

**HOPEWELL TOWNSHIP COMMITTEE REGULAR MEETING
HOPEWELL TOWNSHIP MUNICIPAL BUILDING AUDITORIUM
AND VIA ZOOM VIDEO COMMUNICATIONS**

Monday, August 15, 2022 – 6:32 p.m.

PROPER STATEMENT OF NOTICE – Mayor Peters-Manning called the meeting to order stating that notice of the meeting had been posted on the municipal bulletin board and forwarded to the Hopewell Valley News, The Times, the Trentonian and the Hopewell Express (the official newspapers) on January 5, 2022, in accordance with the Open Public Meetings Act, Chapter 231, P.L. 1975.

ROLL CALL: Those answering the roll call of the Municipal Clerk:

COMMITTEE MEMBERS PRESENT: David Chait, Kevin Kuchinski, Uma Purandare,
Michael Ruger, Mayor Courtney Peters-Manning

ABSENT: None

STAFF PRESENT: Administrator/Public Works Director George Snyder, Municipal Clerk Laurie Gompf, CFO Julie Troutman, Director of Community Development/Engineer James Hutzelmann, Township Attorney Steve Goodell

PLEDGE OF ALLEGIANCE TO THE FLAG – Mayor Peters-Manning led those in attendance in the Pledge of Allegiance to the flag.

MINUTES SUBMITTED FOR APPROVAL

Motion by Ruger, seconded by Purandare to approve April 11, 2022 Executive Session Meeting Minutes; April 18, 2022 Executive Session Meeting Minutes; May 2, 2022 Regular and Executive Session Meeting Minutes; and May 16, 2022 Regular and Executive Session Meeting Minutes.

ABSTAIN: Chait (April 11, 2022)

MOTION CARRIED

COMMITTEE MEMBERS AND STAFF REPORTS

Mr. Snyder reported that the Mercer County Mutual Assistance Program of the mill and overlay of Old Washington Crossing Road is due to begin on August 31st and Public Works has completed drainage work ahead of the project.

Mr. Hutzelmann reported that the 2022 road program has started with the distressed pavement program which will be followed by chip sealing and micro surfacing.

Committee Member Chait reported that there has been great concern and outreach by residents regarding solicitors and peddling at homes throughout Hopewell Township; that there is an Ordinance currently being created to establish a “Do Not Knock List;” that the Township currently requires registration for peddling and solicitation; that the new Ordinance will provide an option for an opt out process; and that the new Opt Out Ordinance will tentatively be placed on an upcoming September meeting agenda. He also reported on Freon and bulk waste collection and announced that a press release has been issued regarding best practices on clean recycling.

Committee Member Kuchinski reported that Ms. Troutman has been scrubbing prior years’ capital Ordinances and will report on her efforts later in the meeting; that Ms. Troutman, Mr. Snyder and Department Heads are working to ensure that the Township’s revenue sources are in line with

other communities in New Jersey; is taking action to reduce the burden on residential property tax payers; and announced that the 2023 budget process will begin in a few months.

Committee Member Purandare announced that Hopewell Township officials and New Jersey Department of Environmental Protection (NJDEP) staff will hold an informational session about Per- and Polyfluoroalkyl Substances (PFAS) on August 23rd; that flu clinics will be held on September 9th and September 14th; and that the Senior Picnic will be held on September 8th at Washington Crossing State Park.

Committee Member Ruger announced the details of the upcoming Open Space Advisory Committee meeting.

Mayor Peters-Manning announced that the Deer Management Advisory Committee will hold a meeting for all hunters participating in the Deer Management program and that a wired microphone has now been installed at the podium to alleviate any audio problems.

PUBLIC SECTION

The following members of the public spoke during public comment:

Melanie Philips, a resident of Washington Crossing-Pennington Road, questioned the purposes of the resolutions cancelling unexpended balances on the agenda.

Jeff L'Amoreaux, a resident of Creek Rim Drive, objected to residents throwing piles of branches in the road and request that the problem be solved in River Knoll.

Phil Lane, a resident of West Scotch Road, voiced his appreciation for the quick response to his concerns over solicitors; offered his thanks to the Police Department over their response to the problem; and requested clarification over the Do Not Knock Ordinance adoption process.

The detailed public comment may be viewed at www.hopewelltp.org in the video library.

ORDINANCE – FINAL READING, PUBLIC HEARING AND ADOPTION

Mayor Peters-Manning read by title the introduced ordinance:

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER X, "FEES & PERMITS," SECTION 10-3.9, "UNIFORM SAFETY CODE FEES," AND SECTION 10-3.10, "UNIFORM FIRE SAFETY CODE FEES FOR NON-LIFE HAZARD USE INSPECTIONS" OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOPEWELL, NEW JERSEY (1978)

Mayor Peters-Manning declared public hearing open. No comments from the public.
Motion by Chait, seconded by Ruger to close public hearing.

MOTION UNANIMOUSLY CARRIED

Motion by Kuchinski, seconded by Chait to adopt the introduced ordinance.

ROLL CALL VOTE:

AYES: Chait, Kuchinski, Purandare, Ruger, Mayor Peters-Manning

NOES: None

ORDINANCE ADOPTED

Ordinance advertised August 5, 2022, Hopewell Valley News. Posted municipal bulletin board as required by law.

ORDINANCE NO. 22-1782

AN ORDINANCE TO AMEND AND SUPPLEMENT CHAPTER X,

“FEES & PERMITS,” SECTION 10-3.9, “UNIFORM SAFETY CODE FEES,” AND SECTION 10-3.10, “UNIFORM FIRE SAFETY CODE FEES FOR NON-LIFE HAZARD USE INSPECTIONS” OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF HOPEWELL, NEW JERSEY (1978)

**Material bracketed [] is deleted
Material underlined _____ is added**

BE IT ORDAINED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that Section 10-3.9, “Uniform Fire Safety Code Fees,” and Section 10-3.10, “Uniform Fire Safety Code Fees for Nonlife Hazard Use Inspections” are hereby amended and supplemented as follows:

10-3.9 **Uniform Fire Safety Code Fees.** [Uniform Fire Safety Code Permit Fees shall be In the amounts as prescribed in the New Jersey Uniform Fire Code.]

(a) <u>Type I Fire Safety Permit</u>	<u>\$65.00</u>
(b) <u>Type II Fire Safety Permit</u>	<u>As set forth in the Uniform Fire Code N.J.A.C. 5:70-2.9(c)</u>
(c) <u>Type III Fire Safety Permit</u>	<u>As set forth in the Uniform Fire Code N.J.A.C. 5:70-2.9(c)</u>
(d) <u>Type IV Fire Safety Permit</u>	<u>As set forth in the Uniform Fire Code N.J.A.C. 5:70-2.9(c)</u>

10-3.9a Fees for certificate of smoke alarm, carbon monoxide alarm and portable fire extinguisher compliance at the time of resale or change of occupant in one and two family dwellings.

(a) The fees for certificate of smoke alarm, carbon monoxide alarm and portable fire extinguisher compliance (CSACMAPFEC) shall be as follows:

<u>Initial Inspection</u>	<u>\$50.00*</u>
<u>First Re-inspection</u>	<u>\$ 0.00</u>
<u>All Subsequent re-inspections</u>	<u>\$50.00 per re-inspection*</u>
<u>Certificate</u>	<u>As set forth in the Uniform Fire Code N.J.A.C. 5:70-2.9 (d) based on the amount at the time remaining before the change of occupancy/sale is expected at the time the application is received.</u>

**A no-show inspection shall be subject to a fifty dollar (\$50.00) fee payable prior to setting the next inspection.*

No-Show inspection defined:

- (1) The owner/agent fails to meet the inspector within the appointed time for inspection or re-inspection.*
- (2) The owner/agent does not have a key or is unable to give the inspector access to the premises for the scheduled inspection or re-inspection.*
- (3) Electrical power to the premises is disconnected and the smoke[detectors] alarms to be tested are powered by electrical current from the building wiring system.*

(b) All fees shall be paid prior to the inspection.

(c) Exceptions for affordable housing units sold through the Hopewell Township Affordable Housing Program:

<u>Initial Inspection</u>	<u>\$0.00</u>
<u>First re-inspection</u>	<u>\$0.00</u>
<u>All Subsequent re-inspections</u>	<u>\$0.00 per re-inspection</u>

<u>Certificate</u>	<u>\$0.00</u>
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10-3.10 **Uniform Fire Safety Code Fees for Nonlife Hazard Use Inspections**

[a. Industrial and commercial uses not classified as "life hazard uses" by the Uniform Fire Safety Code having a gross floor area of:]

[Gross Floor Area	Fee
Under 1,000 square feet	\$25
1,000 square feet to 5,999 square feet	\$50
6,000 square feet to 9,999 square feet	\$75
10,000 square feet or above	\$100]

[The payment of the above fees shall be the responsibility of the occupant of the premises.]

[The above described fees shall be paid by the party as designated above or before the date specified in the notice served upon said party by the fire official, which date shall be at least 30 days from the date of the notice.]

- (a) Owners of businesses or other uses constituting industrial, commercial, educational, professional, services and other uses not classified as life hazard uses by the Uniform Fire Code shall pay to Hopewell Township Fire District No. 1 (HTFD#1) for each inspection pursuant to this chapter fees determined by the gross floor area of the use as follows:

<u>Square Feet</u>	<u>Fee</u>
<u>0 – 999</u>	<u>\$50.00</u>
<u>1,000 – 1,999</u>	<u>\$125.00</u>
<u>2,000 – 4,999</u>	<u>\$150.00</u>
<u>5,000 – 9,999</u>	<u>\$350.00</u>
<u>10,000 – 19,999</u>	<u>\$520.00</u>
<u>20,000 – 49,999</u>	<u>\$572.00</u>
<u>50,000 – 100,000</u>	<u>\$624.00*</u>
<u>One and two story parking garages</u>	<u>\$50.00 per deck</u>
<u>Three or more multiple story parking decks</u>	<u>\$110.00 per deck</u>

*An additional fee of \$75.00 for each 50,000 square feet or part thereof above 100,000 square feet will be added to cover the expense of performing the fire safety inspection.

- (b) Where a multiple family dwelling not classified as a life hazard use by the Uniform Fire Code contains common areas which require inspection in accordance with this section, the owner of the multi-family dwellings shall pay for said inspections a fee of \$30.00 per dwelling unit for each building requiring inspection, except that no building owner shall be required to pay more than \$500.00 per building.

BE IT FURTHER ORDAINED, that the Uniform Fire Safety Code Fees and Uniform Fire Safety Code Fees for Nonlife Hazard Use Inspections be reviewed on a five-year basis by the Board of Fire Commissioners, Hopewell Township Fire District No. 1; and

BE IT FURTHER ORDAINED, that this ordinance shall take effect immediately upon final passage and publication in accordance with the law.

ORDINANCE – FINAL READING, PUBLIC HEARING AND ADOPTION

Mayor Peters-Manning read by title the introduced ordinance:

ORDINANCE RE-APPROPRIATING \$65,000.00 OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN AND BY THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY.

Mayor Peters-Manning declared public hearing open. No comments from the public.

Motion by Ruger, seconded by Chait to close public hearing.

MOTION UNANIMOUSLY CARRIED

Motion by Kuchinski, seconded by Purandare to adopt the introduced ordinance.

ROLL CALL VOTE:

AYES: Chait, Kuchinski, Purandare, Ruger, Mayor Peters-Manning

NOES: None

ORDINANCE ADOPTED

Ordinance advertised August 5, 2022, Hopewell Valley News. Posted municipal bulletin board as required by law.

ORDINANCE NO. 22-1783

ORDINANCE RE-APPROPRIATING \$65,000.00 OF OBLIGATIONS NOT NEEDED FOR THEIR ORIGINAL PURPOSES IN AND BY THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF HOPEWELL, IN THE COUNTY OF MERCER, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. \$65,000 is hereby re-appropriated (the “Re-Appropriation Amount”) from the following bond ordinances of the Township of Hopewell, in the County of Mercer, New Jersey (the “Township”), which are no longer necessary for the various purposes for which the obligations previously were authorized:

<u>Ordinance Number</u>	<u>Improvement Description</u>	<u>Date of Adoption</u>	<u>Amount to be Re-Appropriated</u>
Section 3(a) of bond ordinance 21-1743	The 2021 Road Program for various roads, the 2022 Road program design, and the 2021 maintenance Program(base), all as more fully described on lists on file in the Office of the Clerk which are hereby incorporated by reference as if set forth at length, including related costs and expenditures incidental thereto.	March 15, 2021	\$65,000.00 (X-04-00-678-510)

Section 2. The Re-Appropriation Amount will be used to provide for the following various capital improvements:

<u>Purpose</u>	<u>Amount</u>
Salt Barn Construction Project	\$50,000.00
Cold Storage Roof Project	\$15,000.00
Total	\$65,000.00

The above referenced improvements include all related costs and expenditures incidental thereto and further including all work and materials necessary therefor and incidental thereto; including expenses permitted under N.J.S.A. 40A:2-20.

Section 3. The Township hereby certifies that it has adopted a capital budget or a temporary capital budget, as applicable. The capital or temporary capital budget of the Township is hereby amended to conform with the provisions of this ordinance to the extent of any inconsistency herewith. To the extent that the purposes authorized herein are inconsistent with the adopted capital or temporary capital budget, a revised capital or temporary capital budget has been filed with the Division of Local Government Services.

Section 4. This ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

CONSENT AGENDA ITEMS
RESOLUTIONS #22-275 THROUGH #22-285 AND SHOOTING GALLERIES LICENSE RENEWAL, Read by title.

Motion by Kuchinski, seconded by Chait to adopt Resolution #22-275 through #22-285 and Shooting Galleries License Renewal as amended.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N # 22-275

**A RESOLUTION AUTHORIZING
REFUNDS FROM HOPEWELL TOWNSHIP
PLANNING & ZONING TRUST ACCOUNTS**

BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the account balance shown as their respective Planning Board or Zoning Board applications have been finalized:

<u>A/C#</u>	<u>NAME</u>	<u>AMOUNT</u>
32922	Indu Chowdhury 2 Courtney Drive Princeton Junction, NJ 08550 B 92/L 1 & 1.04 – MJ P/F VarC	669.64

R E S O L U T I O N #22-276

**A RESOLUTION AUTHORIZING REFUND OF
TAX OR SEWER OVERPAYMENTS**

WHEREAS, the Tax Collector has determined that overpayments of taxes and/or utility charges have been made; said overpayments are caused by duplicated payments from owners, title agencies and mortgage companies who have been contacted by the Collector for proper settlement; tax appeals; or utility overpayments.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the individuals and/or corporations so specified below be refunded the overpayment of taxes. Further, a copy of this approved resolution shall be forwarded to the Collector and to the Finance Officer.

<u>BLOCK/LOT</u>	<u>REFUND TO</u>	<u>LOCATION</u>	<u>AMOUNT</u>
30/1.081	Sickles Charles E & Mona Klein	134 March Crnr- Woodsvl Rd	\$354.88

Now Farmland, lowered assessment

75/5.01	Piotrowski Marie & Castaldi Patricia	279 Federal City Rd	\$2,784.32
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Lowered assessment

R E S O L U T I O N #22-277

**A RESOLUTION AMENDING RESOLUTION #22-256 AUTHORIZING
REFUNDS FOR HOPEWELL TOWNSHIP RECREATION
DEPARTMENT PROGRAM PARTICIPANTS**

WHEREAS, registration fees were paid for participation in a variety of programs sponsored by the Hopewell Township Recreation Department; and

WHEREAS, the refund amount for Shelby Stenhagen was incorrectly approved at \$45.25 on Resolution #22-256, dated July 11, 2022.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following program refund be amended as follows:

Shelby Stemhagen	15 Dorset Drive	Ewing 08618	\$ 44.25
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R E S O L U T I O N #22-278

**A RESOLUTION AUTHORIZING REFUNDS FOR
HOPEWELL TOWNSHIP RECREATION DEPARTMENT
PROGRAM PARTICIPANTS**

WHEREAS, registration fees were paid for participation in a variety of programs sponsored by the Hopewell Township Recreation Department; and

WHEREAS, some participants have requested a refund in accordance with department policy.

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the following program refunds be and are hereby authorized:

Margaret Bynum	50 Dublin Road	Pennington 08534	\$ 38.00
Kun Li	3 Kentsdale Drive	Pennington 08534	\$350.00
Amogh Vjay Pandit	170 Fountayne Lane	Lawrenceville 08648	\$145.00
Heather Hallett	2 Rockwell Green	Pennington 08534	\$285.00
Gina Bouroutis	3 Melvina Drive	Lawrenceville 08648	\$297.00
Brooke Fox	418 Sked Street	Pennington 08534	\$352.00
Natalia Voicu	3 Reigate Way	Titusville 08560	\$375.00

R E S O L U T I O N #22-279

**A RESOLUTION APPROVING THE PAYMENT OF
UNUSED VACATION TIME TO HORACIO HERNANDEZ**

WHEREAS, Horacio Hernandez terminated on July 22, 2022 from employment with the Hopewell Township Health Department; and

WHEREAS, the collective negotiations agreement with the Township and Communications Workers of America (CWA) Local 1036 provides to employees who is separated in good standing shall be entitled to compensation for unused vacation and compensatory time at their current hourly rate.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August, 2022 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee hereby approves the payout of accumulated vacation time as calculated by the Human Resources Director in the amount of \$312.45 to Horacio Hernandez.

R E S O L U T I O N #22-280

**RESOLUTION OF HOPEWELL TOWNSHIP
TO ACCEPT A DONATION FROM
THE HOPEWELL VALLEY SENIOR FOUNDATION**

WHEREAS, the Township of Hopewell has received a donation in the amount of \$300.00 from the Hopewell Valley Senior Foundation for the purpose of the 2022 Hopewell Valley Senior Picnic.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August, 2022, by the Township Committee of the Township of Hopewell, in the County of Mercer, State of New Jersey, that the Township of Hopewell hereby accepts the donation in the amount of \$300.00 from the Hopewell Valley Senior Foundation; and

BE IT FURTHER RESOLVED that the donated funds shall be used by the Township for the 2022 Hopewell Valley Senior Picnic.

R E S O L U T I O N #22-281

RESOLUTION APPROVING THE APPLICATION OF THE HOPEWELL VALLEY ARTS COUNCIL TO CONDUCT MULTIPLE FALL CELEBRATIONS IN OCTOBER 2022 AT WOOLSEY PARK

WHEREAS, application has been made by the Hopewell Valley Arts Council to conduct Multiple Fall Celebrations in October 2022 in the Township of Hopewell at Woolsey Park, 203 Washington Crossing-Pennington Road, Titusville, NJ , the Amazing Pumpkin Carve on October 9-11, 2022 (set-up – all day); October 12, 2022 (7:00 p.m. – 9:30 p.m.); October 13, 2022, 7:00 p.m. – 9:30 p.m.; October 14, 2022, 7:00 p.m. – 9:30 p.m.; October 15, 2022, 7:00 p.m. – 9:30 p.m.; and October 16, 2022 7:00 p.m. – 9:30 p.m.; and a Halloween themed Movie on October 28, 2022, 7:00 p.m. (Rain date: October 30, 2022, 7:00 p.m.); and

WHEREAS, the Hopewell Township Health Officer, the Hopewell Township Police Department, and Hopewell Township Bureau of Fire Safety have reviewed the application and granted their approval to conduct the event and recommend the granting of a permit pursuant to the Revised General Ordinances of the Township of Hopewell, Chapter IV, Section 4-3 Festivals and Large Assemblies.

NOW, THEREFORE, BE IT RESOLVED that:

1. This Resolution shall constitute a permit to conduct the movie the Annual Amazing Pumpkin Carve in accordance with the application submitted by the Hopewell Valley Arts Council, which event is to be held October 9 through October 16, 2022 at Woolsey Park, 203 Washington Crossing-Pennington Road in Hopewell Township.
2. The Hopewell Valley Arts Council shall be exempt from the several provisions of 4-3, et seq. (4-3.8 Exemptions. A. Charitable or non-profit organizations) except those provided by 4-3.4, Insurance Requirement.
3. The event will be held as a hybrid event walking (Wednesday & Thursday) and drive-thru (Friday – Sunday) and there will be food trucks with proper permitting on Wednesday and Thursday.
4. The applicant is required to insure that all food vendors obtain Fire Safety permits and temporary food licenses no later than October 5, 2022.
5. The Fire Official requests that cones go up along the gravel walkway on the memorial side all the way to the entrance gate.
6. All carved pumpkins be removed from the park in a timely matter after the close of the event.
7. The Municipal Clerk is directed to forward a certified copy of this resolution to Hopewell Valley Arts Council, P.O. Box 145, Hopewell, NJ 08525.

R E S O L U T I O N #22-282

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO ANNE NIXON-ELLERY FOR A WEDDING EVENT AT THE GLENMOORE FARM

WHEREAS, Anne Nixon-Ellery seeks permission to use her property, “The Glenmoore Farm” located at 105 Pennington Hopewell Road on September 10, 2022 for a Wedding Event from 12:00 p.m. – 8:30 p.m.; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Municipal Construction Office and Hopewell Valley Fire Safety who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Anne Nixon-Ellery for a Wedding Event on September 10, 2022 subject to receipt of all final approvals

and comments from the Hopewell Township Health Officer, Hopewell Township Police, Municipal Construction Office, Hopewell Valley Fire Safety and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required, including:

1. The applicant must ensure compliance with any applicable Executive Order in effect on the date of their event and should implement CDC guidance related to COVID-19.
2. The applicant must obtain a Fire Safety permit for the tent.
3. If any of the following are to be used, a separate Fire Safety permit is required for each:
 - Use of fire pit
 - Use of heat for tent
 - Any open flame devices
 - Any on-site cooking or heating of food that uses propane or any fuel-fired appliance

R E S O L U T I O N #22-283

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO ANNE NIXON-ELLERY FOR A WEDDING EVENT AT THE GLENMOORE FARM

WHEREAS, Anne Nixon-Ellery seeks permission to use her property, “The Glenmoore Farm” located at 105 Pennington Hopewell Road on September 17, 2022 for a Wedding Event from 12:00 p.m. – 8:30 p.m.; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Municipal Construction Office and Hopewell Valley Fire Safety who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Anne Nixon-Ellery for a Wedding Event on September 17, 2022 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Municipal Construction Office, Hopewell Valley Fire Safety and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required, including:

1. The applicant must ensure compliance with any applicable Executive Order in effect on the date of their event and should implement CDC guidance related to COVID-19.
2. The applicant must obtain a Fire Safety permit for the tent.
3. If any of the following are to be used, a separate Fire Safety permit is required for each:
 - Use of fire pit
 - Use of heat for tent
 - Any open flame devices
 - Any on-site cooking or heating of food that uses propane or any fuel-fired appliance

R E S O L U T I O N #22-284

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO ANNE NIXON-ELLERY FOR A WEDDING EVENT AT THE GLENMOORE FARM

WHEREAS, Anne Nixon-Ellery seeks permission to use her property, “The Glenmoore Farm” located at 105 Pennington Hopewell Road on October 15, 2022 for a Wedding Event from 12:00 p.m. – 8:30 p.m.; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Municipal Construction Office and Hopewell Valley Fire Safety who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Anne Nixon-Ellery for a Wedding Event on October 15, 2022 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Municipal Construction Office, Hopewell Valley Fire Safety and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required, including:

1. The applicant must ensure compliance with any applicable Executive Order in effect on the date of their event and should implement CDC guidance related to COVID-19.
2. The applicant must obtain a Fire Safety permit for the tent.
3. If any of the following are to be used, a separate Fire Safety permit is required for each:
 - Use of fire pit
 - Use of heat for tent
 - Any open flame devices
 - Any on-site cooking or heating of food that uses propane or any fuel-fired appliance

R E S O L U T I O N #22-285

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO ANNE NIXON-ELLERY FOR A WEDDING EVENT AT THE GLENMOORE FARM

WHEREAS, Anne Nixon-Ellery seeks permission to use her property, “The Glenmoore Farm” located at 105 Pennington Hopewell Road on October 22, 2022 for a Wedding Event from 12:00 p.m. – 8:30 p.m.; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Municipal Construction Office and Hopewell Valley Fire Safety who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Anne Nixon-Ellery for a Wedding Event on October 22, 2022 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Municipal Construction Office, Hopewell Valley Fire Safety and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required, including:

1. The applicant must ensure compliance with any applicable Executive Order in effect on the date of their event and should implement CDC guidance related to COVID-19.
2. The applicant must obtain a Fire Safety permit for the tent.
3. If any of the following are to be used, a separate Fire Safety permit is required for each:
 - Use of fire pit
 - Use of heat for tent
 - Any open flame devices
 - Any on-site cooking or heating of food that uses propane or any fuel-fired appliance

SHOOTING GALLERIES LICENSE RENEWAL – Thomas J. Burd, 115 Pleasant Valley Road (Block 60, Lot 3)

RESOLUTION #22-286. Read by title.
 Motion by Chait, seconded by Ruger to adopt Resolution #22-286.
MOTION UNANIMOUSLY CARRIED

RESOLUTION #22-286

**RESOLUTION OF AWARD FOR BID #22-14
 2022 CHIP SEAL/ MICRO PAVING PROGRAM**

WHEREAS, the Township has advertised and received formal bids on June 24, 2022, at 12:00P.M., for Bid # 22-14, 2022 Chip Seal/ Micro Paving Program, in a Fair and Open manner in accord with N.J.S.A 19:44A-20.5 et. Seq., and

WHEREAS, after the Township received one (1) bid in response as follows:

NAME OF BIDDER	Asphalt Paving Systems
Lump Sum Bid	\$1,407,713.89

;and,

WHEREAS, it is determined by the Township and Design engineer and the Qualified Purchasing Agent that the lowest responsible bidder recommended for award is Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037 with the bid of \$1,407,713.89; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available, as follows:

Line Item: X-04-00-680-410 \$325,000.00
 X-04-00-679-410 \$1,082,713.89

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the recommendation to award is hereby accepted. The bid by Asphalt Paving Systems, P.O. Box 530, Hammonton, New Jersey, 08037 with the bid of \$1,407,713.89; is hereby accepted, and awarded in accord with the tenets and specifications as found within Bid 22-14; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the Mayor is authorized to effectuate contracts with the approved vendor, reflecting the precepts as contained within this agreement.

RESOLUTION #22-287. Read by title.
 Motion by Kuchinski, seconded by Chait to adopt Resolution #22-287.
MOTION UNANIMOUSLY CARRIED

RESOLUTION #22-287

**HOPEWELL TOWNSHIP
 RESOLUTION OF AWARD FOR BID #22-13
 2022 ROADS MAINTENANCE PROGRAM
 TOWNSHIP OF HOPEWELL**

WHEREAS, the Township has advertised and received formal bids on June 30, 2022, at 12:00P.M., for Bid # 22-13, 2022 Roads Maintenance Program, in a Fair and Open manner in accord with N.J.S.A 19:44A-20.5 et. Seq., and

WHEREAS, after the Township received six (6) bids in response as follows:

NAME OF BIDDER	Desantis Construction Inc.	Richard T. Barrett Paving Contractors Inc.	Earle Asphalt	Top Line Construction Corp.	American Asphalt Paving Co	Black Rock Enterprises Inc.
Base Bid	\$1,110,101.24	\$977,825.25	\$1,045,313.13	\$1,022,573.76	\$1,199,298.10	\$1,126,805.00
Alternate A	\$1,068,659.13	\$1,041,107.00	\$1,082,100.00	\$942,999.38	\$1,212,445.00	\$1,047,101.00
Alternate B	\$56,106.12	\$42,631.50	\$47,700.00	\$50,686.21	\$58,503.30	\$60,212.50

Alternate C	\$195,566.25	\$173,166.50	\$162,800.00	\$173,702.03	\$215,538.60	\$195,566.25
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;and,

WHEREAS, based upon the bids received and as in the Township's best interest, the Township Engineer recommends awarding the Base Bid plus Alternate A and Alternate C; and

WHEREAS, the following three (3) low responsive bids were received based upon the above combination of bids (Base Bid + Alternate A + Alternate C):

Top Line Construction	\$2,139,275.17
Richard T. Barrett Paving	\$2,199,298.75
Earle Asphalt Company	\$2,290,213.13

WHEREAS, it is determined by the design engineer and the qualified purchasing agent that the lowest responsible bidder is Top Line Construction Corp., 22 Fifth Street, Somerville, New Jersey, 08876; \$2,139,275.17; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available, as follows:

Line Item: X-04-00-680-411 \$525,000.00
 X-04-00-679-411 \$1,614,275.17

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the recommendation to award is hereby accepted that Top Line Construction Corporation is hereby awarded Bid 22-13, Base Bid of \$1,022,573.76, Alternate A of \$942,999.38, and Alternate C of \$173,702.03, for a total award of \$2,139,275.17, in accord with the tenets and specifications as found within Bid 22-13; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the Mayor is authorized to effectuate contracts with the approved vendor, reflecting the precepts as contained within this agreement.

RESOLUTION #22-288. Read by title.

Motion by Chait, seconded by Purandare to adopt Resolution #22-288.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #22-288

RESOLUTION OF THE TOWNSHIP OF HOPEWELL, COUNTY OF MERCER, STATE OF NEW JERSEY, APPROVING AND AUTHORIZING THE PURCHASING PROCEDURES MANUAL

WHEREAS, the Township of Hopewell has appointed Sean P. Canning as the Township's Qualified Purchasing Agent in accord with *N.J.S.A. 40A:11-9*; and

WHEREAS, there has been prepared for the Township a purchasing procedures manual and a general vendor packet to be utilized in the public bidding and procurement process;

WHEREAS, The Business Administrator has recommended the use of these documents and has requested the Township Committee approve same.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that it approves the purchasing procedures manual and the general vendor packet, to be used in the public bidding and procurement process and hereby directs all procurement in the Township to be in accord with said regulations, laws.

RESOLUTIONS #22-289 THROUGH #22-293. Read by title.

Motion by Ruger, seconded by Purandare to adopt Resolutions #22-289 through #22-293.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #22-289

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE MUNICIPAL ALLIANCE GRANT

WHEREAS, a balance remains outstanding in the Municipal Alliance Grant; and
WHEREAS, it is necessary to formally cancel the appropriation reserve balance from the balance sheet of the grant fund.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following grant appropriation receivable and reserve balance be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
Municipal Alliance Grant	\$40,023.52
Cash Match	<u>\$ 6,805.39</u>
Total to cancel	\$46,828.91

R E S O L U T I O N #22-290

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE DOT GRANT FOR ROADWAY IMPROVEMENTS TO HARBOURTON ROCKTOWN ROAD MA-2012

WHEREAS, a balance remains outstanding in the NJDOT Grant for Roadway Improvements to Harbourton Rocktown Road MA 2012; and

WHEREAS, it is necessary to formally cancel the appropriation reserve balance from the balance sheet of the grant fund.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following grant appropriation receivable and reserve balance be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
NJ DOT Harbourton Rocktown Road MA 2012 Grant	\$3,632.87

R E S O L U T I O N #22-291

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE NEW JERSEY HISTORIC TRUST GRANT

WHEREAS, a balance remains outstanding in the New Jersey Historic Trust Grant; and
WHEREAS, it is necessary to formally cancel the appropriation reserve balance from the balance sheet of the grant fund.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following grant appropriation receivable and reserve balance be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
New Jersey Historic Trust Grant	\$14,910.00
Cash Match	<u>\$15,000.00</u>
Total to cancel	\$29,910.00

R E S O L U T I O N #22-292

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN RESERVE FOR SENIOR SERVICES IN THE CURRENT FUND

WHEREAS, a balance remains outstanding in Reserve for Senior Services; and

WHEREAS, it was determined that in-kind funds were utilized rather than the reserved funds intended for the purpose; and

WHEREAS, it is necessary to formally cancel the reserve balance from the balance sheet of the current fund.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following reserve balance be cancelled:

<u>Account Title</u>	<u>Amount Cancelled</u>
Reserve for Senior Services	\$10,000.00

R E S O L U T I O N #22-293

A RESOLUTION TO CANCEL THE UNEXPENDED BALANCE IN THE COMMUNITY FORESTRY MANAGEMENT PLAN GRANT

WHEREAS, a balance remains outstanding in the Community Forestry Management Plan Grant; and

WHEREAS, it was determined that in-kind funds were utilized rather than the reserved funds intended for the purpose and;

WHEREAS, it is necessary to formally cancel the appropriation reserve balance from the balance sheet of the grant fund.

NOW, THEREFORE, BE IT RESOLVED on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey that the following grant appropriation receivable and reserve balance be cancelled:

<u>Grant Title</u>	<u>Amount Cancelled</u>
Community Forestry Management Plan Grant	\$1,500.00

RESOLUTION #22-294. Read by title.

Motion by Kuchinski, seconded by Purandare to adopt Resolution #22-294.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #22-294

**RESOLUTION OF AWARD FOR
 BID #22-16 - OUTLET STRUCTURE REPLACEMENT
 COVENTRY LANE**

WHEREAS, the Township has advertised and received formal bids on August 9, 2022, at 9:00 A.M., for Bid # 22-16 Outlet Structure Replacement – Coventry Lane, in a Fair and Open manner in accord with N.J.S.A 19:44A-20.5 et. Seq.; and

WHEREAS, after the Township received four (4) bids in response as follows:

Bidder	CMS Construction Inc.	Earle Asphalt	Seacoast Constr. Inc	R. Moslowski Exc. Inc.
Lump Sum Bid	\$160,800.00	\$165,513.13	\$193,003.50	\$250,250.00

; and

WHEREAS, Township Engineer, Design Engineer and Qualified Purchasing Agent find the lowest responsible bidder is CMS Construction Inc., 521 North Ave., Plainfield, N.J. 07060 and recommend awarding Bid 22-16 in the amount of \$160,800.00; and

WHEREAS, the Chief Financial Officer hereby certifies that funds are available, as follows:

Line Item: X-04-00-679-420 \$160,800.00

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the recommendation to award is hereby accepted that CMS Construction Inc, 521 North Ave., Plainfield, N.J. 07060 and recommend awarding Bid 22-16 in the amount of \$160,800.00, in accord with the tenets and specifications as found within Bid 22-16; and

BE IT FURTHER RESOLVED, by the Township Committee of the Township of Hopewell, Mercer County, New Jersey, that the Mayor is authorized to effectuate contracts with the approved vendor, reflecting the precepts as contained within this agreement.

RESOLUTION #22-295. Read by title.

Motion by Chait, seconded by Ruger to adopt Resolution #22-295.

ABSTAIN: Kuchinski

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #22-295

A RESOLUTION DIRECTING THE HOPEWELL TOWNSHIP ZONING OFFICER TO ISSUE A TEMPORARY ACTIVITIES PERMIT TO ANNE NIXON-ELLERY FOR A FUNDRAISER EVENT AT THE GLENMOORE FARM

WHEREAS, Anne Nixon-Ellery seeks permission to use her property, “The Glenmoore Farm” located at 105 Pennington Hopewell Road on September 18, 2022 for a Friends of Hopewell Valley Open Space Fundraiser Event from 12:00 p.m. – 8:30 p.m.; and

WHEREAS, this proposal has been reviewed by the Hopewell Township Attorney who has advised that this proposal can be authorized under a Temporary Activities Permit issued by the Hopewell Township Zoning Officer; and

WHEREAS, this request has been reviewed by the Hopewell Township Health Department, Hopewell Township Police Department, Hopewell Valley Fire Safety, and Municipal Construction Official, who have raised no objections;

NOW, THEREFORE, BE IT RESOLVED, on this 15th day of August 2022, by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Hopewell Township Zoning Officer be directed to issue a Temporary Activities Permit to Anne Nixon-Ellery for a Friends of Hopewell Valley Open Space Fundraiser Event on September 18, 2022 subject to receipt of all final approvals and comments from the Hopewell Township Health Officer, Hopewell Township Police, Hopewell Valley Fire Safety, Municipal Construction Official and Zoning Officer, and subject to any relevant restrictions on use, noise, signs, etc. or other permits as may be required, including:

1. The applicant must ensure compliance with any applicable Executive Order in effect on the date of their event and should implement CDC guidance at their event.
2. The applicant will need to ensure that the food vendor obtains a temporary Health Department license no later than September 9, 2022.
3. The applicant must obtain a Fire Safety permit for the tent.
4. If any of the following are to be used, a separate Fire Safety permit is required for each:
 - Use of fire pit
 - Use of heat for tent
 - Any open flame devices
 - Any on-site cooking or heating of food that uses propane or any fuel- fired appliance

RESOLUTION #22-296. Read by title.

Motion by Chait, seconded by Ruger to adopt Resolution #22-296.

ROLL CALL VOTE:

AYES: Chait, Kuchinski, Purandare, Ruger, Mayor Peters-Manning

NOES: None

R E S O L U T I O N #22-296

BILLS & CLAIMS

BE IT RESOLVED, that the list of cash disbursements authorized for approval of bills for payment date August 15, 2022 in the following amounts:

Bills and Claims	\$	12,876,273.38
Payroll	\$	388,004.04
Total Disbursements	\$	13,264,277.42

Itemized and listed on the submitted schedule are hereby approved and filed as a record as part of the minutes of this meeting.

FUTURE AGENDA ITEMS – AS LISTED ON THE TOWNSHIP WEBSITE ON THE CLERK’S PAGE.

PUBLIC SECTION

The following members of the public spoke during public comment:

Beth Scheuerlien, a resident of Titus Mill Road, questioned the reduction in taxes for the BMS property while reducing the fund surplus.

Jennifer DiDonato, a resident of Penn View Drive, questioned if a new Senior Center will be built; if so, when, where and how much will it cost; requested an update on locations of any future cannabis dispensaries; and questioned if there are any future plans for Pennytown.

John Muscente, a resident of Crest Avenue, questioned monetary savings if ratables are raised on commercial properties and taxes are lowered on residential properties; requested how much the Committee perceives residents will save; how they believe more ratables will be attracted to the Township; and questioned why the new development is receiving water and sewer and no one else in the lower quadrant of the Township.

The detailed public comment may be viewed at www.hopewelltp.org in the video library.

EXECUTIVE SESSION RESOLUTION. Read into the record.

Mayor Peters-Manning stated that the regular meeting may reconvene following the Executive Session.

Motion by Chait, seconded by Ruger to go to Executive Session to discuss contract negotiations, real estate, legal and personnel matters.

MOTION UNANIMOUSLY CARRIED

R E S O L U T I O N #22-297

EXECUTIVE SESSION RESOLUTION

WHEREAS, it is necessary for the Township Committee to discuss contract negotiations, real estate, legal, and/or personnel matters; and

WHEREAS, N.J.S.A. 10:4-12 permits the Township Committee to conduct a meeting from which the public is excluded in order to discuss such matters; and

WHEREAS, the Township Committee wishes to discuss the following:

- Personnel
 - Health Dept. Staffing
- Potential Litigation
 - Bear Tavern Road

WHEREAS, the time when and circumstances under which discussion conducted in executive session may be disclosed to the public is when appropriate.

NOW, THEREFORE, BE IT RESOLVED, on this 14th day of August, 2022 by the Township Committee of the Township of Hopewell, County of Mercer, State of New Jersey, that the Township Committee shall forthwith conduct an executive session to discuss the above.

At 7:32 p.m. the Executive Session was held.

At 9:01 p.m. the Regular meeting reconvened.

At 9:01 p.m., motion by Kuchinski, seconded by Chait to adjourn the meeting.
MOTION UNANIMOUSLY CARRIED

The detailed public meeting may be viewed at www.hopewelltp.org in the video library.

LAURIE E. GOMPF
MUNICIPAL CLERK