

# Hopewell Township Affordable Housing Committee

Tuesday, March 15, 2022

## Minutes

I. **Meeting called to order** at 5:03pm by Chair Boyana Georgieva. Boyana read the Sunshine Law. Notice of this meeting has been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express on March 16, 2022, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975. Notice of revisions to the conduct of this meeting as an electronic meeting only was further posted on the Hopewell Township website and forwarded to the Hopewell Valley News on March 16, 2022. This meeting is being conducted through a Zoom videoconferencing application and is being recorded through the application.

II. **Roll Call**- ACH Members Present: Karen Kent, Boyana Georgieva, Lauren Williams, Daniel Tomaschko, Kendra Lelie, Linda Rogers

Hopewell Township Committee Member- David Chait

Hopewell Township Staff- Amanda Bregenzer, Community Development Secretary

PCH Consultants: Claribel Santiago, Gabrielle Michel.

### III. Reorganization for 2022

- a. Selection of Secretary- Chair Boyana Georgieva spoke with Tim Keenan, and he agreed to be the AHC secretary for 2022 although he was not present at the meeting. Boyana made a motion to accept Tim Keenan as the recording secretary. Motion seconded by Karen Kent.

### IV. Minutes for Approval

- a. March 16<sup>th</sup>, 2021- Motion by Boyana Georgieva and seconded by Linda Rogers.
- b. January 31<sup>st</sup>, 2022- Motion by Boyana Georgieva and seconded by Karen Kent.

V. **Public Section**- None.

### VI. Reports

- a. Claribel Santiago gave a thorough report of PCH transactions from 12/16/21 to 2/15/22. Within the report, she also explained the low- and moderate-income breakdown.

### VII. New Business

- a. **Affordability Assistance Program- New Application-** Amanda Bregenzer presented Applicant's request for funding for being in arrears with his Brandon Farms Condominium dues in the amount of \$3,347.42 to date. Due to members not having a clear understanding of the Affordable Housing Trust Fund Spending Plan (AHTSP) applicant's request was tabled. Kendra Lelie gave an overview explanation of the AHTFSP broad definition and later provided members with the Hopewell Township AHTSP and data on the General Information and Trust Fund Monitoring 2020. Lauren also provided detailed information from the 2019 expenditure report. Boyana suggested that a special closed meeting be held after applicant provide more detailed information. Amanda will inform applicant that an updated and a more detailed information is needed in order to have a discussion with board members.
- b. The board was provided with Brandon Farms Condo Arrears Update report dated 02/14/2022.
- c. 110 Lansdowne Court request for a waiver was granted to allow a smaller family to purchase his 3-bedroom Unit. Motion: Boyana Georgieva and Seconded by: Lauren Williams.

#### **VIII.Old Business**

- a. Committee to revisit the AHF Trust Fund Spending Plan and the Hopewell Township Ordinance.

IX. Correspondence- None.

X. Public Section- None.

XI. Adjournment: At 6:07pm.

- a. Motion by Boyana Georgieva and seconded by Lauren Williams.

Respectfully submitted:

Linda Rogers- Vice Chair/Acting Secretary