey and created the new title of “Deputy Township Administrator;” and

WHEREAS, the Township Committee of the Township of Hopewell wishes to appoint George Snyder as the Deputy Township Administrator with an annual stipend of \$10,000.00 retroactive to January 1, 2021.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March, 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that George Snyder be and is hereby appointed as Deputy Township Administrator in the Hopewell Township Administration Office; and

BE IT FURTHER RESOLVED that this appointment is effective January 1, 2021.

RESOLUTION #21-106. Read by title.

Motion by Ruger, seconded by McLaughlin to adopt Resolution #21-106.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-106

A RESOLUTION APPOINTING SUSAN EINSTEIN AS PUBLIC HEALTH NURSE IN THE HEALTH DEPARTMENT

NOW, THEREFORE, BE IT RESOLVED, on this 15th of March, 2021 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that Susan Einstein be and is hereby appointed as Public Health Nurse in the Hopewell Township Health Department; and

BE IT FURTHER RESOLVED that Susan Einstein be compensated at an annual salary of \$66,500.00 a year; and

BE IT FURTHER RESOLVED that this appointment is effective March 16, 2021.

RESOLUTION #21-107. Read by title.

Motion by Kuchinski, seconded by Peters-Manning to adopt Resolution #21-107.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-107

STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION GREEN ACRES PROGRAM ENABLING RESOLUTION

WHEREAS, the New Jersey Department of Environmental Protection, Green Acres Program ("State"), provides loans and/or grants to municipal and county governments and grants to nonprofit organizations for assistance in the acquisition and development of lands for outdoor recreation and conservation purposes; and

WHEREAS, the Township of Hopewell has previously obtained a grant of \$6,205,000.00 from the State to fund the following project(s):

#1106-97-091 / Hopewell Township Open Space Acquisitions; and

WHEREAS, the State and the Township of Hopewell intend to increase Green Acres funding by \$500,000.00; and

WHEREAS, the applicant is willing to use the State's funds in accordance with its rules, regulations and applicable statutes, and is willing to enter into an Amendment of the Agreement with the State for the above-named project;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell in the County of Mercer and State of New Jersey that:

1. The Mayor of the above named body or board is hereby authorized to execute an agreement and any amendment thereto with the State known as Hopewell Township Open Space Acquisitions, and; **[Note: Please authorize only one official to sign the project agreement on behalf of the local government or nonprofit.]**
2. The applicant has its matching share of the project, if a match is required, in the amount of \$6,705,000.00.
3. In the event the State's funds are less than the total project cost specified above, the applicant has the balance of funding necessary to complete the project, and;
4. The applicant agrees to comply with all applicable federal, state, and local laws, rules, and regulations in its performance of the project.

5. This resolution shall take effect immediately.

RESOLUTION #21-108. Read by title.

Motion by Kuchinski, seconded by Peters-Manning to adopt Resolution #21-108.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #21-108

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE AN EXTENSION OF AN EXISTING TEMPORARY ACTIVITIES PERMIT TO WILDFLOWERS INN, INC.

WHEREAS, restaurants are an integral part of the local economics and social fabrics of municipalities; and

WHEREAS, policies regarding restaurants established by the State of New Jersey through law, regulation and executive order rightfully prioritize public health; and

WHEREAS, the proper adherence of measures to mitigate the spread of the COVID-19 virus has greatly affected the business model of restaurants; and

WHEREAS, the Township wishes to help its local businesses through this difficult time; and

WHEREAS, many restaurants are owned and operated by local families that depend upon continued economic activity; and

WHEREAS, the Township has promoted the take-out and home delivery services of restaurants as residents have quarantined at home; and

WHEREAS, the Township supports and follows the recommendations of health care professionals to continue proactive measures such as social distancing to curtail the spread of the COVID-19 virus; and

WHEREAS, the Township supports temporary, practical measures that enable restaurants to augment their dining capabilities as a means to boost customer activity; and

WHEREAS, Kenneth Mather, Victoria Mather and Jacquelyn Mather seek an extension of their existing permit to continue to offer temporary outdoor dining and beverages utilizing a portion of the existing parking area of their restaurant, Wildflowers Inn, to serve lunch and dinner in compliance with all Executive Orders issued to date by the Governor of New Jersey, specifically setting forth requirements with respect to outdoor restaurant operations during the return to restaurant dining under the COVID-19 phasing schedule; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Municipal Construction Office, Hopewell Township Health Department, Hopewell Township Police Department, and Hopewell Valley Fire Safety who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of March 2021, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue an extension of an existing Temporary Activities Permit to Kenneth Mather, Victoria Mather and Jacquelyn Mather for temporary outdoor dining and beverages utilizing a portion of the existing parking area of their restaurant, Wildflowers Inn. Operation will be in compliance with all Executive Orders issued by the Governor of New Jersey with respect to outdoor restaurant operations under the COVID-19 phasing schedule, subject to receipt of all final approvals and comments from the Municipal Construction Office, Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc., or other permits as may be required, including;

Temporary Activities Permit approval is granted for the configuration depicted on the plan/sketch attached to this Resolution and is subject to the following conditions:

1. Reservations are strongly encouraged; however, if reservations are not mandatory, there must be a way to ensure that customers waiting to be seated are social distancing or waiting in their vehicles. All distance separations shall comply with all requirements, conditions and/or limitations in all applicable Executive Orders issued by the Governor of New Jersey. **Occupied seating must be six (6) feet between parties.**

2. Policy (with signage) should require customers to wear masks until they are seated and at any time they are not seated at their table or they cannot social distance. Make hand sanitizer available for guests. Consider limiting the number of people handling or serving food so that multiple people are not handling the serving utensils. Clean and disinfect commonly touched surfaces and any shared items between use when feasible.
3. The consumption of alcoholic beverages will continue to be regulated by the New Jersey Alcoholic Beverage Control Commission; therefore, all applicants are responsible for verifying that their liquor license permits the serving of alcohol outdoors. If applicable, applicants are required to obtain a COVID-19 Expansion permit from the Division of Alcoholic Beverage Control, which shall be from date of issuance until the expiration date of seasonal consumption licenses, **or as extended by the Division and the Governor of New Jersey.**
4. Permissible operating hours for the outdoor dining area are:
 - a. Sunday through Wednesday: 11:00 a.m. to 8:00 p.m. (last seating 7:30 p.m.)
 - b. Thursday through Saturday: 11:00 a.m. to 10:00 p.m. (last seating 9:30 p.m.)
5. Fencing has replaced the barriers previously utilized to establish the perimeter of the designated outdoor dining area and shall remain in place for the duration of this Temporary Activities Permit. Removal and replacement of the outdoor dining area on a daily basis to coincide with operating hours shall not be permitted.
6. Any barriers used within the existing parking lot area shall be a minimum of 42 inches in height and contain high-visibility / reflectorized materials to enhance visibility for vehicles within the active parking lot.
7. Temporary lighting used to illuminate the outdoor dining area shall not be directed to shine into or across existing parking areas or adjacent roads. Temporary lighting may be used during the permissible operating hours for the outdoor dining area only.
8. No temporary outdoor dining area shall be located within an approved delivery area, loading zone or fire lane.
9. No temporary outdoor dining area shall impact the effective functioning of the prior approved site plan, except for the specific mitigating measures depicted on the approved plan contained within this permit.
10. Roofs/tent tops/awnings/umbrellas are considered acceptable and must comply with NJ Department of Health regulations. **Food and beverage establishments are permitted to offer in-person service at outdoor areas, defined as open air spaces that either 1) have no roof or cover or 2) have a fixed roof or temporary or seasonal awning or cover, with at least two open sides that would comprise over 50 percent of the total wall space if the space were fully enclosed.** Tents must meet all Fire Safety permit requirements.
11. **Tents that are greater than 16,800 square feet, and/or are erected for 180 days or more, and/or are erected between December 1 and March 31 require permitting from the Municipal Construction Office.**
12. **The fire code PROHIBITS the use of propane or other fuel fired heaters under tents, canopies, awnings, umbrella, or on the property. Commercially rated electric heaters MAY be permitted with proper approval through Fire Safety and proper permitting through the Municipal Construction Office. If your proposed electric heaters are approved through Fire Safety, temporary guidance documents supplied by the Fire Official will remain in effect for the duration of your Temporary Activities Permit.**
13. All temporary outdoor dining areas shall maintain the existing ground conditions with no changes in grade. Temporary flooring or mats are not permitted.
14. Any expansion or changes to the outdoor dining area to enlarge or alter the configuration of the occupied footprint shall invalidate this permit.
15. The existing permit is valid through March 31, 2021; this extension of the permit is valid through September 30, 2021. The Permittee may apply for a future extension provided such request is received no later than close of normal municipal business on September 15, 2021.

RESOLUTION #21-109. Read by title.

Motion by McLaughlin, seconded by Peters-Manning to adopt Resolution #21-109.

ROLL CALL VOTE:

AYES: McLaughlin, Peters-Manning, Ruger, Mayor Blake

NOES: None
ABSTAIN: Kuchinski

RESOLUTION #21-109

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment date March 15, 2021 in the following amounts:

Bills and Claims	\$	8,858,752.28
Payroll	\$	358,379.63
Total Disbursements	\$	9,217,131.91

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.

PUBLIC SECTION

The following members of the public spoke during public comment:

The detailed public comment may be viewed at www.hopewelltp.org in the video library.

At 8:18 p.m., motion by Peters-Manning, seconded by Kuchinski to adjourn the meeting.
MOTION UNANIMOUSLY CARRIED

The detailed public meeting may be viewed at www.hopewelltp.org in the video library.

LAURIE E. GOMPF
MUNICIPAL CLERK